

**Weston Memorial Junior Public School
School Council Meeting Minutes
November 23, 2022**

Chair: Jamie Cameron (co-chair Julie Bisson)
Treasurer: Adriana Avramova
Secretary: N/A (Minute Taker of this meeting – Maria Russell)

Location: Weston Memorial JPS Library and virtual
Time: 6:30 pm

Attendees:

Staff – Principal Susanne Fata (SF), Christina Sciortino, Sandra Di Vincenzo (SD), Kimberly Mihaychuk-Nonis
Parents/caregivers – Jamie Cameron (JC) Julie Bisson (JB), Adriana Avramova (AA), Maria Russell (MR),
Monique Gregory, Marya Williams, Siobhan Carroll (SC), Misha Tamas (MT), Chris Carfagnini, Valerie Groves
(VG), Damon Groves (DG), Melissa Morgan

Agenda Item	Decision/ Action Taken	Action Items/ Responsibilities
6:30 <i>Welcome, Introductions and Land Acknowledgement</i>	JC recites Land Acknowledgment and welcomes attendees (in-person and virtual)	
6:35 <i>Review and approval of October 2022 minutes</i>	MR makes motion to accept October minutes. AA seconds. Motion passed	
6:40 <i>Chair Report (JC)</i>	<u>(1) Community Representative:</u> Shakespeare in Action will be the community representative, starting in January 2023.	<ul style="list-style-type: none"> MR to inform community rep
<u>(2)</u> Skate night (December 21, 2022)	Downsview Arena permit obtained for skate night. \$260. No ice patrols available due to City of Toronto staff shortage. School council awaiting response from TDSB	<ul style="list-style-type: none"> SF and JB to look into allowing

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	<p>about whether parent volunteers can serve the role of ice patrols instead.</p> <p>SF found provincial guidelines for ice rinks. It includes expectations, qualifications of ice patrols as well as ratio of ice patrol to skaters:</p> <ul style="list-style-type: none"> • 1 ice patrol: 1-59 skaters • 2 ice patrols: 60-119 skaters • 3 ice patrols: 120-160 skaters <p>SF and school council to investigate further.</p> <p>If parents who coach hockey are allowed, they can wear safety vests for added visibility.</p> <p>Community kitchen not available due to construction.</p> <p>Just skate time. Instead of hot chocolate, which would normally be provided by school council in the community kitchen, we can hand out something else (e.g. candy canes) at the end of the event.</p> <p>SF: parent engagement funding that is provided within the school budget can be used by school council for this event. For example, skates can be rented using parent engagement funding to make it inclusive.</p>	<p>parents volunteers in the role of ice patrols.</p> <ul style="list-style-type: none"> • Co-chairs to include information in email to parents once confirmed
<u>(3)</u> Pizza lunch	November 25. Four volunteers are available to help deliver pizza slices to respective classrooms.	
<u>(4)</u> Budding Artists (art and fundraising initiative)	<p>Student work has been sent to Budding Artists. Budding Artists will try their best to have order forms sent to school and deliver merchandise to school in time for Christmas. Supply issues may cause delays.</p> <p>If not in time for Christmas, then we can hold off for another occasion.</p>	<ul style="list-style-type: none"> • JB awaiting confirmation about timing of ordering and delivery • If not in time for Christmas, will hold art and determine

