



October 16, 2023 - Meeting Minutes

<p>1. Attendance: Japmeen Johal, Jessie Singh, Jessica Kuhn, Gina Vivian, Sheena Taha, Shauna Stokely, Mike Norman, Amanda Brown, Sarah Harwood, Alliana Duncan, Lindsay Apollinaro, Megan Lau, Elaine Dibson-Smith, Jessica Jagroo, Julie Huang, Lara Harris, Michael Christensen, Scott MacLennan, Stacey Lotz, Helen Kwan, Brooke Hilditch, Rebecca Steward, Sara Durbano, Amma Mont, Christie Ginger, Cori Frey, Sara Chow, Michelle Rieded, Palani, Saiqa Hazari, Michael Kanalac (<i>Apologies if names are spelled incorrectly. Also, in future meetings I will delineate online versus in-person attendance</i>)</p>
<p>2. Land Acknowledgement</p>
<p>3. Approval of previous minutes: Approved by Cori, Sara, Japmeen, Jessie, Lindsay, Meagan, Christie</p>

<p>4. Online & In-Person Vote for 2023-2024 School Council Members</p>		
<ul style="list-style-type: none"> Review of vacant positions, unopposed positions, acclaimed positions (positions with requirements where there was no contest and no other individual met the requirements), and other positions being elected tonight. Note that Equity Chair was not listed on the nomination form, and there are two Communications Coordinator roles. Voting instructions were delivered for in-person (secret ballot) as well as online (online ballot submitted on google drive) Mike withdrew from Safe and Caring School position to self-nominate instead for Equity Liaison. Nominees for roles with multiple applicants spoke to their desire and experiences 	<p>Vote results (done by members at large present in person and online) and acclaimed positions for 2023/24 School Council (as tallied by Cori Frey, outgoing chair):</p> <ol style="list-style-type: none"> Co chairs: Sarah Chow & Japmeen Singh Executive Secretary: Shauna Stokely Executive Treasurer: Brooke Hilditch Communications Coordinator: Christie Carson-Ginger & Jessica Kuhn Equity Liaison: Mike Normal 	<p>Action Items: Will communicate with members at large to see if anyone is interested in being the Fundraising Chair</p>

<p>to serve on council (in person and online).</p> <ul style="list-style-type: none"> • Candidates competing for positions briefly introduced themselves and spoke to their experiences and skills for being on council (in person and online) 	<p>6. Safe & Caring School Representative: Gina Vivian</p> <p>7. Parent Liaison: Jessie Singh</p> <p>8. Fundraising Chair: <i>vacant</i></p> <p>9. Voting Members: Helen Kwan, Lara Harris, Megan Lau</p> <p>10. Additional VOTING school staff representatives:</p> <ul style="list-style-type: none"> • teacher representative (outstanding item: to be voted on by peers) • Non teacher representative (outstanding item: to be voted on by peers) <p>Non Voting Member: Mr. Kanalec (Principal)</p> <p>11. Additional non-voting member: Mr. Kanalec (principal)</p>	
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5. Treasurer Report		
<ul style="list-style-type: none"> • Meet the Teacher BBQ Profit ~\$3470 • Pizza Lunches: Projected Profit: ~\$9,000 • Mad Science cost (deduction) - ~\$802.30 (Invoice) • Total: ~\$14,800 	Vote:	Action Items:

6. Astronomy in Action - Update		
<ul style="list-style-type: none"> • Not a TDSB vendor at the moment. • Modified plan has NorthStar Productions coming in to do the same type of 	Vote: No vote required as the spirit of the event remains and no additional	Action Items:

programming (with a slightly smaller dome). <ul style="list-style-type: none"> • Booked for March 25-26, 2024. • Will be slightly less expensive than initially budgeted for. 	funding required	
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7. Mad Science Workshop		
<ul style="list-style-type: none"> • “Up, Up and Away” presentations (x2) for primary and junior school students. • Booked for November 22, 2023 	Vote:	Action Items:

8. Thank you to outgoing Council

9. Pizza Lunch Update		
<ul style="list-style-type: none"> • First Pizza Lunch was successful • New gluten free/dairy free pizza option. • Thanks to Melissa, Ashley, Lily, Japmeen, Cori, Michael, and volunteers 	Vote:	Action Items:

10. School Statement of Need		
<ul style="list-style-type: none"> • Purpose: To state different priorities that the school requires and what the school needs in a new administrator. • Due on October 30 	Vote:	Action Items: Japmeen will seek input from council members (including members at large) to write the statement of need.

