

**WMJPS School Advisory Council Meeting
June 9, 2022
Meeting Minutes**

Chair: Julie Bisson (JB)
 Vice-Chairs: Adriana Avramova (AA)
 Treasurer: Valerie Groves (VG)
 Secretary: Damon Groves (DG), Sheila Ballantyne (SB)

Location: over zoom
 Time: 6:30

Present: Susanne Fata (SF), Julie Bisson (JB), Valerie Groves (VG), Maria Russell (MR), Kimberly Mihaychuk-Nonis, Melissa Morgan, Pedro Malone, Isabel Clark, Adriana Avramova (AA), Christina Sciortino, William's iPhone

Minute Taker: Valerie Groves

Agenda Item	Decision/ Action Taken	Actions/ Responsibilities
<i>Welcome and Introductions</i>	JB: Welcome and thanks Ms Fata for the X Movement event! There was great excitement and participation.	
<i>Review and approval of April 2022 minutes</i>	<p>MR: is there any follow up on 2 outstanding items: 1) PRO Grant funds for mental health expert, and 2) \$305 allocated for SAC in the school budget? VR: Shakespeare in Action is using funds to engage a mental health expert in a recorded Q&A. This Q&A will be shared with the school. The \$305 in the school budget is designated for Parent Council operating costs. We are working with Ms Fata to determine an appropriate use.</p> <p>VR makes motion to pass minutes. MR seconds.</p> <p><i>Motion passed</i></p>	

Chair Report (JB)

- **Bylaws:** Members of the Bylaw Committee completed a draft of the new bylaws using the template provided by the TDSB. The draft was sent out to parents for review. SF: were there any responses? JB: No. MR: The procedures for Roberts Rules of order (or other suggestions for how to run meetings) were not included in the draft as they were in the old bylaws. This means the new Council will be able to decide how formal or informal meetings should be. Another change is that only elected members of the School Council will have a vote at meetings, not all parents in attendance. The roles of Chair / Vice-Chair / Secretary / Treasurer will be determined by the Council after elections.

**Vote to approve new Bylaws:
Majority in Favour**

CARRIED

- **Graduation:** There will be a ceremony followed by cake and refreshments. Parent volunteers will be in place to help serve. Grade 5 grads will have a picnic lunch in place of a trip. Purchasing t-shirts for the grads is not possible this year due to supply issues with Entripy.
- **Yard Sale:** The School Council held a yard sale on June 4th and has donated all funds raised to the school. \$1225

	<p>was raised and has been submitted through School Cash Online.</p> <p>Due to funds raised through the Yard Sale and lack of grad t-shirt purchase, could the Parent Council support a pizza lunch for the whole school? It would be a nice reward for such great participation in the X-Movement event.</p> <p>Vote to reallocate funds from Graduation to a pizza lunch reward for the whole school: Majority in Favour</p> <p><i>CARRIED</i></p> <ul style="list-style-type: none">• VG: Plantables fundraiser closes on June 13. 19 orders have now been received. We are getting 10% which is \$110. The fundraiser is easy to run and there has been good feedback from parents in terms of the ease of ordering online/ shipping to home and quality of plants. Hopefully it can be a fundraiser to consider again in future years. The money is being spent on native plants for the planters in the primary yard. All students at the school were provided with ornaments to decorate that will be displayed on the planters. Plants have been purchased/donated and the planting day is being scheduled before the end of the school year. Grade 3 students, who have a plants unit in their curriculum, will be helping with the planting.	
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<p><i>Treasurer Report (VG)</i></p>	<p>This month's financial summary has been adjusted to show both the current numbers and the projected numbers for the end of the school year.</p> <ul style="list-style-type: none"> • Credit Union fees and dues (\$9.75) have not yet been collected this year but are still in the budget. • Income transactions this year include \$282 for Entripy Logo Wear, \$110 from Plantables, \$3770 in Direct Donations (donation drive + yard sale), \$117 from Pizza Pizza Family Pizza Nights. • Expenses include \$2545 for Technology (7 laptops), \$600 budgeted for Graduation, \$2530 for Presentations in Class (all classes had Scientists in School), \$110 native plant purchase. • Projecting to end the year with approximately \$1,500. • JB: It will be nice for next year's Council to have some funds available. Curriculum Night will take place before elections. Parent Council money can be used to make purchases for that event. <p>VG asks for motion to approve May Financials. AA made motion to accept the financials, MR seconds.</p> <p><i>CARRIED</i></p>	
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Principal's Report (SF)

- If parents would like to be involved within the school next year, police reference checks (PRCs) will need to be completed and/or renewed. Ms Ross from the school will be reaching out to the existing volunteer list. Not yet clear if existing volunteers will need to submit an annual offense declaration or start the PRC process over. Good opportunity to update the system and list and encourage new families to get involved in the school.
- The school participated in a wonderful virtual X Movement event thanks to the School Council's \$500 Parent Engagement Grant.
 - A pizza lunch offered to the class with the greatest participation provided a great incentive
 - All teachers were promoting the event using Google Classroom and there was a high level of interest
 - There was an issue with one of the provided links, but an email was sent out to help families find the correct one
 - Everyone at the school will be delighted about the pizza lunch
- The school is still working on organizing staff for next year. There is a staffing committee meeting tomorrow. Trying to figure out what

	<p>the lunch program will look like and what supervision is needed (will students be back in the lunchrooms or in class for lunch). There are many factors to consider.</p> <p>MR: Who supervises lunch in classrooms? SF: Teachers have been able to supervise for 10-15 minutes, but not sure if that will continue since pandemic restrictions have been lifted. Kindergarteners will continue to eat in their classrooms. MR: It sounds like there might not be many options given supervision time restrictions. SF: There will be 5 lunchroom supervisors next year. Three are allocated to the kindergarten classrooms. Other two would be supporting the remaining grades.</p> <ul style="list-style-type: none">• The school is conducting student placements for next year within the staffing model. Already clear that kindergarten numbers will meet or surpass projection. The school cannot handle individual requests for student placement. Class lists will be finalized towards the end of August and teachers will reach out to their students in early September. Lists will not be shared earlier because changes are likely to be made.• There is a focus on fun activities for students to close out the year. There will be a school-wide Play Day on June 22 for Kindergarten and June 24 for Grades 1-5. The pizza lunch could be held on June 24 as well.	
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	<ul style="list-style-type: none">• The Graduation Committee has been working on a date for the Grad 5 Picnic (in lieu of a Grad Trip)• Welcome to Kindergarten will be held a week from today. It will be an enhanced virtual event with videos of key areas in the school to help students visualize the school. Welcome to Kindergarten bags can be picked up June 15th from 8:15-8:30 or 3:30-4. Ms Mihaychuk will do some demonstrations using items from the bags.• Report cards are being worked on and will be sent home June 28.• Graduation will be on June 28 at 1:30. Hard copies of invitations will be distributed on June 15.• The large window replacement project will be moving forward this summer. Final heating system tasks are being completed. It will be nice to have events and opportunities that will allow parents to be back in the school to enjoy school improvements and enhance partnership opportunities.• Thanks to the School Council and staff – it has been a tough and challenging year, but all should be proud for what has been accomplished and excited for what next year will bring. It will be nice to have 11 parents with the opportunity to serve on the Council next year. JB: We should send out info to encourage parents to join the Council.	
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Round table discussion

**VG motions to end meeting. AA seconds.
Meeting ends at 7:30pm**

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