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		timing in the future
<p><u>(5)</u> Ukrainian Refugee Backpack Drive</p>	<p>Parent from the community (former WMJPS family) was able to get 135 backpacks donated for Ukrainian refugee children and is asking WMJPS community if interested in donating items to fill the backpacks.</p> <p>It would be considered a community event. WMJPS school council could help advertise the cause and could collect donated supplies. Co-chairs suggested picking a single day for students to bring in goods and parent volunteers could be at the school to collect goods.</p> <p>Items to be donated include primarily school supplies but could include new clothing, toys, toiletries, and anything else that would be useful and could fit in a backpack. Communication to be sent out through school council with information.</p> <p>A box can be set up just inside the front doors, and parent/s from school council will be there to accept goods.</p> <p>Deadline for drive: December 13.</p> <p>It was proposed that the school community be involved in the drive.</p> <p>Vote taken: majority agreed</p>	<ul style="list-style-type: none"> • Co-chairs to include information about backpack drive in email to parents
<p>7:00 <i>Financial Report (AA)</i></p>	<p>Cash Flow summary as of October 31 document provided during meeting (also available online with meeting materials)</p> <p>Dance-a-thon raised \$8,345.95. Above the \$4,000 budgeted.</p> <p>T-shirts to be given as prizes for 45 students who raised more than \$100. Limited supply of colours. Total cost</p>	<p>SC to contact graphic designer about printing t-shirts with school logo</p> <p>JB to place order once design confirmed</p>

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	<p>around \$520 (\$10.60 per t-shirt plus a couple extra t-shirts). Simple design - WMJPS name and arch.</p> <p>SC to talk to someone in the graphic design industry about printing with school logo instead.</p> <p>Entripy is the only TDSB approved vendor.</p> <p>SD suggested students can order the colour and size of t-shirt in advance. It was decided that we could estimate sizes of students and order/distribute accordingly.</p> <p>SC suggested having t-shirts available at skate night and at any event. JB confirmed that we have very few logowear items and we could benefit from ordering more. Start with one order of extra inventory for sale and decide about future orders as we go.</p> <p>Toques were also popular in the past, but for now, only t-shirts being considered.</p> <p>It was proposed that school council set aside about \$200 for extra t-shirts. Vote taken. Majority agreed.</p> <p>Also, the top earning class is entitled to a prize of \$150 for teacher to spend on supplies for the classroom.</p> <p>Winning class can be determined in more than one way.</p> <p>It was proposed that school council define class with the most funds raised as either the class with highest (1) total dollar amount or (2) average amount per student Vote taken: Majority voted for (2) highest average amount per student in individual class</p> <p>It was proposed that school council vote to decide how many top classes be awarded a prize, one or two. Vote taken: Majority voted for one class to receive a prize.</p>	

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	<p>In addition, three top earners get \$50 each. That's a total of \$750 for prizes.</p> <p>Halloween dance expenses will be reflected in the financials (about \$750 for prizes)</p> <p>Welcome back/curriculum night BBQ expenses: \$174 Started the year with \$7,708.33. Now school council has \$10,004.72</p> <p>SF: No money in the school council bank account yet. It's in the non-board account and then a cheque is written to school council. Next time, the money can go directly to school council bank account. Reporting is more complicated, but we can figure out reconciliation later. Add school council bank account moving forward.</p> <p>Deposit for dance-a-thon will be made tomorrow (November 24) through PACE.</p> <p>SF and AA to discuss merging reports and funds going directly to school council account.</p> <p>CashOnline: Over 80% families now registered, now that they are ordering pizza lunches. Prior to the pandemic, it was about 35%.</p> <p>Motion to approve financials: AA approved. JC seconded.</p>	
<p>7:20 <i>Principal's Report (SF)</i></p>	<p>First school-wide in-person assembly for Remembrance Day. Mr. G led fantastic assembly.</p> <p>Grade 5 students went to King Seniors Residence. Organized and performed mini version of the assembly. Wonderful event. Opportunity to connect with Director of Board who is a former TDSB principal and community. Great opportunity for students and meaningful role.</p>	<p>Staff to set up professional development related to SIP goals.</p> <p>School council SIP sub-committee to</p>

