



Meeting Minutes

Location	Time	
Mckee PS - 35 Church Ave, Toronto	6:30 – 8:45 PM	
Meeting Chair	Meeting Scribe	
Wen Teoh & Ting Wu	Barbara Gokianlin	
Attendees		
Jeanette Lang	Barbara Gokianlin	Mahboubeh Janbakhsh
Maleka Kaderbhai	Andrew Rupf	Rachel Pyo
Wendy Teo	Kavita Srivastava	Hossein Hosseini

#	Topic	Owner
1	<p><u>Opening Remarks / Chairs Report</u></p> <p>a. Adoption of previous board meeting minutes (November 7, 2018) All approved – Andrew & Kavita</p>	Wen Teoh / Ting Wu
2	<p><u>Principals & Vice Principals Report</u></p> <p>a. School Budget There is a portion that SAC can use for purchasing Insurance, Child Minding, Food during meetings.</p> <p>b. Reporting / Assessment - Report Cards – 20 weeks of school Sent home Wednesday, Feb 13. February 14-15 PTA Meetings (14th after school to 8pm / 15th 8:30-12nn) Any students who the teacher deemed at-risk will be contacted for an interview. All parents are welcome to ask for an interview time if they feel they would like to discuss anything with their child’s teacher.</p> <p>c. Learning Opportunities Index (471 schools TDSB – #368 McKee) The Board ranks schools based on several different criteria. Many factors can affect the scoring. Census is changing – Demographics / Diversity. Those listed lower on the LOI are deemed needier than those ranked higher on the LOI (#1 most needy, #471 least needy)</p> <p>Our number has remained consistent over the past 7 years. LOI lists are refreshed every 2-3 years. McKee Recent Sight and Sound data tells us:</p> <p style="margin-left: 20px;">a. 280 kids screened b. 65 (23%) were red flagged needing follow-up regarding either vision and/or hearing</p>	Jeannette Lang / Maleka Khaderbai



d. Assemblies

- **Lunar New Year (Thursday, January 31)**

Dragon boat races in p.m. and Bee Assembly and Lunar New Year presentations in a.m. Included so far are videos, performances from Earl Haig, Dances, choir, etc. Each student will receive one fortune cookie. Students are welcome to wear traditional dress in the afternoon.

- **Dance-a-thon (Wednesday, March 6)**

McKee will continue the tradition of this fundraiser. Parents are asked to make donations to our school through their children via purchasing raffle tickets. There are many raffle prizes to motivate our students. Contributions will be used to enhance Technology, Music and Physical Education programs. This year's goal is to raise \$10 000

Kickoff: Friday, March 1, 2019.

Committee is arranging for wonderful prizes. If you or anyone you know have something to donate, we would appreciate this.

Spirit week - leads up to it (Crazy Hat /PJ /Twin / Career - Day)

- **Nowruz (Friday, March 22)**

Recognizing Nowruz at 9:00- a.m. along with our Honesty Bee Assembly.

e. Buddy Bench – School Council Bought

Friendship Bench – concept if anyone sits at buddy bench it is everyone's opportunity to help.

f. Bookfair (Raised: \$14,206)

Thank you, parents, for your support.

Due to the volume of sales, Scholastic has given back:

\$1350 worth of free books + additional \$3000 to support the school library.

\$3,523 was used where each classroom was given \$100 to spend on books based on student interest;

Next Scholastic Book Fair in June, then there will be a Book Swap.

g. Boundary Change / Optional Attendance Forms (Deadline: February 28)

Boundary change took effect September 2018. Special optional attendance request forms for the sibling of a current student at McKee should be submitted by February 28. Parents will be notified by March 8th. If McKee cannot accommodate all requests given after our projections from JK registration, we will hold a lottery. Principal will invite the Trustee, SO, Chair of SAC and together will draw names after to the number we can accommodate.

h. Staffing/Projected Enrollments

April will provide an opportunity for SAC members to view our projected enrolment for September 2019. SAC will be given a preliminary school organization to review. Your comments and feedback are welcome.



