



Meeting Minutes – November 11, 2020		
Location	Time	
Zoom Link	6:15 pm – 7:00 pm	
Meeting Chair	Meeting Secretary	
Chandra Severin	Christine Ogonji	
Attendees		
Chandra Severin	Catherine Draxl	Beth Murray
Duane Spencer	Thelma Matteer	Sara Gogani
Christine Ogonji	Jessica	Althea Munroe
Aman Ghebremeskel	Jean Moutiob Mbas	Amanda Andrews
Luna		

#	Topic	Owner
1	<u>Opening Remarks and Introductions</u> a. Introductions of current council. Principals welcome. “The purpose of the Council is “to improve student achievement and enhance the accountability of the education system to parents through active parent engagement.”	Chandra Severin Sara Gogani
2	<u>Motion to approve the minutes of the meeting for October 2020</u> a. Althea Munroe proposed the approval of the minutes and Amanda Andrews seconded the motion to approve the minutes of the meeting from last month. The minutes were approved.	Chandra Severin Althea Munroe Amanda Andrews
3	<u>Principal and School Update</u> a. Thelma, who is the Teacher’s Representative updated the meeting about the following points raised in order to improve communication between parents and teachers: <ul style="list-style-type: none"> i. Kindergarten wants parents to be connected and the teachers have done but by email and Google classroom. ii. Teachers would like to remind Parents to always dress the children for outdoor time, as appropriate for the weather. iii. Junior and Intermediate would like to remind the Parents that the teachers will have individual meetings with each parent during the coming week to discuss the progress report. 	Thelma Matteer
4.	<u>Updates from the School Principal</u> a. Picture Day for this year has been paused until January 2021. The school will communicate updates.	Sara Gogani



	<ul style="list-style-type: none"> b. School Preliminary Budget: The budget is based on how many students are in class. Last year, the budget was CAD66,000. This year, because the in-person school attendees are smaller, the budget was reduced to approximately CAD41,000. <ul style="list-style-type: none"> i. Further to this, because ML is a Model School, we receive additional funds from the government to support student learning. ii. Parents are encouraged to visit the TDSB website to review the School Budgets which are publicly available. iii. In previous years, ML has received approximately \$500 per classroom. c. Reading text : The school is working to develop culturally relevant text to affirm the various identities in our building by including Black and Indigenous authors in the books provided to students. d. Technology : The school is working to expand the technology support to both Parents and Students due to the Virtual School. <ul style="list-style-type: none"> i. Chandra raised a question asking about whether the school is open to receiving donations of old tech. <ul style="list-style-type: none"> i. Sara Gogani explained that in past, it was allowed but the experience to set it up for use as per TDSB policy has made it better to receive completely new technology. The school will work to find sponsors for this effort. e. ECEs: There has been another reorganization and the school is losing some ECEs to the Virtual School starting Monday, 16th Nov 2020. E.g. The kids in Room 106 will notice new faces. We originally had 8 and now have only 4 left. The other reason for this reorganization is that the schools in high priority neighborhoods need more support, hence the need for more ECEs to be reassigned. f. Halloween / Spirit Day: This day's even was such a hit that the school is now considering such activities as often as possible. As usual, any such planning will be communicated in advance. 	
<p>5.</p>	<p><u>School Lunch</u></p> <ul style="list-style-type: none"> a. Althea works with Isa and Damien to plan for and deliver the Nutrition Program at ML. b. They have a confirmed a start date of Monday, 23rd Nov 2020 to start delivery of hot lunches to the rooms. They are working on a 3 week rotation of protein, carbohydrates and fruits and vegetables. c. Currently, 79 students registered and each classroom will receive their own utensil kits and gloves. 	<p>Althea Munroe</p>