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	<p>Seniors enjoyed it. SF and school looking for more similar partnerships.</p> <p>Earth Rangers booked for January 31 school assembly. Good partners for WMJPS, given their work with animals and the environment.</p> <p>A student sing-along assembly is being planned. Likely during school day. Mr. G organizing, with details to follow.</p> <p>Recent purchases and wish list items.</p> <ul style="list-style-type: none"> • STEM kits were assembled and are almost ready to be signed out by students at the library. • 30 Chrome books were purchased. A cart to store and charge the Chrome books is on school’s wish list. Budget committee has met. Math resources being updated. <p>TDSB business services finance officer informed SF that school council insurance no longer needed. Therefore, it is no longer an expense. As a reminder, \$305 available for school council operating costs. Childminding costs \$35.53 per meeting.</p> <p><u>School Improvement Plan (SIP)</u> – TDSB expectations continually being adjusted. Currently, must include goal in the following areas: student achievement, well-being, Indigenous & sovereignty, and equity (embedded throughout).</p> <p>EQAO data from last year showed lower results for male versus female. Report card data showed math was highest. EQAO results show math the lowest.</p> <p>Two goals shared at meeting:</p> <p>(1) Student engagement will be emphasized, with a focus on student voice, resulting in students experiencing more joy and belonging.</p> <p>(2) Assessment and evaluation practices for all students will be reflective of achievement charts and be</p>	<p>meet, invite parents to join</p>

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	<p>applied to relevant and engaging learning tasks, with a focus on male students.</p> <p>Will need to create goal for the goal of Indigenous and sovereignty. School’s SIP committee has started to review. There will be professional development opportunities for staff.</p> <p>Parent/caregiver feedback and involvement needed. TDSB video from the Parent Community and Engagement Office shared with school council on the School Improvement Plan process. Video highlights importance of SIP and ensuring all stakeholders are involved. Four options to gathering parent/caregiver data – listening circles, open forums, school council committee, and combined SIP and school council meeting.</p> <p>Professional learning community is being organized for staff, hopefully for December, to address the SIP goals. Staff have already been surveyed as part of the professional learning plan based on the two SIP goals. Afterward, they will have more information for school council.</p> <p>SF asked school council for preference among four options presented for SIP parent involvement.</p> <p>JC: Need a focused conversation rather than an open-ended one.</p> <p>JB: This hasn’t been done in the past. This will help school council focus fundraising on SIP goals.</p> <p>SF: SIP will be fluid the whole year. Decisions will include determining what is achievable by what timeline. This is a bridge for parent engagement.</p> <p>It should help the staff and school council understand the needs of parents to set up workshops and learning</p>	

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	<p>sessions and provide them with the resources they need to help their children at home.</p> <p>It was decided that we would combine a school council meeting with a SIP meeting in January.</p> <p>Opportunity for partnership of school, school council, parents.</p> <p>JC to lead school council SIP sub-committee. MR and MT to join sub-committee.</p> <p>Information to be shared with parents, including SIP goals.</p> <p>January 18 next meeting.</p>	
<p>7:25</p> <p><i>Round table discussion</i></p>	<p>DG shared summary of food handling certificate course, offered at HJ Alexander this week, including safe practices for food handling and storage.</p> <p>SC asks about school council newsletter.</p> <p>JB: Sharing information with school community monthly. Past events, upcoming events.</p> <p>SC suggests WMJPS should establish itself as a community piece. Want to know about events in the school, pictures, want to hear and celebrate own children and other families. This could connect families.</p> <p>JB: Maybe less information being shared now, since most information is now electronic (e.g. monthly calendar). That falls under purview of school, not council.</p> <p>SD: There are restrictions regarding sharing photos and children’s names, but information is being sent.</p> <p>SF: Will take suggestion under advisement.</p> <p>In school council monthly newsletter, can share names of prize winners for dance-a-thon, skate night, etc.</p>	<p>- MT to create Google document for school council to contribute items for monthly newsletter</p>

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	<p>We can also include community events in our newsletters. Everyone can contribute.</p> <p>MT: We can create shared Google doc that we can each add items to on an ongoing basis.</p> <p>MT to set it up and share with school council. Newsletter template.</p>	
	<p>AA motions to end meeting. JB seconds. Meeting ends at 7:51pm</p>	