

Principal: Mrs. T. Hazelton
Office Administrator: Ms. A. Britton
Secretary: Ms. R. Wilson

Rosethorn's Mission Statement

Our aim is to develop life long learners in a safe, nurturing and inspirational environment while embracing diversity – joie de vivre!

School Hours

Morning	8:25 am	To	11:15 am
Recess	9:50 am	To	10:05 pm
Lunch	11:15 am	To	12:10 pm
Afternoon	12:15 pm	To	3:00 pm
Recess	1:35 pm	To	1:50 pm
Dismissal	3:00 pm		

SUPERVISION

- **Supervision in the schoolyard begins at 8:15 a.m. Children who walk to school or are driven should not arrive or be left alone in the schoolyard before that time.** Children who eat lunch at school are supervised for the lunch hour in the gym and classrooms, as well as in the schoolyard. There is supervision for students taking the bus at 3:00 p.m. and after school for 15 minutes.
- **Children should be entering the supervised yard from points outside the building.** It is not safe for children to walk through the school to enter the schoolyard since halls are not actively supervised before school. **Children are required to enter the school through their assigned doors from the pavement area where teacher/staff supervision is in place.**
- For the safety of the children both doors along Remington Drive are locked. The main entry door by the gymnasium on Remington is monitored by a security camera. The main office controls the entry through that door. All visitors are asked to enter the building via the main door facing Rathburn. All doors are locked during the school day. **All visitors should enter by the front door and sign in.**

PUNCTUALITY

- It is very important for your child to acquire and establish good routines and habits. Not only does your child benefit from routines in school but they are also a valuable life skill to acquire. We realize that on rare occasions, circumstances may arise which cause your child to arrive late for school or to be dismissed early. Under normal circumstances your child should arrive at school early enough to be ready to begin the school day on time. Late arrivals and early dismissals are disruptive to the class and the teacher and can cause added confusion for your child. We appreciate your support in this respect.
Demonstrate good time management skills by arriving at least 5 minutes before the 8:25 a.m. bell. This ensures a calm and stress-free beginning to the day for all concerned.
- **What happens when your child is late?**

Children arriving after 8:25 a.m. :
(the start of O'Canada) are required to go to the office to sign in and get an admit slip. Failure in getting a late slip may result in the student being marked absent resulting in a phone call home.
Children who leave the school once class has started are required to go to the office where a parent/guardian must sign them out.

SAFE ARRIVAL PROGRAM

- The Toronto District School Board requires all schools to develop a Safe Arrival Program.
Parents/Guardians are requested to provide up-to-date home, work and cell numbers to the school as well as the name and telephone number of an emergency contact (e.g. neighbour or relative) to contact if their child does not arrive at school. Please inform the school of any changes as they occur during the school year.
- Parents are asked to notify the school when their child(ren) will be absent or late. Phone the Safe Arrival answering machine at **394-6411** with the following information:
 - The date
 - Your name
 - Your child's name
 - Your child's room number or teacher's name
 - The expected length of absence
- If you know in advance that your child will be absent or late, please contact the school office during business hours, or leave a message on the Safe Arrival line (**416-394-6411**).
- **The Board requires that if you have not informed us of your child's absence, we will make every possible effort to contact you (through all numbers provided to the school).**

STUDENT PICK UP

- If someone other than the usual person is to pick up your child at any time, **where possible, please inform your child's teacher in advance.**
- If your child, who is normally bussed, is to go home via different means, please inform the school office.
- If there is a change in your child's daily routine, e.g. going out for lunch or being picked up early,
please visit the school office to sign out the student.
- To ensure your child's safety, children must be picked up promptly at dismissal times.

STUDENT DROP OFF AND SCHOOL PARKING LOT

STUDENT DROP OFF

The Student **DROP OFF ZONE** is on the **west side** of Remington Drive **between the two signs**. Vehicles should enter Remington Drive from Rathburn Road, and proceed to the drop off area. Parent Volunteers will assist your child/children from the vehicle and your child/children can make their way safely to the school yard. **Please do not drop off students in the LINE-UP ZONE**. Supervision in the school yard is from 8:15 a.m. to 8:25 a.m. You cannot park in the Line Up Zone or Drop Off Zone.