	<ul style="list-style-type: none"> d. Recycling bins have been provided to ensure the food waste is not an issue. e. The menu had been circulated with the forms, it is also included in the MLC updates at https://drive.google.com/file/d/1EN5TolBcpAyC1RO-P15GmcBk12PDdRao/view <ul style="list-style-type: none"> i. This menu will be revised to add a few more items to the menu to keep it interesting for the children. f. Anyone can sign up to join the hot lunch program and parents can also donate separately. 	
6.	<p><u>Community Support Worker Update</u></p> <ul style="list-style-type: none"> a. Duane Spencer has confirmed that since meetings have gone virtual, he is looking for feedback from the parents who are not tech-savvy so that he can help them to feel connected. b. There are a number of free workshops, and Duane will send forward the relevant workshops so that ML can share it with the families. c. Sara Gogani gave some feedback concerning families who are in the virtual school and are feeling isolated. While we may consider have the classes joining the same meetings in order to have a connection with the familiar faces. <ul style="list-style-type: none"> i. Sara, did raise a concern any such meetings should be done after school hours as it would be too much to ask the teachers to connect with the Virtual School during the regular class time. ii. Chandra, presented an idea about a buddy system linking a Virtual student with an in-person student to meet once a week. d. Duane agrees with this, and also proposed having a workshop that links both Virtual and in-person to be able to attend together at the same time in a class setting or a gym session. e. In conclusion, Chandra suggested that she will coordinate the effort to create a survey to find out from the families which ideas appeal to them the most. We could send this survey to the families in the children’s back packs, post it on the outside school bulletin board, or send out via email or the Facebook page. <ul style="list-style-type: none"> i. Duane agrees and will share the survey that they have and will share what MLSE is currently doing in the community. He will share the schedules that he has so that the parents can be aware that those programs are available and that they can participate. 	Duane Spencer
7.	<u>Committee Information</u>	Chandra Severin



	<p>a. We are still working on getting volunteers to form the various committees. Volunteers can be any parent/guardian with a child in the school and does not have to be a member of Council. Chandra encourages everyone to get involved, any time commitment at all is fine. We can work with everyone's schedule.</p> <p>i. Fundraising Committee – needed to help us raise funds for the needs of our students</p> <p>a. Chandra suggests to use Flipgive – allows you to raise funds for your school, just by doing your normal shopping and a percentage goes to your school. Chandra can put it on the Facebook page. Anybody can create an account and then join the Market Lane team. The code to Join Market Lane School is 7CBGKH.</p> <p>b. Chandra also suggested we look into Samko Sales that offers fundraising options: <i>Update: they are not offering fundraising at this time as no physical stores are open.</i></p> <p>c. Christine suggested making of merchandise for sale in the community e.g. tshirts, sweatshirts, scarves, gloves, mittens, beanies, etc for sale. Sara and Jane can connect someone in the fundraising company to research costs to make the merchandise for sale as suggested by Christine.</p> <p>ii. Social/Engagement Committee – to bridge the gap between the school and our families. Especially important this year when much is done virtually.</p> <p>a. Needs volunteers to help with marketing plan and ideas e.g. to organize a dance party as a fun outdoor dance party with a DJ, Online theater with YPT, among other ideas. Chandra will get in touch with a DJ who has done such an activity and coordinate this outdoor party.</p> <p>iii. School Improvement Plan Committee – to work on the needs of our school and what needs to ensure our school supports our students as much as possible.</p> <p>a. As suggested by Beth, there are clubs available or the kids to join on ExtraEd.ca</p> <p>iv. Caring and Safe Schools – this is a standing committee that is always important for our students.</p> <p>a. Chandra has some ideas to involve and invite grade 7/8 to join the council meeting and also give their</p>	<p>Sara Gogani</p>
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	<p>ideas. Sara agrees and will work with Thelma to communicate these suggestions</p> <p>v. Aman : on Financials, we still have CAD2,500 in the banking system. He is unable to access the account to prepare his report but will connect with Jane to get the information he needs.</p> <p>If anyone is interested in joining any of these committees, please email the school or our School Council chairs.</p>	
6.	<p><u>Closing Remarks</u></p> <p>a. Schedule of board Meetings</p> <ul style="list-style-type: none"> - December 9 – 9:15 am - January 13 – 6:15 pm - February 10 – 9:15 am - March 10 – 6:15 pm - April 14 – 9:15 am - May 12 – 6:15 pm - June 9 – 9:15 am 	

#	Outstanding Items	Owner
1	<p>Parent Representatives still able to join</p> <ul style="list-style-type: none"> - We are still seeking parents to join the council as a parent rep. This means you are able to vote on any matters we are discussing. Please note that the time commitment is very flexible. You do not need to attend every meeting or participate on a committee to be a parent rep. If you cannot make a meeting you can still have your voice heard and vote on matters prior to the meeting date. - <i>All parents/guardians are welcome to attend meetings but only those signed up as a parent rep are able to vote!</i> 	Chandra Severin
2.	School Statement of Need	Sara Gogani
3.	By-laws	
4.	<p>Volunteers</p> <ul style="list-style-type: none"> - we also need volunteers for the various events we'd like to hold and/or to join committees. Anyone interested in helping in any capacity at all should contact the school. 	Chandra Severin