

Richview Co-operative Education 2015- 2016

Hello to all our valuable co-op supervisors:

Welcome to Cooperative Education at Richview CI. Co-op is an amazing course that allows students practical, hands-on experiences to explore a career choice that they are seriously considering as a career path.

At Richview CI, Cooperative Education is a competitive program. Our placements are in the field of medicine, law, teaching, business, media, fashion, and specialized trades, just to name a few. I am always looking for placements that provide our students with great learning experiences.

I interview all students who are interested in the co-op program, with a focus on marks, excellent attendance and career exploration. If the students are selected, they are with me during the month of September. During the month of September, we discuss a variety of topics including the importance of Health and Safety, with the support of a guest speaker from WORKPLACE SAFETY AND PREVENTION SERVICES. The Toronto district School Board provides the students with work insurance. We also discuss the importance of confidentiality and dealing effectively with people at the workplace

At Richview our students start their co-op placements in October and will be there until the beginning of June. They attend co-op every other day, for the full morning or the full afternoon, three hours each time - for a total of 220 hours from Oct 2015 - June 2016. **The students do not get paid. They want to learn as much as possible about a career choice and earn two credits during this time.**

I visit all supervisors and students in October with a complete package that includes the school calendar, co-op expectations and three supervisor evaluations. During the year, several more visits will be made to ensure the students are being helpful and learning at the same time. This experience should be a positive one for both the student and the supervisor.

Thank you for your interest as great supervisors are always welcomed and greatly appreciated. **If you need more info, please e-mail olga.calabria@tdsb.on.ca**

Sincerely, Olga Calabria

