



February 12, 2024 - Meeting Minutes

Principal: Michael Kanalec

Voting Members:

Co-Chairs: Sara Chow & Japmeen Johal

Treasurer: Brooke Hilditch

Secretary: Shauna Stokely

Communications Coordinators: Christie Ginger-Carson & Jessica Kuhn

Equity Liaison: Jessica Jagroo - *newly instated*

Safe and Caring Schools Representative: Gina Vivian

Parent Liaison: Jessie Singh

Fundraising Chair: Alyssa Wenzel

Voting Members: Lara Harris, Helen Kwan, Megan Lau

Teacher Representative: Bev Myhal

Support Staff Representative: Linda Regan-Boriska

1. Opening
Attendance: In-person: Sara Chow, Japmeen Johal, Alyssa Wenzel, Catherine (TPL), Jessie Singh, Melissa Bangma, Shauna Stokely, Bev Myhal, Lisa Lorifice, Gina Vivian, Lara Flynn, Christie Ginger-Carson Online: Amanda Brown, Helen Kwan, Jessica Kuhn, Brooke Hilditch, Elaine Dibon-Smith, Katerine Mclvor, Lynda Regan-Boriska, Meagan Lau, Michelle Riedel, Steve Zulauf
Land Acknowledgement
Thank you to the <u>kitchen clean up crew</u> , <u>literacy week</u> - thank you to teachers and parent volunteers, <u>Carnaval</u> - thank you to Mme Mahaney and teachers and also to parent volunteers, <u>pizza lunch</u> volunteers, and <u>parking</u> volunteers, and <u>dance</u> committee and volunteers
Approval of previous minutes: Alyssa, Jessie, Sara, Japmeen, Shauna, Bev, Gina, Lara, Christie, Megan, Jessica K, Helen
Approval of Agenda: Alyssa, Jessie, Sara, Japmeen, Shauna, Bev, Lara, Christie, Megan,

Jessica K, Helen

2. Library Update - from Catherine, TPL (Toronto Public Library)

- TPL resumed checking books in today!
- TPL users will have access to their online accounts by end of March
- Every PD Day - Library always offers free programming, usually in the AM. →Friday, February 16 - Lego (all ages) & Sphero coding robots (6+ years old)
- New technology purchased by the Alderwood branch: Sphero, dot and dash, snap circuits
→ SAB teachers can come to the library with their classes to use the snap circuits or other tech
- March break program:
→ Monday: Crafts
→ Tuesday: Razzmatazz - bilingual family concert
→ Friday: lego and snap circuits

Action Items:

Catherine (TPL) will send flyer to council so information can be more easily disseminated to teachers

3. Photo Vendors Presentations

Concerns raised to council - inconsistencies in delivery even within families caused confusion; appearance of kids with crumbs on face or glasses askew, issues with cumbersome photo retrieval if the card is lost, possibly coordinating with the daycare to facilitate ordering and discounts for families with younger kids etc.

Lifetouch - Keith: Still send home paper proof packages. Can still get online with student 9-digit ID if paper proof form is lost. Six different images of two poses with one moved up (head and shoulder) and a standing $\frac{2}{3}$ pose. Both in the same position with the child standing and not moving so more time to set up the child correctly. Will take multiple pictures to get two good shots. Over 50 backgrounds online.

For grads: 4 poses.

Canadian Centre for Child Protection: work with missing children division and Lifetouch will provide the picture of the child in the event it is needed. Provided for every child, free of charge.

Class photo: printed 8x10 class photo, free to every child.

LifeTouch Reward - every \$65 you get a 10% discount which works even across schools.

Lifetouch-Shutterfly: When you buy a package, you get an additional \$45 to spend on shutterfly; \$30 for anything and the other \$15 for an 8x8 photo book.

Staff gift: welcome message w picture and a free notebook they can

Vote:
postponed for a later meeting

?Possible council/parent volunteers to help coach kids with facial appearance next year. Note that there is some liability with this and a no-touch policy is better.

personalize with the picture.
 Quality: Consistency with all the lighting - no meters. Photo quality is great.
 May consider sibling photos with siblings in the school.

