**Agenda for Annual General Meeting and Election Monday October 25, 2021**

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Decisions/Actions taken** | **Person Responsible** |
| Welcome and introductions | Call to order 6:30pm.  Welcome to the Annual General Meeting.  Introduction of Principal, current council members (present and absent) and new guests | Chair, Eva Vuong  Principal Michelle Dawson |
| Approval of Quorum |  | Chair / Principal |
| Review and approval of agenda | \_\_\_\_\_\_\_\_\_\_\_ moved that they be accepted.  \_\_\_\_\_\_\_\_\_\_\_seconded the motion.  MOTION CARRIED. | Chair / Principal |
| Review and approval of previous minutes | \_\_\_\_\_\_\_\_\_\_\_ moved that they be accepted.  \_\_\_\_\_\_\_\_\_\_\_seconded the motion.  MOTION CARRIED. | Chair / Principal |
| Declaration of conflict of interest |  | Chair / Principal |
| Review of 2020/2021 year | Treasurer’s Annual Financial Report | Treasurer / Principal |
| Year-end summary by Chair | Eva Vuong |
| Invitation for parent discussion and questions |  |
|  | Closing remarks and recommendations | All current council members |
| Staff report |  |  |
| Principal’s report |  | Principal Michelle Dawson |
| Election | Introduce Nominees and begin election process | Principal Michelle Dawson / Election Committee |
| Adjournment | No later than 8 pm.  \_\_\_\_\_\_\_\_\_\_\_ moved that they be accepted.  \_\_\_\_\_\_\_\_\_\_\_seconded the motion.  MOTION CARRIED. | Chari / Principal |
|  |  |  |
|  |  |  |