Be sure that your child has his/her backpack, lunch and any other items needed at hand, so that they can leave your vehicle quickly to allow traffic to move through the Drop Off Zone

The east side of Remington Drive is designated as '**NO STOPPING**' (between the hours of 8:00 am to 5:00 pm, Monday to Friday). **DO NOT PARK OR STOP ON THE EAST SIDE OF REMINGTON AND DO NOT DROP OFF STUDENTS ON THE EAST SIDE OF REMINGTON.**

It is illegal to make a U-turn on Remington Drive.

If you need to park and walk your child into the school, you can legally do so further south on Remington Dr., closer to the tennis courts, or you can park on the side streets. Please be aware of parking restrictions.

DROPPING OFF FOR ROSETHORN DAYCARE

Parents or guardians who drop off students to Rosethorn Daycare in the morning are asked to enter the school through the Remington Dr. doors at the east side of the school. This door is unlocked until 8:00 a.m. **PLEASE DO NOT PARK IN THE STAFF PARKING LOT**. The door from the parking lot to the school is locked at all times.

Parking on the west side of Remington is legal up until 8:00 am.

STAFF PARKING LOT

The parking lot located at the west side of the school is designated for TDSB staff only. **THIS IS NOT A DROP-OFF AREA FOR STUDENTS.**

We have limited parking spots in the staff lot. Along with Rosethorn and Daycare staff, the parking lot needs to accommodate staff on TDSB business (i.e. social worker, speech/occupational therapists; Scientist in the School, etc.).

If you are volunteering at the school, or parking your vehicle to attend a field trip with your child's class, kindly park your car on one of the side streets off of Remington Dr.

BUS TRANSPORTATION

Telephone 394-7381 or 394-7379 (8:30 a.m. – 4:30 p.m.)

- **Toronto District School Board Transportation Policy:** Students who are enrolled in the school within their designated attendance area are eligible for daily transportation, provided that they live more than 1.6 km from the school.
- **Student Conduct on Buses:** *Co-operation and consideration are the keys that make the bus system work successfully.*
- **Withdrawal of Bus Privilege:** Bus drivers will report unruly behaviour to the Principal who may suspend or cancel a student's bus privileges if there are repeated offences.

BUS RULES

- Be at the school bus stop on time
 - Wait in a safe place, well back from the side of the road
 - Remain seated at all times, facing forward
 - Keep the aisle clear
 - Obey the driver's instructions
 - No eating or drinking
 - Keep head and arms inside the bus and to yourself
- Parents are requested to contact their child's carrier before 7:00 a.m. or the evening before if their child will be absent from school due to illness or other reasons (**vans only**).
 - Please have your child ready **10 minutes before the pick-up time** and be prompt in meeting the vehicle at the usual drop-off time. **If your child misses the bus, it is the parent's responsibility to transport their child to school.** A student who is regularly late for pick up may lose the privilege of being transported. Drivers do their best to pick up and drop off your child on time however, bus schedules are affected by the traffic, weather, students' behaviour and promptness of caregivers meeting the vehicle. It is not always possible to maintain consistent drivers and pick-up and drop-off times. Transportation schedules may vary throughout the year when new students begin school in your area or transfer to another school.
 - The carriers used by the TDSB are as follows:

McCluskey	(416) 246-1422
Attridge	(905) 855-7771
Switzer-Carty	(905) 361-1084
Stock West	(416) 244-5341
First Student Canada	(905) 629-8200

- For more information on TDSB transportation visit the website www.schoolbus.to

Drivers will attempt to ensure that children, who are picked up regularly by a caregiver, are delivered to the caregiver at the designated drop-off location. If the child arrives at the designated drop-off location and the caregiver is not there, the child will remain on the bus and be returned to the school.

LUNCHROOM

- Our lunchroom space is limited. Children are encouraged to go home for lunch if possible. This provides a break for students and an opportunity for exercise. Students that stay for lunch have agreed to follow Rosethorn's Code of Behaviour.
- We encourage students to bring litterless lunches to school, as well as eating utensils. **Children who normally stay for lunch need to be signed out by a parent/guardian at the office if they are leaving the school for lunch.**
- Milk is available for students staying for lunch. The cost is 50 cents each - 10 tickets for \$5.00 – (tickets can be purchased at the school office).
- Students should bring any warm items in a thermos; we cannot heat food for students.

