

SVPS School Council Meeting Minutes

Date: Thursday, November, 3, 2022

Time: 6:30 p.m.

Location: Meeting held via Zoom Conference Call

Welcome & Sign-In (Persons in Attendance):

**Meeting commenced at 6:32 p.m.*

Meena Sharma, Principal

Jackie Ventresca, Vice-Principal

Simone Lewis, Treasurer

Joella Connaught, Secretary

Joanne Marcano, Parent Member

Rishma Ramdath-Moorgen, Parent Member

Bridgette Rafuse, Parent & Staff Faculty Rep

Minutes Approved from September 2022 meeting: Yes

▪ 2022-2023 School Council Meeting Dates

-School council meeting dates for 2022-2023 were discussed and agreed upon. It was also agreed that the meetings will be held via Zoom. The school council dates are as follows:

Thursday, December 1, 2022 at 6:30 p.m. changed to December 8 th at 6:30 p.m.
Thursday, January 12, 2023 at 6:30 p.m.
Thursday, February 2, 2023 at 6:30 p.m.
Thursday, March 2, 2023 at 6:30 p.m.
Thursday, April 6, 2023 at 6:30 p.m.
Thursday, May 4, 2023 at 6:30 p.m.
Thursday, June 1, 2023 at 6:30 p.m.

▪ School Council Vacancies

-School Council vacancies were discussed. The Chair/Co-chair position remains vacant. Other executive positions were filled at the meeting. See the details below as of November 3, 2022:

<i>School Council Position:</i>	<i>Filled By:</i>
Treasurer	Simone Lewis
Secretary	Joella Connaught
Chair/Co-Chair	Vacant
Parent Members	Rishma Ramdath-Moorgen, Joanne Marcano, Simone Lewis, Joella Connaught

-Discussion was had on voting/non-voting members. It was determined that the since the school council currently has a group smaller than 10 in number, that those present would be the individuals to vote on matters at the meetings.

▪ **By-Laws Review, Voting & Adoption for 2022-2023 School Year**

-It was discussed that SVPS' school council by-laws were created and voted on in spring 2022, just before the end of the 2021-2022 school year.

-The current by-laws remain in compliance with the TDSB's most current guidelines.

-It was voted to keep the by-laws from 2021-2022 in place for the 2022-2023 school year.

▪ **Other Business**

1. Update on playground construction project:

-Construction is set to begin summer 2023

2. Update on 4-way stop/crosswalk Request:

-Discussion was had on whether any follow-up had occurred from the city with SVPS.

-Ms. Sharma and Ms. Ventresca were not aware of the project.

-Simone Lewis provided some update from where things were left last school year, according to update from the former principal Mr. Doyle.

-Simone Lewis offered to follow-up with the city councillor via email and to include Ms. Sharma, Ms. Ventresca and other school council members on the email thread.

-Joella Connaught offered to send the school council minutes from last school year to Ms. Sharma and Ms. Ventresca to provide update on discussions that were had on this at school council meetings during the 2021-2022 school year.

3. Fall Fair Planning:

-It was discussed and agreed that reaching out to potential donors for the fall fair 2023 should commence in March 2023.

-Simone Lewis and Joella Connaught will be reaching out to potential donors via email and in-person to local businesses.

4. Holiday Raffle & Holiday Concert Planning:

-Tentative date for holiday concert was discussed. Tentative date is December 20, 2022.

-Holiday Gift Basket Raffle Event-It was discussed how the event was planned and facilitated last year. The event was a gift give away to families from the school council in 2021-2022. 6 gift baskets were put together with different themes aimed at fostering opportunity for family centered activities to be done over the winter break.

-Discussion was had on how the event could be facilitated for the 2022-2023 school year, with the idea to host the event in person at the holiday concert prior to concert performances.

-Rishma Ramdath-Moorgen offered to put to the baskets together (5 to 6 baskets) and will follow up with the Ms. Sharma and the school council Treasurer to receive funds to purchase the items for the baskets.

-It was discussed that a flyer would be sent home to parents/caregivers to inform of the event and the cost of raffle tickets.

-The goal is to use the event as a small fundraiser and marketing event to encourage parents/caregivers to join the school council.

-Follow-up discussion will be had at December school council meeting.

**Meeting adjourned at 7:32 p.m.*

Next School Council Meeting to be held: Dec 1, 2022 at 6:30 p.m.

Items to complete before next school council meeting:

- Send minutes from 2021-2022 school year to Ms. Sharma and Ms. Ventresca (Joella Connaught)
- Send raffle basket event slides to Ms. Sharma and Ms. Ventresca (Rishma Ramdath-Moorgen, Joella Connaught)
- Connect with city councillor RE: 4-way stop/crosswalk, provision of email communication in that regard (Simone Lewis)
- Connect with Ms. Uma for Treasury sign-over (Ms. Sharma)