	<p>A loose CAP is observed for the number of students in each classroom. 29 students in Kindergarten & 20 students Grades 1-5. Caveat is that 10% of classes get exemptions 33 or 23. You must build up each class to the exemption limit first then can readjust to distribute the students evenly after a certain time.</p> <p>i. SAC Email Communication between the Board and School Councils is important. It ensures relevant information is effectively communicated to school councils and TDSB families, throughout the school year.</p> <p>The Board seeks the advice of school councils and shares relevant Board decisions and information on the Parent Involvement Advisory Committee (PIAC).</p> <p>The Board is asking that an email address be provided for each School Council Chair by Monday, February 04, 2019. The address will be shared with the Board, the Ministry and the Parent Involvement Advisory Committee (PIAC). If the School Council Chair does not wish to share a personal email address, then a TDSB School Council email address must be activated.</p>	<p><i>WEN</i> <i>Will give e-mail to Principal / VP</i></p>
<p>3</p>	<p><u>Treasurers Report</u></p> <p>a. Monthly Budget Please see financials.</p> <p>b. School Council Allocation and Parent Engagement Funds Financial Seminar held every year starting November. Some Ministry of Education grants:</p> <ul style="list-style-type: none"> • School Council Allocation - \$1.25 student per school – min 500 max 1,000 - \$989 • Parent Engagement Fund \$500 from Ministry December given Encourage involvement of parent in school GL4150 • PRO Grant \$1000 – Parent Outreach Grant usually used for Welcome to Kinder • Trillium Grant <p>c. School Cash Online for SAC (Status of application) An Option for SAC fundraising – application sent in November. Now we need to do a Penny test to see if monies are getting in. Service fee is 1-2%. Money collected will be directly deposited to PACE. McKee Report can be generated by principal to see who paid for which class.</p> <p>d. HST Rebate TDSB is eligible to receive this. They don't need to pay PST on various things. 10% of HST spent, school gets back / retains. When SAC gives money to McKee school for purchase/procurement, the system just takes out only the amount needed, and the school keeps the rest. Another option is to wait for posting of amount, then issue a blanket cheque to maximize use of monies excluding the HST rebate.</p>	<p>Andrew Rupf</p>



	<p>e. Consolidating SAC external fundraising into TDSB accounting system Currently SAC is using external bank account PACE with direction of Treasurer & SAC and some parent volunteers to handle money matters. There is another option available to SAC where TDSB will do administration. Fundraising monies will be put into TDSB school board and are expensed as needed. SAC can direct McKee to take it and use it for certain purpose.</p> <p>PROS & CONS OF MOVING OVER TO TDSB SYSTEM</p> <table border="1" data-bbox="289 520 1166 1100"> <thead> <tr> <th>PROS</th> <th>CONS</th> </tr> </thead> <tbody> <tr> <td>No need to file PSAD annual / bi-annual report, administrative tasks shifted to McKee</td> <td>More paperwork for Principal & other McKee Administration</td> </tr> <tr> <td>Council will still have control of how money is used</td> <td>Less flexibility on how to use money, more accountability / Strict rules on what Money is used towards</td> </tr> <tr> <td>No need for cheques and changes to signatories each time there is a new SAC</td> <td>Interest is not earned as cannot use term deposits etc.</td> </tr> <tr> <td>Cash Online is easier / less volunteers needed</td> <td></td> </tr> <tr> <td>Continuity for SAC when new members come in.</td> <td></td> </tr> <tr> <td>Service Fee of only \$5</td> <td></td> </tr> </tbody> </table> <p>Minority of SACs use external accounting because many schools fundraising efforts do not reach the amounts raised at McKee.</p>	PROS	CONS	No need to file PSAD annual / bi-annual report, administrative tasks shifted to McKee	More paperwork for Principal & other McKee Administration	Council will still have control of how money is used	Less flexibility on how to use money, more accountability / Strict rules on what Money is used towards	No need for cheques and changes to signatories each time there is a new SAC	Interest is not earned as cannot use term deposits etc.	Cash Online is easier / less volunteers needed		Continuity for SAC when new members come in.		Service Fee of only \$5		<p>SAC needs to deliberate and vote on this matter soon.</p>
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<p>4</p>	<p><u>Others</u></p> <p>a. Money Mentor\$ Parent Information Program Trishia Berry target grade 4-5. Perhaps use of McKee PRO-Grant for this purpose, but shall still be deliberated upon as it only applies to the older grades</p> <p>b. PIAC School Council Appreciation & Information Night Thursday Feb 21</p> <p>c. Networking w/other SACs & Parent Involvement Advisory Committee (PIAC) Treasurer attending the information session. PIAC is here to support the board & SACs. Possibility to invite a Representative to come and enlighten us.</p> <p>d. Parenting as Partners conference (March 30) https://www.parentsaspartners.ca/</p>	<p>Wen Teoh / Andrew Rupf JEANETTE to consider using Pro Grant Money for Money Mentorship Program?</p> <p>ANDREW to invite PIAC Representative</p>														
<p>5</p>	<p><u>Closing Remarks</u></p> <p>a. Next board meeting February 20,2019, Wednesday @6:30PM</p>	<p>Wen Teoh / Ting Wu</p>														



McKEE ADVISORY COUNCIL

The Parents of McKee Public School
<http://schoolweb.tdsb.on.ca/mckee/Parent-Council>
35 Church Avenue, Toronto, ON M2N 6X6

JANUARY 23, 2019

MINUTES

Outstanding Items		
1	Dance-A-Thon Raffle Prize Donations	Call out to Community
2	Migration from External Accounting to TDSB Accounting Platform - Vote	Andrew / SAC
3	Money Mentorship Program (Trishia Berry) – will Pro Grant Money be used? Or is this something SAC can support?	Jeanette / SAC
4	PIAC Representative to come and give a talk to SAC	Andrew