

**WMJPS School Council Meeting
September 28, 2022
Meeting Minutes**

Chair: Julie Bisson (JB)
 Vice-Chairs: Adriana Avramova(AA), Sheila Azevedo (SA)
 Treasurer: Valerie Groves (VG)
 Secretary: Damon Groves (DG), Sheila Ballantyne (SB)

Location: Weston Memorial JPS Library
 Time: 6:00-7:30

Present: Susanne Fata (SF), Julie Bisson (JB), Valerie Groves (VG), Adriana Avramova (AA), Damon Groves (DG), Sheila Ballantyne (SB), Maria Russell (MR), Kimberly Mihaychuk-Nonis (KM), Marya Williams (MW), Siobhan Carroll (SC), Jimmy Tran (JT), Kyra Tschesnokow (KT), Jamie Cameron (JC), Monique Gregory (MG), Sandra DiVincenzo (SD), Christina Sciortino (CS), Jill Malic (JM), Misha Tamas (MT), Heather Ross (HR)

Minute Taker: Damon Groves

Agenda Item	Decision/ Action Taken	Actions/ Responsibilities
<i>Welcome and Introductions</i>	JB provides a very warm welcome. Thank you to all staff and parents who are joining us tonight! Thank you to outgoing SAC committee members.	
<i>Review and approval of June 2022 minutes</i>	JB- One edit for June 2022 minutes: Under Principal’s Report , it was stated that “It will be nice to have 11 parents with the opportunity to serve on the council next year.” The by-law committee chose 9 members, not 11. New by-law rules stipulate that only the 9 voting	

	<p>members of council can vote on initiatives. Previously, all meeting attendees could vote.</p> <p>MR made motion to accept minutes from June, 2022, VG seconded.</p> <p><i>CARRIED</i></p>	
<p><i>2022-2023 School Council Elections</i></p>	<p>SF- We have five nominations for council members:</p> <ul style="list-style-type: none"> • Adrianna Avramova • Maria Russell • Julie Bisson • Jamie Cameron • Siobhan Carroll <p>Thank you for submitting your nominations!</p> <p>We still have vacancies to fill. I'm asking if any attendees would like to join council as voting members.</p> <p>The following parents volunteered to join council as voting members:</p> <ul style="list-style-type: none"> • Misha Tamas • Jimmy Tran • Marya Williams • Kyra Tschesnokow <p>The following council members have been acclaimed for executive positions:</p> <ul style="list-style-type: none"> • Julie Bisson – Co-Chair • Jamie Cameron – Co-Chair • Adriana Avramova – Treasurer <p>Congratulations and thank you to our new council!!</p>	

Enrollment/Class Organization :

- Total students: 246, which is 20 more than our projected number. We will have no re-organization this year.
- Cap on Kindergarten classes is 29. Kindergarten class with no ECE is 15.
- Cap on primary classes is 20, unless exempt because of number of grade four students in split class (eg. Room 15)
- Our 4/5 splits are above system average (24.5). Decision was made not to re-organize because it is a large effort affecting many students for only a moderate difference to two classrooms

Enrollment Numbers by Class:

Enrolment/Class Organization Update – 246 students

*As of September 28, 2022

Class	Projected	Actual
Rm 2, JK/SK	12+12=24	12+16=28
Rm 6, JK/SK	8+7=15	8+7=15
Rm 7, JK/SK	13+12=25	15+13=28
Rm 4, Gr 1	18	19
Rm 8, Gr 1	18	18
Rm 5, Gr 1/2	5+15=20	5+14=19
Rm 9, Gr 2	20	19
Rm 14, Gr 3	20	19
Rm 15, Gr 3/4	11+9=20	16+6=22
Rm 12, Gr 4/5	10+13=23	11+18=29
Rm 17, Gr 4/5	10+13=23	16+14=30
	226	246

Toronto Public Health Updates:

- Please continue daily screenings before sending children to school. If children are ill, please keep them home. Students should wait at least 24 hours prior to

returning to school. If positive, it is recommended to wear a mask, Ms. Ross and Mr. M. in office have a supply of masks. We have enhanced cleaning by our caretaking staff. We are pleased to be moving forward, but with caution. Hopefully we don't have a big spike in the Fall.

School Improvement Process:

- We are collecting data through EQAO and in-house assessments to learn more about our students' needs. We are looking for parents input as well. The goal is to have gains for student growth.

Safe Schools:

- We have already conducted one fire drill. We can completely clear the building in less than 2 minutes. We are mandated to hold six fire drills per year.
- As well, required to hold 1 'lock-down' and 1 'hold and secure' drill per year.
- Evacuation plans have been updated. This includes evacuation sites and contact info. North evacuation site is Pelmo. South evacuation site is Weston Cl.

