

RICHVIEW COLLEGIATE INSTITUTE
School Council Minutes
Tuesday February 16, 2021
7:00pm - 8:10pm - Virtual/ZOOM Meeting

Attendees:

Lucie Kletke, Paulette Barrett, Kevin Fox, Manisha Sharma, Maria Skinner, Vanessa Keall-Vejar, Anna Georgiou, Stephanie Todorovich, Vaneeta Dabas, David Marchione, Marie Cook, Edna Chu, Katrina Hintze, Jane Colonna, Deborah Pope, Heather Smith, Wayne, Efua Afful, Lisa Hahn, Samantha, Jenns,

Co-Chair - Kevin Fox:

- Welcome/Introductions

Graduation Committee - Anna Georgiou

2020 Commencement:

1. will be virtual, live-stream + recorded to share later
2. Lucie Kletke - has a Videographer, who is also a film editor, and will provide tips
3. Anna - how to make this "special" - VIP speakers - Mayor Tory or Mr. Boyd
4. Looking for the ceremony to be 1-1 ¼ hours and include:
 - a. Introduction
 - b. Valedictorians
 - c. Awards
 - d. Photos of each Graduate
 - e. Montage
 - f. There will be a Program
5. Ceremony invites will go out
6. Dates will be early May, after University exams
7. 2020 Grad has a Facebook page
8. A Package will be put together for students - ready in April - to include certificates, yearbooks - to be picked up at school
9. An email will be sent out to Award winners
10. On-line ceremony in May

2021 Commencement:

1. Gown ordering - deadline is Feb 22
2. There will be no yearbook this year but a "special" book for Graduates
3. Grad photos will be in March - students will have to go to Brightpics to have their photo taken - tentatively scheduled starting on March 8.
4. 2021 Grad has a Facebook page

Below are further notes provided by Anna re: Graduation Committee:

Ms. Bruno has provided me with the following update:

- *Lucie and Tracy are working on finalizing the packages for the 2019-2020 graduates*
- *The trophy order has been approved and sent*
- *The program is complete and they are presently performing a final check before going to printer*
- *Lucie is looking at a videographer to prepare a virtual 2019-2020 celebration*
- *Lucie is looking at a tentative March completion date (with an end of April/early May "Ceremony" date)*

For those who missed the zoom meeting, we discussed the options listed in this email thread, namely a virtual ceremony or "drive through" option and the consensus, at least for the Class of 2020 was to proceed with a virtual ceremony. We all agreed that Le Jardin in person ceremony is extremely unlikely to occur.

In looking at a virtual ceremony, the proposal includes something similar to what Martingrove CI did which included the traditional speeches, Valedictorian speech, the presentation of all the graduates with their awards, a montage of photos from the yearbook, and special speakers, i.e. Mayor Tory, Mr. Boyd, other dignitaries. It was also suggested that the ceremony be streamed at a specific date and time (preferably end of April/early May) with an invitation being sent out or couriered to all Grads, along with their yearbook, Grad program, diploma, awards, and composite photo. Ideas were discussed on how to make it fun and special by adding confetti to the invitation, for example.

Heather offered to obtain more information on who could do this for us and to start a proposal that we could all work on to forward to Ms. Kletke.

I just spoke with Lucie and I am pleased to provide the following updates:

- *Lucie and Tracy have already started to work on a virtual Commencement for the Class of 2020*
- *Brightpics or Tracy will help with the student slides (grad photos with their names and what they are doing now)*
- *Lucie is in contact with someone who does the editing professionally so that everything can be put together – speeches, photos, some video clips, etc.*
- *Length/max time of Ceremony is 1-1.25 hours*
- *A few teachers are communicating with some RCI alumni to see who would also be able to provide a special message to the grads.*
- *They are also working on the program, which will also contain the list of award winners and can be shared with this committee*
- *An update will be sent shortly to the 2020 Grads, along with a template that they can complete with the information that they wish to share for the ceremony*

- *Tracy is looking into ordering the cap/gowns for this year's grads*
- *Lucie has tentatively booked 2021 Grad Photos with Brightpics for early March (most likely at their studio which is at 50 Galaxy Blvd Unit #8, Etobicoke, ON M9W 4Y5) pending, of course, the lifting of lockdown measures.*
- *A special Graduation Book is being planned for the Class of 2021 as there will not be a Yearbook for this school year.*

Please note that it is unlikely that the Graduation Packages and Yearbooks will be couriered to grads, as this is very costly. Members of this committee will most likely be needed to help with the distribution of these packages, again pending the lifting of lockdown measures.