NUT & SEVERE ALLERGY POLICY AT ROSETHORN

- The Toronto District School Board places a very high priority on providing a safe learning environment for all students. Many safeguards are implemented at the school level to ensure a safe and caring school community. However we cannot always control certain factors which may compromise the safety of some students. One of these factors is a **severe allergic reaction called anaphylaxis**. A conservative estimate is that one in fifty Canadians suffers from extreme life threatening allergies to certain foods, medications, insect stings or non-food materials such as latex, or to vigorous exercise.
- Due to the increasing number of students in the school who suffer from severe and life threatening allergies to nuts and nut products we are asking for your co-operation in working to minimize the risks to those directly affected.
- We understand that a nut and allergy free environment cannot be guaranteed, however we ask that parents not send snacks or lunches to school that contain peanut or nut products.
Please read all ingredient labels before sending food to school.
- Please speak with your child about not sharing their snacks or lunches with other students. Also encourage them to wash their hands after every meal to reduce the chances of spreading food residue.
- We thank you for your support and understanding in dealing with this danger. By working together, we can all help create a positive and safe learning environment.

FOR GREATEST SAFETY, CHILDREN SHOULD NOT SHARE FOOD!

CODE OF BEHAVIOUR

- Rosethorn's Code of Behaviour promotes - **Responsibility, Respect and Rights.**

Responsibility

- * **Do your best * Be prepared * Participate * Be on time * Show initiative***

Cooperate with adults and peers to help create a positive, healthy, safe and stimulating environment. Be prepared to accept responsibilities and consequences for actions

Respect

- ***Respect yourself and others * Respect people's feelings ***

Respect property *Respect Rules *

Respect classmates, friends, teachers, staff and adults. Care about and respect feelings and expect others to care and respect feelings. Do not hurt people physically. Do not hurt people by things that you say. Follow classroom, school and play area rules.

Rights

- * **Be safe * Be valued * Learn ***

Students have the right to learn in a positive, healthy, safe and stimulating environment. Students will be provided with an education appropriate to the learner's needs. The partnership of school, parents and students is essential to the progress of every child.

- The Code of Behaviour, was developed to encourage learners to conduct themselves in a courteous and safe manner during all school activities including field trips and on busses. **Please discuss the Code of Behaviour and its expectations with your child(ren), and sign the last page of this section of the planner.**
- Rosethorn promotes positive student behaviour through assemblies, clubs and announcements.
Failure to follow the Code of Behaviour may result in action taken based on the Toronto District School Board's Grid of Consequences for Inappropriate Student Behaviour (please see the TDSB section of the planner for the grid).

CHARACTER EDUCATION

Character Education is about community development. It is about helping our students learn and practice character attributes which will help them not only do their best, but also be their best. Character Education is a shared responsibility of family, community and schools to engage cooperatively to encourage students' learning and maturing as social beings. Character development permeates the entire life of the school as it is woven into policies, programs, practices, procedures, and interactions. It recognizes that a respectful, safe and orderly school climate enhances learning.

The TDSB character attributes for the year:

September - Respect
October - Responsibility
November - Empathy
December - Kindness & Caring
January - Teamwork

February - Fairness
March - Honesty
April - Co-operation
May - Integrity
June - Perseverance

MEETING WITH TEACHERS

- Good communication between parent and teacher is critical to the success of your child. We encourage you to connect with your child's teacher early in the year and maintain this contact throughout the year to keep communication lines open. It is very important that teachers begin their school day and remain focused and attentive to their students making preparations for the day. **If you need to speak with a teacher, please send a note with your child, or a note in the planner, asking the teacher to call or call the school to arrange for an appointment with your child's teacher.**

SCHOOL WEBSITE AND EMAILING

Rosethorn communicates with families by email and the school website (<http://schools.tdsb.on.ca/Rosethorn>). Each week families receive an email (Friday Flash) with important information for the next week. All school information, such as newsletters, calendars, flyers, school council agendas/minutes, classroom news, etc. is posted and updated regularly on the website.

