

Dear Sir Adam Beck Families,

We hope you are all continuing to keep well and safe. We are excited and preparing to welcome your children back to school to continue their learning on September 15-17, 2020. Health and safety is our top priority for students, staff and all of our SAB families. This past week we welcomed back teaching and support staff. The three professional development days were spent reconnecting and learning together as part of the TDSB's mandated training in the following areas:

- Health and Safety Protocols in response to COVID-19 (1.5 days)
- Mental health and Well-Being
- Anti-Racism and Anti-Discrimination Training (to continue throughout the year and beyond)
- Remote and Online Learning Strategies and Tools
- New Elementary Math Curriculum

Staggered Entry

There will be a staggered start for elementary students over the first three days (September 15 to 17) to safely reintroduce students to the building. The start dates for each grade level are outlined below, based on school configuration. Once a student starts school on the first day for their grade, they continue to come to school every day. As a K- 5 school we will be following the second column of the chart below with only one modification – students in grade 4 placed in a Grade 4/5 split class will begin on Tuesday September 15 with the grade 5s. All other split class configurations will have students staggered in on the dates listed below. (ie. a student in grade 4 placed in a grade ¾ split – the grade 4s will begin on the 16th and the grade 3s on the 17th)

DATE	KINDERGARTEN TO GRADE 5 SCHOOLS	KINDERGARTEN TO GRADE 6 SCHOOLS	KINDERGARTEN TO GRADE 8 SCHOOLS	GRADE 6-7-8 SCHOOLS	GRADE 7-8 SCHOOLS
TUESDAY, SEPTEMBER 15	<ul style="list-style-type: none"> • SENIOR KINDERGARTEN • GRADE 5 • ALL ISP CLASSES 	<ul style="list-style-type: none"> • SENIOR KINDERGARTEN • GRADE 6 • ALL ISP CLASSES 	<ul style="list-style-type: none"> • SENIOR KINDERGARTEN • GRADES 4 AND 8 • ALL ISP CLASSES 	<ul style="list-style-type: none"> • GRADE 6 • ALL ISP CLASSES 	<ul style="list-style-type: none"> • GRADE 7 • ALL ISP CLASSES
WEDNESDAY, SEPTEMBER 16	<ul style="list-style-type: none"> • JUNIOR KINDERGARTEN • GRADE 1 • GRADE 4 	<ul style="list-style-type: none"> • JUNIOR KINDERGARTEN • GRADE 1 • GRADE 5 	<ul style="list-style-type: none"> • JUNIOR KINDERGARTEN • GRADE 1 • GRADE 7 	<ul style="list-style-type: none"> • GRADE 7 	<ul style="list-style-type: none"> • GRADE 8
THURSDAY, SEPTEMBER 17	<ul style="list-style-type: none"> • GRADE 2 • GRADE 3 	<ul style="list-style-type: none"> • GRADE 2 • GRADE 3 • GRADE 4 	<ul style="list-style-type: none"> • GRADE 2 • GRADE 3 • GRADE 5 • GRADE 6 	<ul style="list-style-type: none"> • GRADE 8 	

SAB Daily Entry Plan for Staff and Students

Staff

Staff are asked to administer a COVID-19 self-assessment before leaving for work.

Staff are reminded not to attend or visit school if they do not feel well

All staff will enter and exit the building daily via the Main Office doors.

A screening station with visible signs will be posted for staff to administer a COVID self-assessment prior to entering. Staff will hand sanitize upon entering and exiting the building. Staff will wear masks at all times while indoors and face shields when physical distancing is difficult to maintain.

Students

Parents/guardians are asked to administer a COVID-19 self-assessment with their child before coming to school.

Parents/guardians are reminded not to bring their child to school if they are not feeling well

Upon arrival students will congregate in cohorted class groupings. Predetermined and marked zones will be visible in our playground. Finalized details of the entry meeting zones will be communicated in more detail next week as we finalize these locations.

Each day staff will greet their students in their class entry zone at 8:35AM (entry bell). At this time staff will proceed to take attendance, administer a COVID-19 self assessment screening for their students. Staff will ask the questions on the Toronto Public Health screening poster. For younger students in K-3 staff can alter the questions: How are you feeling? Do you feel well? All students will hand sanitize before entering. All students will wear masks at all times when indoors (exceptions when eating lunch at their physically distance classroom desk).

Visitors

We have been asked to limit the number of visitors in the building. As such we understand that the first few days of staggered entry will have family members accompanying their child to their designated class meeting zone. If a parent/guardian wishes to stay with their child in their designated drop off zone for the first day or two we ask that they help to maintain physical distancing. We are confident that our staff and students will establish a safe routine quickly. Once this routine is established parents/guardians are asked to leave immediately after dropping off their child to their designated zone. The drop off zones will be supervised by our morning supervision team.