Pegasus - Brooks: Based in Stony Creek, ~25 years, expanding across Ontario slowly. Green Screen background so lots of options. Five main photography team members and every shoot tends to have one of these people there. Services ~600 schools and ~495 were photography; rest were spirit wear. Family business - more dedicated to hearing customers' complaints.

Class photos or composites: free 8x10 for everyone regardless of order.

Proofs: 2 weeks after photo day.

Ordering: Exclusively online - no cash coming to school.

Packages: You can choose different backgrounds for each sheet in the package and you can mix and match the poses. Packages priced at \$15.95-\$53.95 with an option of the download (\$25), both poses with two different packages. All pre-designed packages have a download included.

Poses: Head shot and ¾ length as well.

Family plan: first two students you pay for and the third+ package is free

School Admin: one shipment, updated communication for timing.

Grad photos: moving on pictures for grade 5 also on green screen.

Can provide discounts for spirit wear.

Siblings: can do sibling poses on re-take day.

Posing: mirrors are available. Photographers are not allowed to touch the kids. Will give directions to kids (or teachers if they are young) to help with their appearance. Will try to change posing w hair if needed. Also try to do younger kids earlier while they still look more fresh.

Clear Images - Spiro: Seeking feedback as this has been our vendor for the past two years. Positive and constructive feedback (above points) given. What sets Clear Images apart is the communication with the school and working with the school. Pricing is more competitive (per owner - not fact checked).

→Order receipt clarity: if you order first, you get it first. Orders are completed in the order they are received across all the schools that were photographed. BUT you can order any time even a year later, with no penalty. Will consistently deliver before Christmas if you meet the deadline.

-Posing: No touch policy. Photographers cannot touch but will ask teachers to help out. Suggestion for council to have volunteers assist. Younger students generally first.

-On photo day, there are 3 individual photographers and 1 group photographer.

-Sibling option available on retake day or spring shoot, and possibly family shoot on meet the parent teacher or a spring shoot.

4. Budget

Opening: \$32, 891

Action Items:

<p>Outstanding (owing): \$2158 (teachers spend) And pizza (~8000)</p> <p>Available: \$3,776</p> <p>Grade 5 dance: raised ~\$6,000 BUT there are fees outstanding for the food, props, etc. → Council does not vote on this money as it was raised for the Grade 5 committee</p>	<p>Anyone who spends money on behalf of council to please submit reimbursement forms ASAP after the spend. Forms are in the office.</p> <p>Encourage teachers to spend their \$100 and submit. (deadline: May 1)</p> <p>Field trip money - Maureen will pay for buses with SAB funds and will then invoice council at the end of the year.</p>
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<p>5. Diversity, Equity, and Inclusion (DEI) - Open position on Council</p>	
<ul style="list-style-type: none"> • Jessica Jagroo self-nominated for the open Diversity Equity & Inclusion Position • Question on if a vote was needed given that she is running unopposed. Vote was undertaken in case it was needed. 	<p>Vote: PASSED Alyssa, Jessie, Sara, Japmeen, Shauna, Lara, Christie, Megan, Jess, Helen</p>

<p>6. Council Initiatives</p>		
<p>Kitchen Clean Up - completed. Maintenance falls under SAB principal. There is no programming in the kitchen. Council has purchased the appliances (fridge, chest freezer). → Not in regular use by the school so custodial staff not cleaning this. → Understanding that whoever uses the space needs to clean it up. → Space is used by Toronto Parks and Rec all summer and it is permitted to them.</p> <p>Math manipulatives - Pack math manipulatives for families that attended. -Need to spend the remaining money in the grant in order to be eligible for next year.</p> <p>April 26 Spring Dance -Lisa Lorifice volunteered to be leader of this fundraiser. Other council members/parents also said they</p>	<p>Vote:</p> <p>\$500 budget - PASSED (Alyssa, Jessie, Sara, Japmeen, Shauna, Lara, Christie, Megan, Jessica)</p>	<p>Action items: -Council can get rid of the hotdog roller (rusted) -Christie: to make a checklist for future use/cleaning and will send to Mr. Kanalec -Chairs to send reminder to Mr. Kanalec to ask custodians to do surface clean a couple of times per year. -?Jessica Jagroo to assist with math distribution. Communication to go out Council members to discuss distribution offline given time pressures -Communications request for committee members to go out to larger council (i.e., all parents).</p>

