



McKee School Council

BOARD MEETING		October 25, 2017
Location		Time
McKee PS - 35 Church Ave, Toronto		6:30 – 8:30 PM
Meeting Chair		Meeting Scribe
Alirezi Youssefi	Stacey Savitsky	Barbara Gokianlin
Attendees		
Jeanette Lang (Principal)	Alireza Youssefi	Minoos Janmohamadi
Maleka Kaderbhai (VP)	Barbara Gokianlin	Faezeh Safari
Daniel Gogek	Wen Teoh	Ada Zhu
	Hannah Tudo	

BOARD MEETING MINUTES		October 25, 2017
#	Topic	Owner
1	<p>Principals Report</p> <p>a. Enrollment - currently at 772 students, no changes in staff</p> <p>b. Communication Very important for parent-teacher relationship. Newsletter is available to parents who provided email address. No hard copies will be sent home. Our website will also be a valuable resource to families as it also holds all SAC minutes. The design of a school website is up and running http://schools.tdsb.on.ca/mckee/ (Ask Secretary to send final minutes to Tony – Antonio Priello to post). It was also recommended by board for Principal to send parents separate emails per subject matter to avoid missing important information.</p> <p>c. Fire Drills, Lockdown, and Evacuation Plans Under the Ontario Fire Code, schools must perform 3 fire drills in the Fall and 3 fire drills in the Spring. We completed these requirements for the Fall – in fact we had 4. A faulty smoke detector tripped during drill and the children did everything twice. Staff has done good job to ensure safe procedures followed.</p>	<p>Principal Jeanette Lang</p> <p><i>- Principal / Secretary to send final Minutes to Antonio Priello for uploading onto website</i></p>

<p>We generally evacuate the entire building in 3 minutes ... a pretty impressive feat! Schools must also hold 2 Lockdown/Hold-and-Secure drills during the school year. We had a Hold-and-Secure a couple of weeks ago. We also have an updated School Evacuation Plan in place if we ever needed to evacuate the building for any reason. Our evacuation sites are Mitchell Field and Earl Haig Secondary School.</p> <p>d. Traffic Concerns – we continue to experience difficulties during the morning and end of school day. We continue to communicate with our parents via newsletter suggesting alternatives. The solar panels being replaced has presented a problem at Mitchell field as well but we are managing the best we can. Natalie Fung was the winner of the Poster contest and attended a ceremony at Earl Haig last Saturday, Oct 21st. Give traffic signs to Ali. Traffic Concerns – Lots of activity. 2 traffic volunteers and been managing well. Traffic Safety Poster contest (Gr 5 won) – Where do we put the signs (JK playground 4 corners, Parking Entrance).</p> <p>In the loop – parents should not stop anymore. Staff have been monitoring Kenneth & Church – through traffic, not observing safety. Lady stopped right in front of it. Ali suggest Jeannette to send a reminder observe safety.</p> <p>e. Progress Report Cards are scheduled to be sent home on November 14. Teachers will arrange parent-teacher interviews that week. The evening of November 17 and morning of November 18 are the designated dates/times for interviews. Translators for Farsi, Mandarin, Japanese and Korean can be arranged. There are in place, marker standards and differentiated instruction to move students up to standard individual education plans (IEPs). There was mention of teaching coming up with proper exit goals and benchmarks, authentic assessments (not inflated grades) for students to meet standards. Some examples include: P Rubric (standardized qualifications & assessments), moderated marking, Loops & Bounds (diagnostics for Math). Also, would like to get more Personal Development (PD) Session on Guided Reading – teacher model what we want. TDSB have 2 teirs of teachers (PLC – professional learning communities) good school no need for PD, those schools with lower grade get all the PD.</p> <p>f. Diwali (Hindu Festival) – October 19; Students and Staff were dressed in traditional saris - women and kurtas – men . It is good for children to recognize diversity in the school.</p> <p>g. Hallowe'en – October 31; our Harvest Festival team has met to discuss how we will celebrate this occasion. Read Sarah’s note - There is a Haunted house, games, crafts etc. Each grade has something special prepared. Teachers were informed teachers of costume protocol – safety is first. Grades 3 and up man different stations selling items. Popcorn sales profits will go to Unicef. There were also activities for kids who do not want to participate in activities.</p> <p>h. School Budgets Principals must share our school budgets with School Councils. The next few minutes will provide a brief overview of our school budgets. All schools have two budgets; 1) Board & 2) non-Board.</p> <p>1) Board Funds</p> <ul style="list-style-type: none"> ● allocation of \$125,864.00 	<p>- Give Traffic signs to Ali to post around the intersections of Kenneth and doris, parking entrance & JK playground corners</p> <p>- Send a reminder to parents to observe traffic safety.</p> <p>- PD for teachers at Mckee?</p>
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	<ul style="list-style-type: none"> ● A breakdown of our allocation: 30% is for our main office, phones, copier, supplies,. while 70% is assigned to individual staff and departments including: consumables, library, Occasional Teacher costs, equipment, furniture, incidental costs, technology, repairs, etc. ● Allocation is based on projected numbers. A correction will be made in January to reflect actual enrollment. We were funded for 787 ● Surplus money is carried forward into next year’s budget (aim is 5-10% surplus each year) <p>2) Non-Board Funds</p> <ul style="list-style-type: none"> ● these funds hold money collected throughout the year for specific activities and initiatives i.e., field trips, Book Fairs (Library), yearbooks, student agendas, charities, etc. ● McKee has carried a surplus amount from the past years; approx. \$35,000.00 ● McKee will be spending most of this fund toward our priority items: Kindergarten, technology, resources to ensure guided reading, Equity – Aboriginal focus, instructional tools – whiteboards, etc. <p>This year, we will have only 1 Prologue performance. Teachers Wish List :</p> <ol style="list-style-type: none"> 1) Music Teachers – bringing in African drumming & African Drummer to come in. Possible cost \$1000 2) Afternoons during transitions – Music program over PA possible cost \$500 3) Technology <p>i. School Fundraising Report – Our SAC does great work in this area and we are required to complete a Board spreadsheet that involves two key parts:</p> <ol style="list-style-type: none"> 1) Allocation of funds from balance as of July 31, 2017; and 2) Allocation of funds in anticipation of 2017-18 school year <p>Attached is a draft copy of how the template would be filled in. I would like to reflect the council’s input in anticipation of our current fundraising. The completed sheet will be forwarded to the TDSB’s Budget department as part of a Principal duty in compliance with our Policy and Procedures. E28 (principals report October 13, 2016)dg.210 -- Board agreed to follow last years template.</p> <ul style="list-style-type: none"> ● School Council has insurance for the current school year. Co-chairs have signed off for any SAC sponsored event. ● School Statement of Need is current and will be forwarded to our Superintendent as is unless there are suggestions. Copies were made available at last month’s SAC meeting. 	<p style="text-align: right;"><i>- School Fundraising Report - Board Spreadsheet</i></p>
2	<p><u>Chairs Report</u></p> <p>a. Adoption of Minutes from previous board meeting Motion – Hannah , Second – Minoo , All in favour – Motion Carried</p> <p>b. Financial Report</p>	Alireza Youssefi