If it is essential that a visitor must enter the school then they must follow these entry procedures:

- make an appointment
- will enter and exit the building via the Main Office doors.
- administer a COVID self-assessment prior to entering - a screening station with visible signs will be posted
- will hand sanitize upon entering and exiting the building.
- will wear masks and physically distance all times while indoors
- will sign in and out for contact tracing purposes.



COVID-19

Do you have any of the following:



Fever



Cough



Difficulty breathing



Sore throat,
trouble swallowing



Runny nose or
red eyes



Loss of taste or
smell



Not feeling well,
tired or sore muscles



Nausea, vomiting,
diarrhea



Have you been in close contact with someone who is sick or has confirmed COVID-19 in the past 14 days?



Have you returned from travel outside Canada in the past 14 days?



If you answered YES to any of these questions, go home & self-isolate right away. Call Telehealth or your health care provider, to find out if you need a test.

Students/Staff not feeling well or exhibiting one (1) of the screening symptoms.

Very strict guidelines are in place to assist in managing students or staff who become ill while at school. This includes escorting the student/staff to a designated isolation room (we will be calling it our wellness room). Here the student/staff will be monitored in isolation by a staff member in enhanced PPE. Parents/guardians will be notified immediately and will be required to pick up their child as soon as possible. Our wellness room will be located in Room 200. Room 200 is spacious, on a separate HVAC system from the rest of the school and located near our west entrance adjacent to our main parking lot. Parents/guardians will be directed to meet at the west entrance to minimize exposure and limit access to the building. All reporting health and safety protocols as outline by the TDSB's Occupational Health and Safety Team will be followed. Communication to our community regarding any confirmed cases will be coordinated by Toronto Public health and TDSB Communications.

Elementary In Person Learning

Toronto Public Health maintains the best way to prevent the transmission of COVID-19 is through physical distancing. Based on TPH's recommendation around physical distancing, TDSB has developed a strategy to ensure that class sizes across the system are reduced as much as possible while also focusing resources in communities where public health data shows higher risk of contracting COVID-19.

Schools in communities [identified by Toronto Public Health as higher risk for contracting COVID-19](#) will have JK/SK classes capped at 15 students, while Grade 1 to 8 classes would be capped at 20. As a school **not** identified as high risk Sir Adam Beck JK/SK classes will be capped at 27, Grade 1 to 3 classes capped at 20 and grade 4 and 5 classes capped at 27.

Please note that these class size caps have been determined based on a number of factors including preliminary numbers that anticipate approximately 80% of students returning to in-person learning and on schools identified by Toronto Public Health on August 20, 2020 as being in neighbourhoods at higher risk for COVID-19. Class size caps may fluctuate (up or down) once the number of students returning to in-person learning has been confirmed and the staffing process completed.

Plans for the regular school day return include that students in Kindergarten to Grade 8 will:

- Attend school five full days per week
- Receive 300 minutes of instruction per day within a regular school day
- Be in a class with the students cohorted as a group (including recess and lunch) with their classmates
- Receive the full breadth of programming from their homeroom teacher and specialized teachers (e.g. prep teachers – who will deliver their programs in the homerooms)
- Changes in the timing of recesses, lunches, and bathroom breaks will be staggered to limit or avoid interaction with other class groups
- Practice health and safety measures, including physical distancing, hand and respiratory hygiene and screening for symptoms. Additionally, all students will be required to wear masks, with exemptions for medical reasons. Regular outdoor breaks will help support students who may need time away from their mask.

SAB Student Entry and Dismissal

Students will enter the building each day from their outdoor meeting zone supervised by their period one teacher and will be walked out to their meeting zone at the end of the day for dismissal. Classes will be organized so that entry/dismissal is staggered and physical distancing is maintained. One class at a time will enter/exit the building at each of our three student entry points. Please note ongoing resurfacing construction has closed one of FDK entry points until the rubberized playground surface is complete. Exact entry details for each class will be communicated next week.