<p>would support - Lara, Helen, Jessie, Japmeen, Carmine -Proposal for a preliminary \$500 spend for supplies as needed</p> <p>May 24 Movie Fun Night – Deferred conversation for next meeting</p>	K)	
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7. Grade 5 committee update	
<p>Dance happened. Big success. Thank you to volunteers, donors, and sponsors. Thank you letter has gone out.</p> <p>Leftover paper, food, props, etc. left in the kitchen. Offered to teachers or future council events.</p> <p>Committee currently debriefing and highlighting strategies that worked well (e.g., subcommittees) and opportunities for refining the process.</p>	<p>Action Items:</p> <ul style="list-style-type: none"> -Grade 5 council to send report of learnings/challenges to assist with future endeavors (Grade 5 committee and council at large) -Grade 5 committee will work with Mr. Kanalec to determine commemorative items and ?funding an additional field trip. -Newsletter update to be sent to Christie for the School Council section in the newsletter.

8. Proposals		
<p>Big Crunch - March 7: promotes healthy eating and shopping local. Request to purchase 425 apples. Empire apples (from Ontario) - each case has 100 apples, ~59/case. Total: \$254.63 → Spend the money only if council cannot secure donated/discounted apples otherwise</p>	<p>Vote - \$254.63 PASSED: Alyssa, Jessie, Sara, Japmeen, Shauna, Lara, Christie, Megan, Helen</p>	<p>Council to reach out to local stores to see if any donations or discounts might be possible for this event</p>

9. Fundraising	
<p>Alyssa: Big Box of Cards boxes have been delivered. Oldest student in each family will bring home a box of cards on Thursday.</p> <p>Campaign ends on Monday, March 4.</p> <p>All orders are done through School Cash Online.</p>	<p>-Alyssa: Boxes to be labeled with numbers/?student's name.</p> <p>-Will send out messaging that the box can be returned to the classroom, and highlight this message on the handout.</p> <p>-Council to deliver boxes to classrooms on Thursday and teachers will distribute the boxes.</p> <p>-Communications to go out online and through email from the school.</p>

10. Principal's Updates - Michael Kanalec	
<p>Camera Installation Update: From today's weekly board-wide principal communications: Security camera work has started and is progressing. TDSB is triaging schools and needs, and secondary schools seem to be at the top given their higher incidence of vandalism and other issues.</p> <p>Kindergarten garden update: design team came onsite and took measurements. 11 feet by 17 feet. Two tiers of 6 by 6. The lower tier would be sunk by ~3 inches. Off the record quote: \$10-12K. When Mr. Kanalec submits the requisition, he must guarantee the funding. School council can help support this.</p> <p>Speech-Language Pathologist presentation regarding literacy: The SLP that Mr. Kanalec asked cannot support an after school initiative.</p> <p>Donations: If someone donates to the school online through cash online, Michael holds it and then when council has to pay Michael back for transportation trips that council subsidized, then he reduced the amount owing by donations made to the school for council.</p>	<p>Mr. Kanalec will ask the security camera project leader about queue placement and raise arson to see if that can expedite SAB's installation.</p> <p>Mr. Kanalec to update council when he gets the official quote.</p> <p>Michael to reach out to adjacent schools' SLPs to see if they are available. If not, there is another parent who works with another board to see if she might be able to give a presentation. Shauna (council secretary, also an SLP) could do this as a last resort for parents with kids in younger grades.</p>

Discussion around sharing information about local sports leagues with families of the school as multiple leagues approached the school/council about this.

→ Mr. Kanalec said that he would have to vet the league/program in some way, and that he would have to be mindful of any possible conflict's of interest (e.g., parents of current students, for profit versus not for profit, etc.)