



McKEE ADVISORY COUNCIL

The Parents of McKee Public School
<http://schoolweb.tdsb.on.ca/mckee/Parent-Council>
 35 Church Avenue, Toronto, ON M2N 6X6

NOVEMBER 7, 2018

MINUTES

Location		Time
McKee PS - 35 Church Ave, Toronto		6:30 – 8:45 PM
Meeting Chair		Meeting Scribe
Wen Teoh & Ting Wu		Barbara Gokianlin
Attendees		
Jeanette Lang	Barbara Gokianlin	Wendy Teo
Maleka Kaderbhai	Andrew Rupf	

#	Topic	Owner
1	<p><u>Opening Remarks / Chairs Report</u></p> <p>a. Adoption of previous board meeting minutes (October 3, 2018) All approved – Andrew & Wen</p> <p>b. TDSB – School Council Insurance Renewal Update Part of the school budget is set aside for this. See principal report.</p>	Wen Teoh / Ting Wu
2	<p><u>Principals & Vice Principals Report</u></p> <p>a. Capacity: 772 students vs projected 750 Due to the school's good reputation, many people want to be in catchment area. No more optional attendance next year, and school must be vigilant about living in the catchment area.</p> <p>b. Communication - http://schools.tdsb.on.ca/mckee/ Important for parent-teacher relationship. Newsletter is available to parents who provided email address. No hard copies will be sent home. Our website will also be a valuable resource to families as it also holds all SAC minutes.</p> <p>c. Security – Fire Drills, Lockdown & Evacuation Plans Ontario Fire Code states schools must practice:</p> <ul style="list-style-type: none"> – 3 FIRE DRILLS both in Fall & Spring. McKee generally evacuates the entire building in 3 minutes. – 2 Lockdown/Hold-and-Secure drills during the school year. – Updated School Evacuation Plan is in place if needed to evacuate the building. Evacuation sites: Mitchell Field & Earl Haig Secondary School. <p>d. Eco School wide plan for the year - McKee PLATINUM School Selects 2 reps for class to do Eco Things for the school</p> <ul style="list-style-type: none"> • Earth Rangers – September • Buy Nothing Day - Nov. 23 	



Over-consumption and consumerisms takes a toll on the earth. Take notice of the choices that we make everyday. Distinguish the difference between a NEED and a WANT.

- **Partnership with Toronto Zoo - recycle old cell phones** - box in office - protecting gorillas and their habitats by reducing need for coltan, which is a mineral used in the making of cell phones. Currently, coltan is mined in Central Africa and it is affecting gorilla and other species habitats.
- **Crayola Colour Cycle** - boxes located around the school - collecting used markers that are ready to be discarded. The markers will be sent to a facility where they will be converted into clean fuel. This fuel can be used to power vehicles, heat homes, cook meals and more!
- **Bags2School** - Dec. - Date TBD

e. **Traffic Concerns** – we continue to experience difficulties during the morning and end of school day. Jeanette met with parent - passed on his name to Chair regarding parents signing a petition about reducing speed limits, etc. We continue to communicate with our parents via newsletter suggesting alternatives. Night time speeding / traffic especially along Doris.

f. **Progress Report Cards**

Teachers will arrange parent-teacher interviews that week. The evening of November 15 and morning of November 16 are the designated dates/times for interviews. If a child is progressing with difficulty teachers have been in regular communication so it is not a surprise. For people who need interpreters, and none are physically available, there is a phone in system to call.

g. **Academic/Emotional Well Being**

McKee has taken implemented various programs to benefit the students.

- **Mathletics** - differentiated math program that helps kids track their own improvement
- **Reading A-z / Raz Kids** - Differentiated reading program like Mathletics.
- **Logics Academy** – Teachers teach program on Coding
- **Mindfulness Classes** – Kinder / Primary School Classes

h. **Diwali Celebration**

October 6/7; Staff put display in front lobby representing Diwali. McKee Morning Live Announcements with Slides on History etc.

i. **Harvest Festival October 31;**

- Smaller scale than previous years - full-day to half-day - wanted to leave them with energy for trick-or-treating
- Kindergarten parade in the gym - big hit as always
- Grades 1-2 did classroom rotations - Hallowe'en activities
- Grades 3- 5 games in the gym for students to participate; bingo; haunted house where all the junior students got a chance to participate even though it was a half-day
- Half Day – Kindergarten Parade, Grade 1-2 go through different classrooms, Grade 3-5 – Haunted Staff Room, popcorn etc.



j. Remembrance Day

MPP Stan Cho – will come & say a few words about Remembrance Day, 10:30 Friday. As we age, people part of the war are no longer with us, that’s why we hold Remembrance Day.

k. School Budgets – Principals must share our school budgets with School Councils. The next few minutes will provide a brief overview of our school budgets. All schools have two budgets; 1) Board & 2) non-Board.

1) Board Funds

- allocation of \$120,374
- A breakdown of our allocation: 30% is for our main office, phones, copier, supplies, while 70% is assigned to individual staff and departments including: consumables, library, Occasional Teacher costs, equipment, furniture, incidental costs, technology, repairs, etc.
- Allocation is based on projected numbers. A correction will be made in January to reflect actual enrollment. We were funded for 750
- Surplus money is carried forward into next year’s budget (aim is 5-10% surplus each year)

2) Non-Board Funds

- these funds hold money collected throughout the year for specific activities and initiatives i.e., field trips, Book Fairs (Library), yearbooks, student agendas, charities, etc.

l. School Fundraising Report – See Attached Sample Draft Copy

Our SAC does great work in this area and we are required to complete a Board spreadsheet that involves two key parts:

- (1) Allocation of funds from balance as of July 31, 2018; and
- (2) Allocation of funds in anticipation of 2018-19 school year

I would like to reflect the council’s input in anticipation of our current fundraising. The completed sheet will be forwarded to the TDSB’s Budget department as part of a Principal duty in compliance with our Policy and Procedures.

- School Council has insurance for the current school year. Co-chairs have signed off for any SAC sponsored event.
- Wish List include:
 - Prologue & Scientist in School
 - Music Program
 - Logics Academy
 - Indigenous Teaching – Cost of Elder to speak to children
 - Skating
 - Mindfulness
 - Sports Equipment
 - Technology
 - Contingency

m. School Statement of Need is current and was forwarded to our Superintendent



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	<p>n. Cashless Option Forms (511C) & Field Trip. Yearbooks last year 57% paid. This option may be available for pizza next year, but not now.</p> <p>o. Pizza 14 volunteers have come together to handle the pizza lunch.</p>	
3	<p><u>Treasurers Report</u></p> <p>a. Monthly Budget Please see financials. After fundraising monies are calculated it is put into safe for deposit. Deposits are picked up by PACE every 2 weeks. Deposit slip copy to Andrew to reconcile in the statement.</p>	<p>Andrew Rupf</p> <p>Contact Val for Pizza Deposit</p> <p>Check if deposit slip was created. Minoo to Contact PACE.</p>
4	<p><u>Closing Remarks</u></p> <p>a. Next board meeting: January 23, 2018, Wednesday @6:30PM Other Meeting Dates: February 20, 2019 April 24, 2019 May 22, 2019 June 19, 2019</p>	