



Oakwood Collegiate Institute

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Website: <http://schoolweb.tdsb.on.ca/oakwoodci/Home.aspx>

Course Outline: Gr.10 Career Studies

Academic Year: 2019-2020		Teacher Name: Tiberio ~ Bekiaris	
Department: Guidance		CL / ACL: K. Akler	
Course Title	Career Studies	Course Code	GLC201
Prerequisite	None	Grade	10
Level	Open	Credit Value	0.5

Course Description

Ontario Ministry of Education Document:

The purpose of the Career Studies course is to equip students to intelligently and purposefully interact with their world (now and in the future) so that they live, work, and participate in it as satisfied and contributing members of society. Student learning will include assessing their own knowledge, skills, and characteristics and investigating economic trends, workplace organization, work opportunities, and ways to search for work. The course explores post-secondary learning options, prepares students for community-based learning, and helps them build the capabilities needed for managing work and life transitions. Students will design action plans for pursuing their goals.

Textbook and Resources: *Career Studies 10*

Course Overview: Instructional Strands/Units:

Units #1-4	Timeline	Unit Description	Assessment & Evaluation
#1 Self-Assessment	6 Weeks	Gaining a better understanding of oneself and how this knowledge plays a role in your future career.	<ul style="list-style-type: none"> • Questionnaires • Artistic Collage • Mission Statement • Reflective Journals
#2 Career Investigation	6 weeks	Researching and analyzing information about specific careers, trends and learning opportunities.	<ul style="list-style-type: none"> • Group Presentation • Reflective Journals • My-Blueprint Activities
#3 World of Work	6 weeks	Applying your knowledge further in preparation for your chosen career path.	<ul style="list-style-type: none"> • Reflective Journal • Resume & Cover Letter
#4 Culminating Activity	3 weeks	Reflecting on the course content and your future pathways, create a portfolio and participate in a simulated job interview.	<ul style="list-style-type: none"> • Digital Portfolio • Job Interview

Student Evaluation Criteria			
Term Work		Culminating Activity	
Curricular Strands			
Knowledge/Understanding	17.5%	Job Interview	10%
Thinking	17.5%	Digital Portfolio	20%
Communication	17.5%		
Application	17.5%		
Term Work 70%		Culminating Activity Total 30%	

Learning Supports for Students
<p><u>Supports for Students with Individual Education Plans (IEP's)</u></p> <ul style="list-style-type: none"> Subject teachers provide accommodations and modifications as outlined on student IEP's. Supports may include: organizational support, additional time, graphic organizers, reduced work load, chunking of information, note-taking assistance, assistive technology (computer), preferential seating.
<p><u>Extra Help</u></p> <ul style="list-style-type: none"> Teachers post the time that they are available for extra help in their classrooms. Students are encouraged to speak with their teachers to arrange other times as required. Students can also see their Guidance Counsellor for information on other academic supports available.

Assessment of Learning Skills
Independent Work – Uses class time appropriately to complete tasks
Collaboration – Accepts various roles and an equitable share of work in a group
Organization - Arrives to class prepared and on time, meets deadlines with quality work and maintains a complete notebook
Responsibility – Fulfils responsibilities and commitments within the learning environment
Initiative – Looks for and acts on new ideas and opportunities for learning
Self-Regulation – Sets own individual goals and monitors progress towards achieving them

Report Card Schedule				
	1st Report Card	2nd Report Card	Interim Report Card	Final Report Card
Report Cards	Nov. 20, 2019.	Feb. 7, 2020.	April 16, 2020.	June 25, 2020.
Parent-Teacher Interviews	Nov. 28, 2019.	Feb.13, 2020.		

Department Expectations, Policies and Procedures

Homework and Assignments:

There is an expectation that daily homework will be completed and assignments will be **submitted at the start of class on the specific due date**. Homework can take the form of written work, readings, question and answer worksheets, research, presentations, written reflections, and preparation for quizzes and tests. Students not adhering to the above expectations must meet with their teachers on an individual basis.

Culminating Activity:

Students will be required to complete a culminating activity. The culminating activity will be an opportunity to use knowledge and skills acquired in this course in a single major project or series of projects. This activity will include written work. This activity must be completed in-class in order to be assessed and will represent 30% of the final mark.

Attitude and Effort:

Your attitude and effort will be an integral part of your success in this course:

1. **Homework** – You will be successful in this course if you come to class on time, with your homework thoroughly complete. You can expect to receive homework regularly.
2. **Ready for class** – Be punctual, with course materials, attend class & actively participate in classroom activities; these are the most effective ways to ensure success in this course.
3. **Cooperation** – You will be successful in this course if you respect yourself, your classmates, the teacher, and the classroom environment. You are asked to be polite and listen actively. You will have opportunities to work in small groups and individually.

Late Policy:

Assignments are due in hard copy at the beginning of class on the due date, unless specified otherwise. Late assignments will be deducted -10% off the total value the assignment. Once the assignments have been marked and returned to students, the teacher will no longer accept the late assignment; a mark of zero will be achieved.

INITIALS _____

It is a student's responsibility to make alternative arrangements for missed work. However, teachers are not required to provide extensions or alternative assignments to accommodate a student who misses work due to unexplained absences. If any evaluations are missed, without valid reason, a mark of zero will be achieved.

Tests and presentations must be done during the scheduled class unless prior arrangements have been made with the teacher and/or a medical note verifying a legitimate absence is presented to the teacher immediately upon return to school, in which case an arrangement will be made to make-up or omit the work (at the teacher's discretion). Missed tests and presentations that do not meet the above criteria will achieve a mark of zero.

Plagiarism:

Plagiarism is copying, reproducing or paraphrasing more than 5 words of someone else's published or unpublished material, and representing these as one's own by not acknowledging the appropriate source or by failure to use the appropriate quotation marks. If a student is found guilty of plagiarism, one or more of the following penalties will apply: inform parents/guardians for students under the age of 18 years old, requirement for submission of a new piece of work, total loss of marks on the assignment, suspension from school.