

Runnymede School Council Executive Meeting  
Agenda for Monday, February 24, 2020  
School Library  
7:00 pm

**Call to Order, minutes approval** – In attendance: Paul Edwards & Michelle Robinson (RCI Admin), Mages, Ayub, Kimberly, Jackie, Laura, Melanie, Lucy, Lisa and Greg (School Council).

Kimberly motioned to approve minutes from January 13, 2020 meeting. Ayub seconded.

**Administration Update (Paul Edwards)** – Administration confirmed that School Council meetings can continue at this time, despite ongoing job action. Admin gets updates from Manon Gardner on a weekly basis (sometimes on a daily basis). All the admins are trying to manage the daily operations. Being asked to report on weekly any negative consequences that happened due to the strike; for RCI, there hasn't really been negative impacts. But it is hard to not be able to meet with the teachers; communication is fragmented.

Semi-formal was cancelled due to small numbers, not job action.

No more information re: impact on extra-curriculars and other activities

Facilities: windows are continuing – finishing Phase 2, and have tendered Phase 3.

Hoping to have all the windows done by September 2020.

There is a tender for new air conditioning unit in the library.

Pool will be ready after March Break. Lucy emailed Carla and Wilma re: having last year's swim team open the pool in a little ceremony, but hasn't heard anything back.

**ACTION:** Lucy will continue to work with Carla and Wilma about including last year's swim teams at the athletic banquet or another kind of celebration.

Staffing for Semester 2 – now have an extra .5 art teacher that's doing really well. Have a replaced the Science teacher with Dr. Morrison, who was with RCI 2 years ago.

Team 1310 is ramping up. Jackie's company has a philanthropy grant that includes STEM; Robotics should apply. **ACTION:** Lucy to provide Jackie with email of Laura, Robotics' parent coordinator.

Planning for next year: RCI is staffed for 512 students this year, next year's projected number is 443. All schools are in the process of hiring the ACL's (Assistant Curriculum Leader) for a 3-year cycle. Paul, Michelle and Leigh are in the process of interviewing for these positions at RCI. Next year CL's are reduced from 6 to 5 CL's (or 12 ACL's to 10). Reducing the ACL's to 10 was easy – combined 2 Phys Ed. ACLs

to 1 and included the equity and wellness ACL into each of the other ACL job descriptions.

All of the new ACL's will be notified on March 26. Any teachers getting multiple offers, word comes from TDSB. It is an opportunity for secondary teachers to apply to different schools. RCI let the teachers know in advance about the potential movement at RCI so they had all the opportunities available to them, but only a few applied outside of RCI. This is an opportunity to get a great team together.

The drop from 512 to 443 students is across all grades at RCI. The TDSB vision is to get all high schools to 1,000 enrolment. The Board's focus is to keep students in their catchment area unless they're in a specialized program (optional attendance policy is changing). One piece of data being considered is the capacity of buildings. What was the capacity of a building when it was built, how do we get back to that number. RCI's capacity could be 1,200 (with double lunch periods, etc.) We aren't just 443 though; we also include 106 (Mountview) and 14 (Humbercrest Nursery). This coming September will include also Grade 8 at Mountview. So we're in a good place despite the dip. But RCI still needs to push the population up to 500 to make sure there are enough Grade 11 and 12 to offer a variety of course options for those grades.

Grade 9 enrolment is 117 versus last year of 102. Recruiting did really well for the non-masters as well. We are getting more students in our catchment area. Plus, we tend to get 8-10 walk-ins in September.

Status of installing projector/screen – in the docket; looking at how to install the conduit for ceiling installation. Currently 300 Auditorium seats are being replaced.

**ACTION:** Council to keep monitoring to make sure both are in place for the June 1 meeting/presentation.

**ACTION:** Paul to authorize the general email for School Council. Mages to follow up.

**Exam Results & Next Steps (Michelle Robinson)** – this year RCI went back to a common exam from a day exam structure. Very few students late, very few students missed. About 40 students had to write two exams on the same day. Some Grade 9 students were included in that.

Survey was sent out to teachers about the new structure. Teachers felt it was positive overall. Some teachers had already started writing their own exams, but they worked with ACLs to get a common exam.

When scheduling, tried to avoid double science exams for those students writing two in one day. Most double exams were a math and social science (e.g. data management and

law). Students that needed accommodations, had to come in at 8 a.m. to get a head start.