As well, given that the maximum time is about an hour and fifteen minutes, and that there are about 260 Grads, there may not be much time for special speakers like Mayor Tory, however, we can pursue this if we like. The focus will be on taking time for the special awards, i.e. the Governor General's award and the Valedictorian speeches as there are two Valedictorians for the Class of 2020. The timing for this event at the end of April/early May will work out well as it will give everyone a chance to prepare as lockdown measures need to be lifted before any filming can happen at the school.

SAC Update:

1. Among Us Tournament - online tournament vs other schools. Went well...was successful.
2. Match-a-mates - fun activity for Valentine's Day took place
3. Homeless Shelter - preparing a donations drive - drive by food drive
4. Health Care Workers Letters - will be doing "thank you" letters for Health Care Workers
5. Clothing Line - will be out in next couple of weeks

Technology Update - Kevin Fox:

These are notes that Kevin presented during the meeting:

- Kevin reached out to Lily Pereira, the Librarian and teacher who manages the labs to gather info on the current set up and the ideal set up. This is where the information came from.
- Kevin received laptop costs from Lucie.
- Had discussed the recommended way forward re fundraising with Vanessa.
- I'd like to thank them for their contribution to the document.

Richview Library Technology Labs Status – February 16, 2021 -Kevin Fox -co-chair
Ideal set up

4 labs of 30 Windows 10 laptops – new devices

-must be portable

-must be new technology – better performance – longer lasting

Current set-up

4 current Labs

- 1) 30 Windows 10 desktops: old, slow technology, not currently under maintenance*
- 2) 26 Windows 10 desktops: old, slow technology*
- 3) 10 Chromebooks less functional than Windows*
- 4) 0 devices: labs 3 and 4 wiped out of devices by TDSB – these devices would need replacing regardless.*

Current gap

in terms of number of Windows 10 screens for labs: 64

Goal: to raise funds for and purchase a minimum of 64 new Windows 10 laptops between now and October 31, 2021 which will create two fully functional labs of new Windows 10 laptops to start 2021-22 school year.

Investment Summary:

Qty 64 x \$796.45 per laptop (\$7.04.85 plus hst) = \$50,972

Recommend:

- cash donation of \$40 per student per school year – ongoing.*
- each year replace 1/3 of ageing technology in labs*
- 100% technology turnover every 3 years on an ongoing basis.*
- state of the art labs – maintain a high standard for productive students.*
- separate and distinct donation – council bylaw – every dollar for technology goes to laptop replenishment – communicate dollar value of total donations and number of new laptops purchased each year.*

Notes from meeting chat:

Lucie - may have some funds to contribute to the labs. She will look at her budgets to see what funds are available to replenish the technology in the library. This year, the school spent \$\$ on updating technology for the teachers - including laptops, cameras, etc.

Lucie suggests purchasing refurbished, as they are considerably less expensive. Currently there are none available, but they are looking.

Kevin suggests that refurbished is generally old technology, and the students should be using updated technology.

Re: asking parents for cash donations - Lucie will check to see if this is allowed.

Principal's Report - Lucie Kletke - as sent to Maria (secretary) following the meeting:

It was fantastic to welcome back our students and staff members today. The students seemed very happy to be in the school with their peers and teachers.

SAFETY PROTOCOLS are critical and of the utmost importance. I emailed the protocols to our students/community and I made two announcements today. The admin team spent time in the hallways today and we had to remind many students to maintain their distance from one another. It is imperative that they follow all the protocols; please review with your teens. Many people feel somewhat nervous due to the new strains of the virus. I will make announcements daily.

