

**McKee Public School
Toronto, Ontario**

**School Advisory Council Minutes
Wednesday May 13, 2015**

In Attendance:

Wendy Teo	Charles Yang	Gary Gagnon	Gary McGilvray
Bonnie Yu	Daniel Gogek	Vanessa Najera	Domenic Giorgi
Hannah Tudo	Eman Khairallah	Steve Hayakawa	Divya Balasubramanian

- Call to order. 7:00 pm.
- Review of April minutes.
 - One parent asked that links to specific documents be included in the April minutes under the discussion with Superintendent Curtis and Trustee Brown when discussing enrollment pressures at the school. Although the documents had not been distributed or discussed at the meeting, parents felt it was important to make the documents publicly available in advance of the June 10th meeting where Superintendent Curtis and Trustee Brown would be coming again to discuss enrollment pressures. The documents relate to addresses within current school boundaries and possible Phase 3 boundary changes.

Update – Trustee Brown will make the documents publicly available and therefore, these documents were not included in the April minutes. The next SAC meeting will be held on June 10th. Superintendent Curtis and Trustee Brown plan to attend to discuss ideas to relieve current enrollment pressures at the school.

[ACTION1: Domenic to provide chart of proposed school organization structure for 2015-2016 school year, to be appended to April minutes]
[ACTION 2: Bring forward April meeting minutes to June meeting]
 - A parent pointed out an error that was in the March meeting minutes which was previously passed. The March minutes indicated a school capacity of 688 students instead of 711.

[ACTION3: Domenic to confirm the correct number and update March minutes to reflect accurate number]
[MOTION1: Pass the March minutes subject to confirmation and modification of school capacity. Bonnie/Hannah]

Update – In emails circulated after the May meeting, Domenic confirmed that the 688 number reported in March was correct at that time. However, the number did change later to 711. Therefore, the March minutes was not revised and still reflect 688 as the report given at that time. The school capacity can change with changes in usage of space and could change again in the future.

- **Principal's Report (Domenic Giorgi)**

- 2015-2016 school organization – estimate there will be 8 kindergarten classrooms next year
- Welcome to Kindergarten orientation – May 28th. Hannah and Vanessa volunteered to speak at the orientation about the School Advisory Council.
- Yearbook – there are 440 orders
- Spring musical – Thank you to everyone for your support. The seat raffled raised \$300 to cover expenses
- June 16 – SK and Gr. 5 graduation
- June 24 – report cards go home
- Also, in the last Principal's Report, the proposed date for the Welcome Back BBQ was Thursday September 17th. This is the same date as the International Language School registration, therefore, recommend moving the BBQ to Wednesday September 16th.

- **Treasurer's Report**

- Reviewed financials to end of April. Currently in healthy position. There will be some financial decisions that will need to be made in June related to the Welcome Back BBQ deposit, as well as any future savings or expenditures.
- In the last few months, there have been some discrepancies between money reported as being deposited, and what the bank says has actually been deposited. It is usually a small amount of money, but treasurer was asking who has access to the safe and what the protocols are for counting money. Domenic responded that a minimum of two people are counting money in an open area. The money and detailed deposit slips are put in the safe. Domenic always accompanies anyone accessing the safe and they must sign-in to access the safe. In future, since none of the treasurers have access to the safe, treasurers requested that the detailed deposit slips be placed in the SAC mailbox to reconcile against bank deposits.

- **New business.**

- Domenic will confirm with Superintendent Curtis and Trustee Brown whether they can still come to the June 10th meeting to discuss the current enrollment pressures at McKee.

- **Meeting Adjourned 8:30pm.** Next meeting (June 10, 2015)