



Learning Enrichment
FOUNDATION

*...a leader in community
economic development
celebrating more than 35
years of service.*

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WELCOME TO THE LEARNING ENRICHMENT FOUNDATION

February 6, 2020

Dear Parents/Guardians:

We want to thank you for your interest in The Learning Enrichment Foundation's Licensed Before and After School Childcare Program.

We are pleased to offer the following programs to accommodate your care needs:

- After school care only
- Before and after school care
- PA Days

Each program provides a nutritious snack (morning and afternoon) and a catered lunch (on full day care).

Please find attached a pre-registration form for September 2020 to June 2021 and a 2020 child care fee schedule that indicates the fee for each program that we offer. Currently Presteign Heights Child Care Centre offers a 10 month program with full day program offered on P.A. Days.

In order to confirm your child's enrolment, and hold their space in the program, please complete, sign and return the pre-registration form, to Presteign Heights Elementary School's Office Administrator by **March 31st, 2020** to the attention of: Ms. Ashraf Rahim, Supervisor, Presteign Heights Child Care Centre.

Once your form has been received the Program's Supervisor will contact you to guide you through the next steps to complete your child's enrollment.

Should you require additional information or have queries, please contact us at 416-389-2925 or email presteignheights@lefca.org Presteign Heights Child Care Centre looks forward to supporting your family beginning in September.

Sincerely yours,

Ashraf Rahim, R.E.C.E
Supervisor
Presteign Heights B/A Child Care Centre

Cell: 416-389-2925

Email: presteignheights@lefca.org

Website: www.lefca.org

Email: info@lefca.org

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*... and the day came when
the risk to remain tight in a
bud was more painful than
the risk it took to blossom*

Anais Nin



2020 Child Care Fee Schedule

Full Fee

PARENT MEMO The Learning Enrichment Foundation

Effective Date: **January 1, 2020**

Age Group/Program	Daily Fee	Notes
Infants	\$81.00	Age 0 - 1.5 years (0 to 18 months)
Toddlers	\$62.00	Age 1.5 - 2.5 years (18 to 30 months)
Preschool	\$55.00	2.5 years - 4 years (30 to 48 months)
Kindergarten - Third Party Before & After School	\$35.00	Age 4 & 5 - Instructional Days
Kindergarten - Third Party After School	\$25.00	Age 4 & 5 - Instructional Days
Kindergarten - Third Party Full Day	\$48.00*	Age 4 & 5 - Summer, PA Days, Christmas, & March Break
Kindergarten - Escorted Before & After School	\$35.00	Age 4 & 5 - Instructional Days Care is offered outside the Kindergarten classroom
School Age - Before, Lunch & After School (12M Pr.)	\$45.00	Grade 1 to 6 - Instructional Days (includes lunch)
School Age - Full Day	\$45.00*	Grade 1 to 6 - Summer, PA Days, Christmas & March Break
School Age - Before & After School	\$30.00	Grade 1 to 6 - Instructional Days Only
School Age - After School	\$20.00	Grade 1 to 6 - Instructional Days Only

* Children who do not participate in care in the summer may not be guaranteed a space during instructional days.

VACATION DAY AND SICK DAY POLICY:

Since child care costs are consistent all year and the level of fees is based on 52 weeks per year, we require parents to pay for their space in the child care centre even when they are on vacation, sick and for statutory holidays.

NO NOTICE WITHDRAWAL POLICY:

Parents are required to give two (2) weeks notice prior to withdrawal. If no notice is given, a ten (10) day charge will apply at the full rate.

NSF POLICY:

- A fourteen dollar (\$14.00) penalty will be applied for cheques that are returned NSF.
- After the second NSF cheque, all cheques on hand will be returned. No future cheques will be accepted.
- Payment type will be money order or certified cheque only.

FEE PAYMENT POLICY

- All fees are due in advance
- Weekly fees are due every Monday
- Monthly fees are due on the first (1st) business day of the month
- A 5% penalty will be applied to all past due balances
- Failure to pay fees will result in withdrawal of your child/ren from care

DEPOSIT POLICY:

The first 2 weeks fees are due on the child/ren start date.

THE LEARNING ENRICHMENT FOUNDATION

Per: _____

Peter Frampton, Executive Director



Learning Enrichment
FOUNDATION

Registration Survey
September 2020 to August 2021
Before and After Care Program

#: _____

Child's Full Name:
Child's Date of Birth:
Parents Full Name:
Home Address:
City, Postal Code:
Home Phone #:
Email:

Program/School Name: _____

New Enrolment: YES NO

Returning in Sept: YES NO

Program required: KG School Age
 Before & After Care After Care Only

Please indicate if you are currently receiving subsidy or in the process of applying:
 Yes, File #: _____ No

In addition, please check one to the following:

10 months with NO P.A. Days, NO Winter Break, and NO March Break

10 months with P.A. Days,

12 months with P.A. Days, Winter Break, March Break, and Summer Break

12 months, Summer included but NO P.A. Days, NO Winter Break, NO March Break

***Please note, two weeks notice are required for program changes and/or withdrawals**

Parent Signature: _____ Date: _____

Staff Signature: _____ Date: _____