I have asked our teachers to review the Code of Conduct and the Online Code of Conduct as well to ensure that all students/staff feel safe and included

IN PERSON # OF STUDENTS: 946

107 of these students are learning remotely

NEW TEACHING STAFF:

Ms. Szoke is back

Ms. Grill, Mr. Catanus, Ms. Sattaur have joined for Quad #3

2019-20 Academic Awards:

The 2019 2020 Academic Award packages were mailed to our students. Thank you to Tracy Bruno for preparing the packages; thank you to Gaye Clark (our SBHM) who also helped to put the packages together.

Technology: Lily spoke to Kevin regarding which devices we need in the library.

The most cost-effective way of replenishing the devices is to purchase refurbished chrome books or laptops. The company is currently out of stock and Claudia Marrelli will check again next week. I would like to use some of our Non-Board funds as well as some Board funds to replenish the inventory. I know that the School Council would like to continue to raise funds to support this as well.

Black Heritage Month:

RCI is focusing on Black Heritage Month and Chinese Heritage Month in February and every day. Our BHED+ group meets regularly with Ms. McDonagh-Vella and Ms. Manitaros. They are working together to create a virtual celebration which will take place towards the end of the month.

Our Staff members spent half of the PA Day doing professional learning on anti-Black racism. We are working with the book So you want to talk about Race. We are also dedicating part of our monthly staff meetings to this PL.

Principal's Report - Lucie Kletke continued.....

Optional Attendance:

We had hundreds of OA applications submitted for 2021 - 2022. Unfortunately, with limited spots available, very few students were granted optional attendance following the TDSB process. Thank you to Ms. Connor and Mr. Perry for their help with this process.

FACILITIES:

Parking lot – meetings are ongoing and hopefully, it will be re-paved this summer
Cafeteria – floors to be redone/painting

Staff Report:

Vice Principal, Vaneeta Dabas - Portfolio is achievement.

Report cards for Quad 2 will be sent out this week.

They are troubleshooting Report Card issues with school messenger.

Vice Principal, Stephanie Todorovich - Portfolio is Scheduling/Timetabling

The scheduling and timetables are getting easier, now for Quad 3. Conflicts are getting resolved.

Course selection for Sept 2021 is underway. There is no indication on what the structure of the school year will be.

Treasurer's Report - Manisha Sharma

- As of January 31s balance is: \$7336.62 (includes \$1456 school cash-on-line and \$50 cheque for poinsettias)

Chairs Report: Co-chair Paulette Barrett

Paulette presented this information...there is a \$1500 ProGrant available:

SCHOOL-RELATED & SYSTEM-LEVEL ANNOUNCEMENTS

1. School Council Anti-Oppression, Anti-Black & Anti-Indigenous Racism Application

School Councils may submit one request for supports up to \$1,500 for initiatives/activities that engage parents/caregivers (including virtual), and builds School Councils' capacity around Human Rights, Anti-Oppression, Anti-Racism, Anti-Indigenous and Anti-Black Racism. School Councils may collaborate and submit more than one application however, the allocation will remain at a maximum of \$1,500 per school.

For information on the School Council Anti-Oppression, Anti-Black Racism and Anti-Indigenous application process, visit

<https://www.tdsb.on.ca/Community/How-to-Get-Involved/School-Councils/Parents-Reaching-Out-Grants>

For further information contact michelle.munroe@tdsb.on.ca

Lucie says she is trying to connect with a speaker (Duane Gibson) from 2 years ago, who was quite good. Paulette will apply for the grant.

Fundraising Report - Vanessa Keall-Vejar

- FlipGive - looking to cash in on \$200 available from FlipGive. This is still on-going.
- Amazon Wish List (direct ask) - a Wish List Page has been created.

Meeting adjourned 8:10pm **Next meeting TUESDAY March 9th - 7pm, via ZOOM.**