Facilities:

- Large windows in stairwells were replaced this summer with a more contemporary design. I've requested most of the existing windows also be replaced. We have a new heating system, so why not windows!?
- Replacement of the gym ceiling is in the works, but may not happen soon. I've also

	<p>submitted a plan for outdoor facilities. This was prior to Covid, however. The new daycare facility was moving forward for a while. Ground samples were collected, but no other progress has been made since.</p> <p>Terry Fox Run</p> <ul style="list-style-type: none"> - The entire school was outside during the same time! We raised \$845.00!!! <p>Important Upcoming Dates:</p> <ul style="list-style-type: none"> - Orange Shirt Day, Day of Reconciliation Sept 30th - Cross Country Oct 4th (still need bus) Centennial Park - Curriculum Night and Welcome BBQ: Oct 6th - PA Day Oct 7th - XMovement Day Oct 14th - Fall Student Photos- Oct 18th 	
<p><i>Chair Report (JB)</i></p>	<p>SAC Responsibilities and Procedures</p> <ul style="list-style-type: none"> • Welcome to those who are new, and thank you to those who have been acclaimed as council members!! • Council is responsible for parent engagement, fundraising, special events, and supporting teachers and staff, among other things. <p>School Statement of Needs (SSN)</p> <p>SSN is a yearly statement that School Council is responsible for submitting to the school's Superintendent. The document outlines specific</p>	<ul style="list-style-type: none"> ➤ JB to finalize SSN ➤ JB to reach out to Budding Artist in order to get materials to classrooms soon

	<p>needs for our school. The main purpose is to assist the Superintendent in finding a new Principal, if needed. SAC will be receiving more info soon. It is due at the end of Oct.</p> <p>Fall Fundraising Proposals</p> <p><u>Budding Artists</u>- This is something we've done before. Each student receives a blank "canvas" and makes an art piece based on a class theme. Canvas is then returned to Budding Artist company. Parents can then go online and order a range of items/apparel with your child's artwork (clothing, coffee mugs, magnets, etc.). All purchases are done online, and WM gets a percentage back. We need to decide very soon if we want to have items available for the holidays- great for gifts. SD- teachers will be happy to do it, sooner is better for us.</p> <p><u>Dance-a-thon</u>- Halloween dance featuring DJ Daddy. Students can raise funds for WM in advance of dance and the winning class gets a pizza lunch. Each grade has their own dance in the gym.</p> <p><u>Pizza days</u>- Usually on a Friday, where students can order pizza for lunch. A portion goes back to WM. JB- are we allowed to do pizza days this year? SF- sure!</p> <p><u>Other upcoming events</u>-</p> <ul style="list-style-type: none"> ➤ Family Movie Night - TBD ` <p>Upcoming SAC meetings:</p> <ul style="list-style-type: none"> • Last Wed of the month is issue for two council members • Thursday the 27th Oct (some can not make it on Thursdays, some can not make it on Tuesdays. • In person vs Zoom? Perhaps it's more convenient for some people to do Zoom meetings instead of in-person. Or hybrid 	<ul style="list-style-type: none"> ➤ JB to create SAC email account ➤ Council to send newsletter with future meeting dates, Budding Artist info, Dance-a-thon info and potential movie night info
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	<p>meetings. KM- I'm happy to do tech for hybrid meetings</p> <p>2022/2023 SAC meetings are as follows:</p> <ul style="list-style-type: none"> • Wednesday, Oct. 19th • Wednesday, Nov. 23rd • Wednesday, Jan. 18th • Wednesday, March 22nd • Wednesday, May 10th • Thursday, June 15th <p>June Fair-</p> <p>Our school's biggest fundraiser featuring carnival style games, bouncy castles, food for purchase, raffle and auction items. Scheduled for Thursday, June 1st</p> <p>Monthly Calendars-</p> <p>I've had several parents ask me about this. School used to send monthly newsletters with calendar on back. School Council would like to continue this on our own behalf. We have a communication issue with TDSB email account, which we will soon fix. Looking forward to sending notices directly to parents via school messenger without going through Ms. Fata's office. SF- board has been working on improvements to this recently.</p>	
<p><i>Treasurer Report (VG)</i></p>	<p>Fiscal Year 2021-2022</p> <ul style="list-style-type: none"> • Started last year with about \$3,000 in the bank. Sources of income were Entripy, Plantables, Direct Donations through cash on-line, and family pizza night through Pizza Pizza 	

	<ul style="list-style-type: none"> • Expenses were Technology (new laptops), presentations in class (Scientists in the School), native plants for yard, pizza lunch for entire school • Starting balance for 2022/2023 is \$1,613. Note: All cash donations go to school's account. Council's bank account doesn't have full balance • Other items: Parents Reaching Out (PRO) grant was approved for \$1,400. Collaboration with Shakespeare in Action (SIA). <p>AA motions to approve 2021/2022 financial report, DG seconds.</p>	
<i>Roundtable Discussion</i>	<ul style="list-style-type: none"> ➤ <u>Curriculum night</u>- SF- Outgoing council takes responsibility for BBQ. It would be lovely to have new members present with name tags, which is great for recruitment ➤ MR- Is this the right time for police record checks for adult volunteers? SF- If you're volunteering for one event it is not necessary, but continued volunteering needs update of police check. <p>DG motions to end meeting, MR seconds. Meeting ends at 7:25pm</p>	