**Agenda for Annual General Meeting and Election Monday October 25, 2021**

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| **Agenda Item**  | **Decisions/Actions taken** | **Person Responsible**  |
| Welcome and introductions  | Call to order 6:30pm. Welcome to the Annual General Meeting.Introduction of Principal, current council members (present and absent) and new guests | Chair, Eva Vuong Principal Michelle Dawson |
| Approval of Quorum |  | Chair / Principal |
| Review and approval of agenda  | \_\_\_\_\_\_\_\_\_\_\_ moved that they be accepted. \_\_\_\_\_\_\_\_\_\_\_seconded the motion. MOTION CARRIED.  | Chair / Principal |
| Review and approval of previous minutes  | \_\_\_\_\_\_\_\_\_\_\_ moved that they be accepted. \_\_\_\_\_\_\_\_\_\_\_seconded the motion. MOTION CARRIED. | Chair / Principal |
| Declaration of conflict of interest  |  | Chair / Principal |
| Review of 2020/2021 year  | Treasurer’s Annual Financial Report | Treasurer / Principal |
| Year-end summary by Chair  | Eva Vuong |
| Invitation for parent discussion and questions  |  |
|  | Closing remarks and recommendations  | All current council members |
| Staff report |  |  |
| Principal’s report  |  | Principal Michelle Dawson  |
| Election  | Introduce Nominees and begin election process | Principal Michelle Dawson / Election Committee |
| Adjournment  | No later than 8 pm. \_\_\_\_\_\_\_\_\_\_\_ moved that they be accepted. \_\_\_\_\_\_\_\_\_\_\_seconded the motion. MOTION CARRIED. | Chari / Principal |
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