RICHVIEW COLLEGIATE INSTITUTE

Parent Council Agenda

Thursday November 14, 2019

7:00pm - 8:00pm

Library

Approval of agenda – Approved

Approval of minutes – Heather Smith, seconded Deborah Pope

Principal’s report

* Met class cap on October 30th
* Two new staff members have arrived - 1 Math/Science, 1 French/Drama/Civics/Careers/History/English
* Advocated for another .5 teacher and another curriculum leader and the requests were declined
* This week, two Grade 8 information nights were held. About 600 people attended each evening
* Optional attendance status is closed for French Immersion and is limited for Extended French and English
* School capacity
	+ The school is at 127% capacity and has had to order more chairs for the cafeteria. The hallways are full.
	+ Maximum capacity is 1,000; optimal capacity is 850. Currently, there are 1,137 students
	+ Some classes are still large – 36, 37 students
	+ Principal Kletke has spoken to the Planning area of the TDSB, the Superintendent and the Trustee so that they understand the capacity situation
* Achievements in October
	+ 1300 progress reports were emailed
	+ Teachers have been completing assignments and report cards (will be sent out Nov 26th)
	+ Parent teacher conferences will be delayed a bit this year – Dec 5th
* Athletics
	+ OFSAA for Track and Field was held in Sudbury this year; Richview was well represented
	+ Senior boys volleyball lost at cities but had a great season
	+ Senior girls basketball is going to OFSAA in Mississauga
	+ Junior boys football won cities
	+ Senior boys football semi- finals (cities) was rescheduled until Monday
* Other Information
	+ National theatre school festival was held today
	+ Braeburn party planning is in progress - 60 youth come to the school, work on crafts with the students, each lunch and receive gifts. Email for donations was sent out Nov 15. There may be a need for adult volunteers for the party in the event of a staff work action
	+ Food drive in progress – more info coming
	+ Teachers are still in negotiations. A decision on next steps is expected Nov 18

Treasurer’s Report

* Bank balance as of Sept 30 is $319.70 (August balance was $321.65)

Staff Report

* The application process for university and colleges has started. Grade 12 students have been issue PINs
* Tutorials are being run to help complete their applications and there are lunchtime drop-in sessions
* Ms Lau-Liew showed a slide that shows the timelines of offers
* Worldwide college fair happening at Richview on December 5th and 6th
* When timetables are being shuffled, grade 9s are given priority but senior students are in a critical period. The question was asked why not give grade 11 and 12s priority at the beginning of September. Ms Lau-Liew confirmed that the first week of September is reserved for students with incomplete scheduled (over 130 students this year). The next priority is Grade 9s. Ms Lau-Liew was asked to investigate moving the order so that Grade 12 students were 2nd on the priority list and she confirmed she would do that.
* Question was asked about what can be done in June with the senior students for course changes (since they may have changed interests since course selection in February). The question was asked if the senior students could come into school at the end of the summer before school starts to sort their schedules and it was confirmed that yes they can. Ms Lau-Liew will advertise this at the end of the school year.
* It was requested that the school notify students of incomplete schedules prior to the beginning of school, especially the Grade 12s, so that their schedule can be fixed before school starts
* It was requested that Guidance post the list of full classes outside of the guidance office for all students to see
* FYI - there are a total of 2.5 guidance counsellors available

 Chairs report

* Nothing to report
* There is a conflict with the December 12th Parent Council meeting, so it will be moved to December 11th
* Question – can council be advertised in the daily announcements in the RCI App. Also, can Parent council have its own channel on the RCI App. Note that the meeting date will be added to the new digital sign outside

Fundraising Committees

* Crooked Cue Fundraiser
	+ For the parent social event at Crooked Cue on Feb 5, everything is booked. Costs are being finalized (early next week) which will lead to a ticket price (last year was $40). There will also be an option to just to donate (Note: this cannot be done through School Online but tickets can be done on school online). There will be tickets at the door or online, but no paper ticket sales
	+ Silent auction prizes – investigation underway on looking for a company that comes in and supplies prizes. Some question on if it’s worthwhile (quality and relevance of prizes, lead time, cost) versus seeking donations as prizes
	+ Need volunteers to help source items to find auctions. Lynne provided a list of previous donors that can be leveraged. A letter will be created (on Richview letterhead) for use in canvasing donations for prizes
	+ Volunteers will also be needed for the day of the event
* Fundscrip
	+ Fundscrip – is gift card fundraiser. Parents fill out the form to request a gift card, they get the value, retailer donates a percentage to the school. Cost is shipping and handling (roughly $30) of the cards. Can this be done on Cash Online (i.e. reduce the number of retailers) . Agreement to use paper to run the campaign this year to test it. Letter will be sent to the distribution list and the form and cheques can be handed in at the office
* Poinsettia
	+ Poinsettia fundraiser – info has been sent out and it’s on cash online. Dec 4th is the last date for orders. The order will be placed 5th, pickup is Dec 12th. The form can also be put in report cards (and maybe at a table at parent teacher interviews)
* Grad Committee – no update

Student council report

* Halloween photo contest – winner was given gift cards
* Coffee House will be held Nov 20 – 3-6 pm in the library, $3 entry fee. Money goes to student council
* Dodgeball final – Nov 19th at lunch. Donations go to SAC
* Braeburn is Dec 7th. Volunteer students will help before the event and at the event. Gift donations for ages 5-12 is starting. Boxes to collect gifts are in front of the office. Letter to parents has been sent. May be able to use parent teacher interview night to collect donated gifts (and monetary donations)
* Richview clothing line is being finalized. Hoping to get the order form out ASAP and get the clothes before winter break

Other business

* French as a Second Language
	+ Busing for Elementary students will continue for another year but there’s a risk it will be terminated (SK-8)
	+ TTC bus tickets for high school have been cut (money is being looked for to subsidize hardship cases)
	+ Lakeshore Collegiate is being reviewed as a possible French immersion program location. Not sure of the progress (possibly at the beginning)
	+ Review of secondary school program and optional attendance meeting – schedule of meetings went out via email
* Principal Advisory Group is starting – will be looking for senior students
* Some grad volunteers have emailed to the Yahoo email address – Heather to send to Lex

Meeting adjourned at 8:21PM

**Next Meeting – Wednesday December 11th at 7:00PM**