<p>Currently \$12,500 in the account. There is term deposit & money set aside for Astro Turf. We should start to set aside money for Kindergarten Playground. Need to come up with a plan on how to spend money for next year. Equity sharing <i>Ali to send copy of Financial Report to Board</i></p> <p>c. Teachers Breakfast – Appreciation Day Funded for our wonderful teachers as a Simple Way to Say Thank You for all their work and efforts. We truly appreciate them.</p> <p>d. Outstanding Cheques for Signature Several cheques need to be issued and signing authority needs to be transferred. <i>Forms to be signed to transfer signing authority to new board.</i></p> <p>e. Proposed Handbook for Members <i>Come up with a schedule / list of responsibilities to be done by each member.</i></p> <p>f. Enhancing Equity Program TDSB wants to increase opportunities for children to have equal access to specialized programs especially the most marginalized. The focus is considering equity of access but not also ripping communities apart such as phasing out optional attendance to specialized schools or programs etc. More information can be found in the links below. https://www.educating4excellence.com/campaign-4/ https://www.facebook.com/educatingforexcellence/ https://www.thestar.com/news/gta/2017/10/23/tdsb-says-it-has-no-intention-to-close-specialty-schools-in-push-for-equity-in-access-to-programs.html</p> <p>g. Overcrowding in Willowdale Schools – October 30 @ 7pm @ Earl Haig SAC with Daniel Gogek and the help of various other people made a meeting possible to discuss overcrowding. The meeting is open to questions to from the public and is to be held with Minister of Education Mitzie Hunter, MPP David Zimmer, Councillor John Fillion, Trustee Alexander Brown & TDSB Planning Staff. There are 5 growth areas set by provincial government. One of which is North York – population projected is already 2041. Where are the schools? With such a densely populated area there should be a budget for new schools, existing ones are even falling behind on repairs (\$12B). Portables are a short term solution, not long term. We are proposing school district get money from new developments. EDC (Education Development Fund), which is reserved for Buying Land, can now be used also for repairing schools. We further propose that for growth areas, they can collect EDC’s from the new development (around \$1200 per each new unit) to be used in the community it is built.</p>	<p><i>- Send copy of Financial Report to Board</i></p> <p><i>- Need forms to be signed to transfer signing authority to new board.</i></p> <p><i>- Come up with a schedule / list of responsibilities to be done by each member.</i></p>
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	<p>This rule is not a law, that does not need to be passed. It can be done as a correction to regulations. We need to advertise and encourage this for Willowdale.</p> <p>Pre-meeting was held with Trustee last week on how to ask the questions.</p> <p>1) Does Ministry support using EDC's to build / expand schools ? If not, why?— this is a power struggle between the Ministry and TDSB - Provincial Government & TDSB.</p> <p>2) If not EDCs, what is the solution? - Preapprove Extension at Mckee? So many school have portables, set up a special process for these high growth areas. We want to hear something very specific</p> <p>3) Whatever solution is put forward by ministry, when & how will it be implemented before the next election?</p> <p>Last 30 mins ask further questions.</p> <p>Budget comes from provincial government. Come out and support the meeting.</p> <p>h. Lunch Options</p> <p>Question raised if there was a possibility of more days of lunch or more lunch options. Response was due to large volume of kids at school, providing more options would be difficult to manage.</p>	
3	<p>Other Concerns</p> <p>a. Afterschool programs - Are there any available to students for sports & music etc? Principal explained, usually parent initiative to set up. Currently, there are clubs running through school year during lunch hour, a few after school – such as change makers, chess club. The website has Mckee School Calendar, which has all the activities included.</p>	<p>Minoo Janmohamadi</p>
4	<p>Closing Remarks</p> <p>a. Formal Agenda – for next meeting.</p> <p>b. Next board meeting November 22, 2017</p> <p>c. Child Minding Payment (Eileen Vo) – cheque needs to be issued for \$50</p>	