SAB Recess

Outdoor times have been highly encouraged by TPH for wellness and mask breaks. Therefore we are encouraging our staff to take advantage of our spacious property to teach outdoors, hold outdoor daily physical activity sessions (DPA). In order to establish a cohorting system that minimizes exposure between groups of students we will be introducing a staggered recess similar to our staggered lunch. There will be two morning and two afternoon recesses similar to our current two lunch sittings. Supervision during recess and lunch times will be provided by a team of staff (teachers, ECEs, support staff and lunchroom supervisors)

Lunch/Recess Schedule (Grades 1-5)

10 – 10:15 AM Primary Cohort Recess in outdoor class zones

10:15 – 10:25 – transition time for primary students to re-enter building

10:25 – 10:40 AM Junior Cohort recess in outdoor class zones

11:25 – 11:55 AM Primary cohort in classroom lunch

Junior cohort playground recess in outdoor class zones

****11:50 – outdoor transition bell to signal staggered entry of junior students indoors for lunch**

11:55 – 12:20 PM Primary cohort staggered exit out to lunch recess in outdoor class zones

Junior cohort in classroom lunch

1:45 – 2 PM Junior Cohort Recess

2 – 2:10 PM – transition time for junior students to re-enter building

2:10 – 2:25 PM Primary Cohort recess

Lunch Schedule (Full Day Kindergarten)

11:10 – 11:40 AM Cohort A Outdoor Play in class zones

Cohort B in classroom lunch

11:40 – 11:50 - transition time Cohort A moves indoors Cohort B moves outdoors

11:50 – 12:20 Cohort B Outdoor Play in class zones

Cohort A in classroom lunch

IMPORTANT – we will be going outside this year rain or shine. Of course in severe weather (thunder, lightning and temperatures below -28 degrees) we will remain indoors. Please dress your child appropriately each day.

Moving within the Building

Public Health and TDSB Wall and Floor Signs will be used to support the safe movement and physical distancing of students and staff within the building (Prevention and Healthy Habits, Hand Washing, Directional Floor Arrows etc).

Washrooms will have a two (2) student limit and distancing markings will be placed in the hallways for students waiting to enter.

Enhanced Cleaning of High Touch Surfaces will be carried out by our caretaking team (entry door handles, stairwell railings and bottle refill station etc)

Water Fountains will be closed but our water refill station will be operational. All students are encouraged to bring a pre-filled reusable water bottle each day.

Lockers will not be used – as such we are asking parents/guardians to streamline the items their child brings to school. Items like back packs, lunch bags and outdoor clothing will be stored in classrooms. We appreciate your assistance.

Reminder NEW School Hours: 2020/2021

8:05 AM	Office opens
8:20 AM	Supervision in schoolyard
8:35 AM	Entry Bell/Entry Supervision All Grades and Kindergarten
2:50 PM	Kindergarten Dismissal
3:10 PM	Gr. 1 – 5 Dismissal
3:10–3:25	PM Yard Sweep

Our staff have compiled the following list of suggested items

Full Day Kindergarten

Here are a few ideas to help your child get ready for Kindergarten at Sir Adam Beck J.S.

- At least 1 extra mask in case the primary mask gets soiled throughout the day, to be kept at school Phase out naps and practice using the washrooms.
- **Choose a backpack that is large enough to fit a lunch bag, shoes, clothes and school communications.** Please purchase a backpack and lunch bag with sturdy zippers. Have your child practice zipping the bag open and closed as well as packing their belongings.
- Have your child practice getting dressed, fastening their shoes and opening their lunch containers, etc. Velcro shoes would be most helpful.

- Students need a morning and afternoon snack along with their lunch. Please label snacks with “S” and lunch with “L”. A refillable water bottle is the best drink while at school. Litterless lunch items (reusable lunch box, containers and cutlery)
- Students need to have a pair of indoor shoes (these will stay in their cubbies at all times) and a pair of outdoor shoes.
- Students need to have a complete change of clothes to keep in their cubbies.
- Please label EVERYTHING

Primary Students Grade 1 to 3

- Pencils (3-5)
- Eraser (2)
- Pencil case
- Glue stick
- Scissors
- Pencil crayons (preferably 12-24 colours)
- Ruler (with metric system)
- Small pencil sharpener

Also suggested:

- Reusable water bottle
- Small bottle of hand sanitizer to be kept in lunch bag
- At least 1 extra mask in case the primary mask gets soiled throughout the day, to be kept at school
- Litterless lunch items (reusable lunch box, containers and cutlery)

JUNIOR Students grades 4 to 5

**WE WOULD LIKE TO REMIND FAMILIES THAT DESK SPACE IS LIMITED. OVERSIZED ITEMS WILL NOT BE NECESSARY (E.G., 64-PACK OF PENCIL CRAYONS).*

- Pencils
- Pencil sharpener
- Highlighters
- Scissors
- Ruler
- Protractor
- Calculator
- Glue stick
- Colouring markers (and/or)
- Colouring pencils
- Tea towel (to be used as a placemat/napkin)
- Pencil case (*NOTE: Only ONE pencil case permitted per student)
- Book(s) for silent reading (at least one French and one English book for the FI students)
- Small bottle of hand sanitizer to be kept in lunch bag
- Extra mask(s)