The common exam structure allows for better equity among courses with multiple teachers; it streamlines the departments and requires all teachers to work collaboratively to create a common exam. Going forward, it will require teachers to align their curriculums as well.

Called a few schools and overall they do common exams rather than day exams.

New structure can show students how to cope with stress, not how to avoid/remove stress.

Kimberly: What was the rationale for moving exams from 10 am to 9 am? Michelle: The school day starts at 8:45, so why shouldn't exams start at 9 am. We also don't want the optics for our IEP students that have to stay later than other students, so we required them to come in earlier instead; can't have teachers here past 4 p.m. for the afternoon exams.

RCI will be keeping the common exam structure going forward. We will work with teachers earlier now that the structure is in place. Final exams are not all 50% or 30% of their grade anymore; there are numerous other areas of assessment for courses.

Lucy: If we are preparing our kids for post-secondary, many provide a syllabus showing material being covered, tests, projects, final and % weights for each items. And have teachers give back exams & assignments in a timely fashion.

Paul: We have asked each of the heads of each of section to communicate to teachers that students are provided with course information by the first Friday of the semester. Copies of course overviews are in a yellow binder in the office as reference.

Paul is working to make sure teachers give back assignments timely; Michelle is making sure teachers give students feedback on a weekly basis so they know how they are doing and have their marks before going into a final exam.

Paul: if you feel the teacher isn't providing what the student needs, parents should communicate with the ACL to make them aware of what's going on with the teachers underneath them.

Michelle: Students should learn to advocate for themselves so they will be able to do this in post-secondary.

Lucy: Students need to know their exam schedule earlier than was done in Semester 1.

Michelle: I will make sure this is better in Semester 2.

Paul: Having common exam allows for all students to have the same exam, the same difficulty of an exam. This exam schedule ensures the integrity of every student's mark.

Lucy: Raven's Retreat Options – still want to consider moving Raven's Retreat into the back library? Now that there isn't a librarian, the Library is often closed so there's nowhere for students to go.

Raven's Retreat was not being utilized by students in the past, so RCI has been looking at alternative ways to provide a space that students will use. The extra office in Guidance has been made into quiet room in the mornings now that Con-Ed has moved out. The Community Youth Worker, Shirina, uses this office in the afternoons for students to see her. The cafeteria is open all day for students to go when they have spares. There's also the Resource Room 222 that is usually open at lunch by Ms. Kitchen where students can hang out.

**ACTION:** Highlight this in the Principal's Bulletin and/or Newsletter.

**Treasurer's Report/Direct Donation Campaign** (Jackie Marrie) – No response from Marlea or Terry Gillis on current balances of financial accounts.

**ACTION:** Jackie to follow up with Marlea and/or Terry Gillis for updated balances. Also if there is an interim financial report required and due dates. Address at next meeting.

**June 1 Meeting Topic** – Still considering the Indieflix movies, but not sure about funds for all three films. Mountview is mostly interested in the bullying film. Paul: with the strike action, there is money available that hasn't been spent this year, particularly around the Student Success money. Move to final discussion and decision at next meeting

**Mountview Update** – Had their open house and projected enrolment is 106, including Grade 8. Most students are returning and there's a waiting list.

**Ward 7 Report (Melanie Boyd-Brown)** – Last meeting was in January. Minutes attached. Lots of discussion around the multi-year program for special ed. For the secondary school review, it's the parents with elementary school kids that should be paying attention to this as they will be most affected. Right now over 50% of students go outside of their catchment for high school. Small discussion around the IB program – may be changing the fee structure for these programs so it's not just funding a small group in IB. They have an opportunity to apply for grants to help fund their students.

Not sure if there will be PRO Grant or how much money there will be available. Next meeting is tomorrow night – talking about engagement.

**Other Business –**

- We have six student teachers in RCI this semester, versus the normal three; great opportunities for teachers and students.
- Toronto Public Library is offering a March Break program **ACTION**: Kimberly to include in Principal's Bulletin.

**Adjournment 8:45 p.m.**

## Trustee Robin Pilkey Ward 7 Council Meeting January 21, 2020 7-9PM Humbercrest JMS Minutes

- • The meeting was called to order at 7:09 pm.
- • Trustee Robin Pilkey gave the land acknowledgement
- • Principal Simona Emiliani and VP Shauna Davidson (soon to become Principal of Annette JMS) welcomed everyone to Humbercrest
  
- Ms. Emiliani Introduced us to Humbercrest JMS
  - Recently celebrated their centennial
  - Have a newly renovated library
  - The school is a hub in the community
  - School houses a daycare and has Parks and Rec programs.
  - Grades K-8 and French Immersion
  - Warren Park and King George students feed into Humbercrest at grade 7
  - Student Voice is the focus of the school. A video was shared showing  
  
why students love Humbercrest.
  