12. School Council Innovation Grant		
<ul style="list-style-type: none"> • Changed from last year • Equity officer is responsible for submitting the application • There are different (and more) categories 	Vote:	Action Items: Mike Norman to lead this with support from

<ul style="list-style-type: none"> to request funding under this year • If successful, council would get up to \$1,500 to support <i>parents</i> with the targeted domain • Application due October 31, 2023 		<p>Christie Carson-Ginger.</p> <p>Mike to seek input from council & council at large</p>
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13. Babysitting during council meetings		
<ul style="list-style-type: none"> • Previously done with two models: older siblings (16/17 years old with appropriate certifications) or support staff of TDSB with a billing code. • Cost was ~\$40/meeting 	<p>Vote: Approved In favor: Mike, Shauna, Megan, Lara, Helen, Japmeen, Gina, Jessie, Jess, Sara,</p>	<p>Action Items: Co-chairs will attempt to source babysitter for Nov 6 meeting.</p>

14. School Council Focus		
<ul style="list-style-type: none"> • Diversity, Equity & Inclusion • Literacy • Math & Arts • Enriching Experiences 	<p>Vote:</p>	<p>Action Items:</p>

15. Voting Council Members		
<ul style="list-style-type: none"> • The possibility of adding a fourth voting council member was discussed given the lack of Fundraising Chair • Council still hoping to recruit a Fundraising Chair • TDSB guidelines state that School Councils must be composed of 12 voting members 	<p>Vote:</p>	<p>Action Items: Discuss at next council meeting</p>

16. Grade 5 moving on committee		
<ul style="list-style-type: none"> • There are already two parent volunteers for leading this 	<p>Vote:</p>	<p>Action Items:</p>

17. Proposals		
<ul style="list-style-type: none"> Request for a dolly to aide parking lot safety volunteers in moving signs/pylons; estimated cost \$50-100. Bazaar: Call out to members at large to coordinate Bazaar (fundraising event in the gym - community event, small vendors, classrooms set up for silent auction). Doesn't have to be a winter bazaar. X-movement discussion: pushed to November Lunch programs: pushed to November Kindergarden Garden yard: vandalization of sandbox and area. Revitalizing this space may be a good goal for the council for this school year. Request for proposals for fundraising: Required information is proposal, amount of effort required, anticipated yield. Note that vendor must be a TDSB-approved vendor (Suggestion: start with TDSB vendor list) 	<p>Vote: Megan, Helen, Christie, Sara, Japmeen, Jessie, Gina, Mike, Shauna, Lara. Approved.</p>	<p>Action Items:</p> <p>Discuss X-movement, Lunch Programs in November Council meeting</p> <p>Discuss Garden Yard Space funds/tasks in future meeting</p> <p>Submit Fundraising suggestions to SABSchoolCouncil@gmail.com</p>

18. Meeting Schedule		
<p>November 6, Dec 11, Jan 15, Feb 12, March 4, April 8, May 13, June 10</p>	<p>Vote:</p>	<p>Action Items:</p>

19. Executive Update (By Mr. Kanalac)	
<p>Security Cameras</p>	<ul style="list-style-type: none"> Most recent update (from February 2023): Cameras are approved for purchase from shared funding but there may be a backlog in installation due to the board putting out an RFP for vendors. SAB is in the queue for installation Mr. Kanalac has asked to be expedited given the two instances of vandalism since February 2023 (arson and recent TV smashing)

	<ul style="list-style-type: none"> ● Hopefully will be completed in the next few months
Class Reorganization	<ul style="list-style-type: none"> ● Attrition in the JK classes (English stream) resulted in the projected 2 full classes being condensed to 1.5 classes. → Lost funding for an ECE in the half-classroom as a result. A total of 7 students were transitioned from one class to the other class.
ISP Class & Support Staff	<ul style="list-style-type: none"> ● Guiding principle: deploy staff to where the greatest need is at any given time. ● Staff may be on leave and this may or may not be public knowledge ● The funding for a position has not been lost even if there is a staffing gap ● Should eligible student numbers increase mid-year, staffing allotment would likewise increase to reflect that change (e.g., ESL support teacher would be reinstated to part time if current enrollment of 5 students increased to the required 15 students)
French Early Reading Program	<ul style="list-style-type: none"> ● Cathy Botham completed Empower Reading Program in August, financed by the school ● Also Mme Rovas mentored Mme Mathews on the nuances and fundamentals of teaching Empower program, and Mme Mathews is qualified for French Immersion instruction. ● When a student is identified as not meeting the expected reading level, there is a hierarchy of steps (individual programming, linking with home, follow-up, Individual Support Team, and School Support Team) to help that student. These steps do take time to complete and take effect. (Bev Myhall)
Kindergarten Classroom Doors Being Locked	<ul style="list-style-type: none"> ● Doors are unlocked from the yard to the kinder classrooms to facilitate quick entry should kindergarten students (either in that class or in another class with no yard access) need to use the bathroom. ● It is the expectation that the last staff inside lock the doors when no one is using the kindergarten yard. ● Doors are expected to be locked when there is no class outside, however doors may not be locked as one class transitions from outside to inside and another class is going outside in the next period. ● The locking/unlocking of those doors during the before/after school hours is at the discretion of the daycare