Elementary Virtual Learning

For students whose parents/guardians have chosen to continue their child's learning at home, there will be four elementary 'Virtual Schools,' each connected with one Learning Centre. Each of the four Virtual Schools will be fully online and will be staffed with TDSB teachers, principals, vice-principals, guidance counsellors, and support staff. Students will be taking part in synchronous (live/online) learning throughout the day with the following maximum class sizes and synchronous (live/online) learning times:

Grade	Maximum Class Size	Daily Minimum Synchronous Learning Time Requirement*
JK/SK	29	180 minutes
Grades 1-3	20	225 minutes
Grades 4-8	35	225 minutes

**This is in addition to asynchronous (independent work) learning time.*

The synchronous learning time requirements align with the Ministry of Education's [guidelines for virtual learning](#).

Educators will maintain an online learning platform, called *Brightspace*, for all students in the class and will teach them how to log in and how to continue their learning.

Virtual School French Programs

Each of the four Elementary Virtual Schools will have offerings of French Immersion and Extended French Programs.

Please view this FAQ for more information:

[French as a Second Language \(FSL\) Frequently Asked Questions - Return to School](#)

Structure of Day

- Students will be assigned to an online Homeroom with a Homeroom Teacher who will also be online.
- Daily attendance will be taken.
- Students will have 300 minutes of learning opportunities (synchronous and asynchronous) each day.
- Large Group Instruction will be scheduled for 40-50% of the day, depending on grade level.
- Guided instruction (small group), synchronous (live), "Check & Connect" (small group or individual) will also be part of the learning process.
- Independent work will be made available in *Brightspace*.
- The online Homeroom Teacher, DECE for Kindergarten where applicable, and prep subject teachers will deliver the grade-appropriate Ontario curriculum.

Expectations for Synchronous Learning by Grade

Synchronous Learning	Kindergarten	Grades 1-3	Grades 4-6	Grades 7-8
Whole Group Instruction	5-6 Sessions per day for short periods of time	4 sessions per day	4 sessions per day	4 sessions per day
Guided Instruction and Independent Work (Teacher oversees work and is available for questions)	2 sessions per day	2 sessions per day	3 sessions per day	3 sessions per day
Synchronous (live virtual) Check & Connect	2 sessions per day	2 sessions per day	1 sessions per day	1 sessions per day
Time in Minutes	180	225	225	225

Access to Devices:

Every student in the Virtual School will be required to have a device. For those without access to a device, access will be arranged through the student's home school through the Principal. Please contact our main office for assistance – 416 394 7670

Entering From or Returning to In-Person Learning (Elementary)

We recognize that parents/guardians and/or students may want to switch between in-person learning and Virtual School. It is important to note that, for health and safety reasons, and because of the impact switching would have on staffing, physical distancing and space allocation, it will not be possible to immediately transition between the two models. As a result,

an opportunity to enter the Virtual School or to return to in-person learning will be provided at three key dates during the school year as follows:

Opportunity to Change	Date the Change of Class would Take Effect	Deadline for Requesting Change
#1: Approximately One Month into School Year	October 13, 2020 (day after Thanksgiving)	September 30, 2020
#2: Following Progress Reporting Period	November 23, 2020	November 06, 2020
#3: Following Distribution of First Provincial Report Card	February 16, 2021 (day after Family Day Holiday)	January 29, 2021

Movement from one model to another will be requested through the Principal of the student's home school. If a switch is required outside of the designated times, a limited number of exceptions may be made and will be reviewed by Principals on a case-by-case basis.

Student Support Opportunities

A process will be established through the School Support Team for students in an Elementary Virtual School to have access to student support services including but not limited to special education resource support, social work, speech and language and psychology.

Students with Special Education Needs

Through TDSB Virtual School, students with special education needs will continue to be supported in alignment with their Individual Education Plans (IEPs) and Identification, Placement Review Committee (IPRC) placement decisions whether that be regular class or special education class. Classroom teachers and special education teachers (e.g., Resource teachers, HSP teachers) will work in collaboration to support students and provide accommodations, modifications and/or alternative programming as needed. In addition, all students will be provided with teaching and learning strategies like Universal Design for Learning and Differentiated Instruction coupled with daily opportunities to receive meaningful feedback reflective of the virtual learning environment.

Specialized Programs

At this point in time, Elementary Specialized Programs will not be available in Virtual School.

We know that these are unique and challenging times. Our goal is to work together with our families to create a safe and caring learning environment for each and every student at SAB. Their mental and well-being will be at the forefront of all that we do during this transition back to school.

Continue to keep healthy and safe.

Regards

SAB Staff