- ❖ TDSB Presentation: Multi Year Strategic Plan (MYSP) around Special Education and Inclusion
  
- Cynthia Zwicker-Reston, Centrally Assigned Principal, Special Education
  - <https://drive.google.com/file/d/1FfE5Xq6ytEFyZfDYkiTU-vIGAIMp-Tt3/view?usp=sharing>
  - [https://docs.google.com/presentation/d/1pHfzIWzttvOqj32g\\_PFObZxoOJznqI5g-MmZB83mOzQ/edit](https://docs.google.com/presentation/d/1pHfzIWzttvOqj32g_PFObZxoOJznqI5g-MmZB83mOzQ/edit)
  
- Trustee Report: Ward 7 Trustee Robin Pilkey
  - ○ Elementary Report Cards will not be going home in February. Interviews will still take place on Friday February 14th.  
  
<https://www.tdsb.on.ca/Media/News/ArtMID/2750/ArticleID/1409/Labour-Update-Elementary-Report-Cards>
  
  - ○ OSSTF and ETFO rotating strikes are ongoing. OSSTF will not strike during the exam period and Secondary School Report Cards will go out; grades only, no comments  
<https://www.tdsb.on.ca/About-Us/Labour-Negotiations>
  - ○ The Secondary School Review is ongoing. The online survey is open until the end of the month. <https://www.tdsb.on.ca/High-School/Secondary-Program-Review>
  - ○ Optional Attendance Policy Consultation is ongoing.  
  
<https://www.tdsb.on.ca/About-Us/Policies-Procedures-Forms/Policy-Consultations>

- ○ New Policy - Specialized Schools

[https://www.tdsb.on.ca/Leadership/Boardroom/Agenda-](https://www.tdsb.on.ca/Leadership/Boardroom/Agenda-Minutes/Type/A?Folder=Agenda%2f20200108&Filename=10.pdf)

[Minutes/Type/A?Folder=Agenda%2f20200108&Filename=10.pdf](https://www.tdsb.on.ca/Leadership/Boardroom/Agenda-Minutes/Type/A?Folder=Agenda%2f20200108&Filename=10.pdf)

- ○ Recognition of Significant Observances Policy (heritage months, days of significance). <https://www.tdsb.on.ca/Leadership/Boardroom/Agenda-Minutes/Type/A?Folder=Agenda%2f20200108&Filename=10.pdf>
- ○ Early ON Status Update. <https://www.tdsb.on.ca/Leadership/Boardroom/Agenda-Minutes/Type/A?Folder=Agenda%2f20200116&Filename=7.pdf>
- ○ Parents Reaching Out (PRO) Grant Update: There was a LC4 meeting last week to discuss the dissemination of the PRO Grant Funds. Each ward will receive approximately \$4300. Looking for suggestions on how to use the money in Ward 7.
- ○ Discussion about the IB Program and fees. <https://www.tdsb.on.ca/High-School/Going-to-High-School/Specialized-Schools-and-Programs/International-Baccalaureate>
  - TDSB One Book Event <https://www.tdsb.on.ca/Portals/0/docs/Jan27webcastnotification.pdf> On Monday January 27th there will be a live feed presentation about Hana's Suitcase from the Board office. Each grade 6 student in the TDSB will receive a copy of Hana's Suitcase courtesy of Indigo.
  - Free Menstrual Products for TDSB students. <https://www.tdsb.on.ca/News/Article-Details/ArtMID/474/ArticleID/1347/TDSB-to-Provide-Free-Menstrual-Products-to-Students>
  - JK French Immersion implementation. There will be a survey coming for this in the near future.

- Meeting was adjourned at 8:57pm

Next Meeting is Tuesday February 25th at Ursula Franklin Academy. **NEW DATE**. This will be a joint meeting with Ward 9 to do a policy co- construction on the revised Parent and Community Engagement Policy. Michelle Monroe, from the TDSB Parent and Community Engagement Office will be the facilitator. Please feel free to invite your entire school council and other interested parents to provide insight and feedback on this important policy.

Source document for this consultation:

<https://www.tdsb.on.ca/Leadership/Boardroom/Agenda-Minutes/Type/A?Folder=Agenda%2f20200108&Filename=6.pdf>