



To: JK/SK Parents/Guardians for September 2012
From: Elaine Levy, V-P, Family & Neighbourhood Services, 416.645.6000 ext. 1155
Date: May 8, 2012
Re: Extended day program

WoodGreen is pleased to have been named as the Third Party Operator for the Extended Day Program at three schools effective September 2012 – Bruce Junior Public School, Morse Street Public School, and Leslieville Public School. We have now signed the contract with the TDSB and have determined the full fee rates which will be in effect from September 2012 to December 2012. (New rates will be determined effective January 1, 2013.) For September to December 2012:

Before School Only	=	\$11.00 per day *
After School Only	=	\$21.00 per day *
Before and After School and non-instructional days	=	\$29.00 per day *

*Children who sign up for Before School Only or After School Only will be charged \$29.00 for attendance on non-instructional days during the school year.

We are in the process of confirming the number of spaces available at each site and our goal is to serve as many children as possible. In the interim, we are asking all interested parents to **contact Jessica Wong (Child Care Central Manager) at 416.645.6000 ext. 1158 or by e:mail – jwong@woodgreen.org - to confirm your interest in the program.** Parents will be then be contacted by the on-site manager to complete a registration form and full fee families will be required to provide us with a registration deposit to cover the period of September 4-14, 2012. In the event that a child's enrolment is cancelled by the parent before the first day of the program (September 4, 2012), the deposit will be refunded less a \$50.00 administrative fee. Effective September 17, 2012, all fees are to be paid by direct debit. Parents will receive a fee schedule outlining the fees for the period of September to December 2012 and information about signing up for direct debit. Fees are charged for every day that the child is enrolled, including statutory holidays. During the registration process, parents will receive additional information about WoodGreen's policies, procedures and practices.



As per our existing policies and practices, enrolment will be on a first-come, first-served basis up to the maximum licensed capacity. We therefore encourage you to contact us at your earliest convenience. Children who cannot be placed due to over-enrolment in the program will be placed on a waiting list.

Please feel free to contact me if you have any questions about this notice. Thank you.

Opportunity made here.