DRESS CODE

- The Toronto District School Board requires that all schools develop and enforce a dress code policy. It was agreed by staff and the School Council that appropriate dress is expected of all students and staff.
- Cropped tops exposing the midriff, short shorts or T-shirts with inappropriate language or pictures are not acceptable.

LIBRARY POLICY

All Rosethorn students have access to our library. When books are borrowed students are agreeing to care of the books and return these books when they are due. If books are lost or damaged it is the expectation of the library that the student pays for the book. Please help to keep new and current resources in our library so that everyone may enjoy them

PLAYGROUND RULES

These are the safety rules enforced during school time. We appreciate your support in encouraging your child to follow the same safety rules whenever they use the equipment.

Adventure Playground Rules :

- Keep your hands free, and food or toys away from the playground
- Use hands only when using the overhead ladder or glide ride
- Only one person at a time on the slide, glide ride or climbing wall
- Keep your hands and feet away from others
- Go down the slides on your bottom, feet first, head up (never head first)
- Let yourself down safely rather than jumping down from any part of the playground
- Keep the woodchips on the ground inside the wooden barrier and away from any part of the equipment
- Use only the chinning bar for somersaults or turns
- Do not run, chase or play tag in, on or around the equipment; use the field for any running, chasing or tag games

The adventure playground is required throughout the school day for recess activities and physical education classes. The community is welcome to use the equipment **after school hours**, or on weekends and holidays.

VOLUNTEERS

Many Rosethorn parents give so much of their time and effort to make our school a better place. A time commitment, however small, enables us to provide a diverse range of opportunities in the school and on field trips.

How can you help?

- Volunteer to be the class parent for your child's classroom. Your help could be used to email/phone parents to inform, remind or solicit volunteers for special classroom events.
- Ask your child's teacher what type of support you can provide. Even for working parents, little jobs that fit into your schedule are valued.
- Fundraising events – from time to time you will see requests asking volunteers to donate an hour or two to help with a specific event.
- New policies require that all new employees and volunteers undergo a Police Reference Check (PRC) before they volunteer to work with students. If you would like to volunteer some time, please speak with your child's teacher or come to the office to pick up a form.

However you choose to help, your time and effort will be appreciated greatly.

SCHOOL VISITORS

Visitors are always welcome at Rosethorn. It is a Toronto District School Board requirement that visitors coming into the school during class time check in at the office first, sign the Visitor Book in the front office and pick up a visitor's badge. Thank you for your co-operation.

CHILDCARE PROGRAM

- Rosethorn Satellite Child Care offers a before and after school program. For further information, please contact 416-239-4682.

LOST AND FOUND

- Lost and Found items are kept in the Lost and Found box in the junior hall. For parent convenience, the lost and found items are usually displayed on tables in the hall during parent/teacher interview times or other school events.
- Once per term, the bins are emptied and unclaimed items are given to a local charity.

SCHOOL COUNCIL

- The responsibility of the School Council is to provide parental input regarding school policies and procedures. Its purpose is to advise the principal and the Board on a variety of issues and activities relating to student achievement, curriculum goals and priorities, school budget priorities, school safety, renovation plans, after school activities, and criteria in the selection of new principals.
- What are the benefits of being active on your school council?
 - an opportunity to meet other parents and teachers
 - allows you to share your ideas and concerns
 - helps you become familiar with both school and board policies
 - and shows **your commitment to your child's education.**
- Parents are invited to join the School Council by attending scheduled meetings at the school and/or by joining school committees. Rosethorn School Council is comprised of parents and guardians of Rosethorn students, members of the school staff and community members.
- The Executive is made up of a chair, secretary, treasurer, parent representatives, teacher representatives and the Principal.
- Elections are held in late September and meetings are normally held monthly (except for December and March when there is no meeting scheduled).
- Agendas are posted on the school website before the meeting. Your name can also be added to the e-mail distribution list by filling out the attendance sheet at each meeting or by contacting the council secretary. Meeting minutes are emailed to those on the distribution list, as well as being posted on the school's website.
- Reminders of meeting dates and times are sent by email and posted on the website.
- Information relevant to parents and students is posted on the Parent Information Board inside the Remington Dr. entrance

