

## Sunnylea Junior School Council

### Nomination Process

- All parents/guardians receive nomination form in package that is sent home with each student at the start of the year
- All parents/guardians are invited to join Parent Council by completing nomination form
- The parent community votes to nominate the entire slate of council member volunteers by returning a hard copy ballot to the school.
- First meeting of the new Council takes place in October

### Standing Agenda

1. Review of minutes (previous meeting) and agenda
2. Update from Principal on current school events and activities
3. Standing committee updates
  1. Fundraising
  2. Anti-Racism
  3. Traffic Safety
  4. Other
4. Review of Financial Statement and approve any fund recommendations
5. Other Items (e.g. request for funds, guest speaker plans, ad hoc items)

Date	Additional Agenda Topics
September  (final meeting of 2020/2021 Council)	<ul style="list-style-type: none"> <li>• Review final financial statement for 2020/2021 school year</li> <li>• Discuss roles and responsibilities of Council and its positions</li> <li>• Review open executive and committee positions</li> <li>• Principal's update</li> <li>• Close of Parent Council for 2020/2021 school year</li> <li>• Near-term fundraising plans (e.g. pizza lunch, pumpkin sale)</li> <li>• Ideas for parent council activities in the year ahead</li> </ul>
October  (first meeting of new Council)	<ul style="list-style-type: none"> <li>• Election of vacant Council positions</li> <li>• Establish committees and committee goals (e.g. anti-racism, fundraising, etc.)</li> <li>• Confirm upcoming plans – Fall social, other</li> <li>• Agree on parent council planned activities for 2021/2022</li> <li>• Approve funds recommendations and review financial statement</li> </ul>
November	<ul style="list-style-type: none"> <li>• Committee updates</li> <li>• December plans in the school</li> <li>• Discuss wreath sale plan (or other)</li> <li>• Review results of Fall activities/fundraisers</li> <li>• Confirm lead for Spring Fair (or other)</li> </ul>
January	<ul style="list-style-type: none"> <li>• Spring Fair planning</li> <li>• Discuss potential guest speakers/presenters</li> <li>• Committee updates</li> </ul>
February	<ul style="list-style-type: none"> <li>• Spring Fair planning</li> <li>• Guest Speaker event update</li> <li>• Committee updates</li> </ul>
April	<ul style="list-style-type: none"> <li>• Spring Fair planning</li> <li>• Committee updates</li> </ul>

May	<ul style="list-style-type: none"><li>• Spring Fair planning</li><li>• Review TDSB student enrolment projections and number of classes per grade for next school year</li><li>• Committee updates</li></ul>
June	<ul style="list-style-type: none"><li>• Spring fair recap</li><li>• Review of teacher assignments for 2022/2023</li><li>• Final committee updates</li><li>• Discuss funding recommendations for September</li></ul>