

WEXFORD PUBLIC SCHOOL

SCHOOL HOURS

Morning:

8:45 a.m. – School entry (K-8)

11:20 a.m. – Lunch dismissal – kindergarten

11:35 a.m. – Lunch dismissal – Grades 1-8

Outdoor supervision during the lunch hour is only for students registered in the lunch program. Students who go home for lunch and who are not involved in a co-curricular activity during the lunch hour, should **not return to school until 12:35 p.m.*

Afternoon:

12:35 p.m. – School entry

3:10 p.m. – Kindergarten dismissal

3:20 p.m. – Gr. 1-8 dismissal*

**Please note that the regular school day ends at 3:20 p.m. Remedial programs, clubs, and extra-curricular activities may be dismissed at a later time.*

FIVE DAY CYCLE

Elementary schools in the Toronto District School Board run on a five day cycle where Days 1 through 5 replaces the traditional Monday through Friday schedule. In a traditional Monday through Friday schedule, holidays or professional development days on Friday or Monday would mean that classes on those days would be missed, resulting in inequity. A Five Day Cycle addresses this problem. We only include those days in which students are at school. For example, if this Friday was a Day 3 and Monday was a holiday, then Tuesday would become Day 4. Students would not miss classes originally scheduled for Monday.

SAFE ARRIVAL

In Toronto, each public school has implemented a program to ensure the safe arrival of all students.

If you know your child is going to be absent or late, you can greatly assist us by writing a note in advance or by calling the school to let us know. If the office is closed you can leave a message on the voice mail. **If we do not receive any prior notice of your child's absence, you will receive a call to determine the reason for the absence.** Please let the office know of any changes to your phone numbers.

The safe arrival of all our students is extremely important to us!

WEXFORD P.S. (416) 396-6642

LATE ARRIVALS

The school is the place of business for our children. Please assist your children in developing life-long habits of punctuality by encouraging them to be on school grounds at least five minutes prior to the entry bells.

Late entrants are to report to the office. We will keep track of those who have difficulty arriving on time. You will be notified in writing if your child develops a pattern of lateness.

Reporting Student Absence

A note explaining a student absence may be required for school attendance records. If absences persist, you may be contacted by the school and/or school attendance counselor.

SCHOOL VISITS

You are always welcome at Wexford. **All visitors to our building are requested to report to the office first.** It is helpful to phone ahead to make an appointment if you wish to speak with a staff member.

If you are waiting for your child to be dismissed, please wait outside the appropriate exit door. Please be aware that dogs or smoking are not permitted on school property.

Driving your children to School

We need your assistance in the daily promotion of safety in and around the school!

Please **DO NOT** use the south parking lot for dropping your children off and picking them up. This parking lot does not offer adequate space for vehicles to turn around safely. If dropping off or picking up a student, please use the circular driveway at the north end of the school. Please enter the driveway and drop off your child near **door 9A** (furthest North door) which allows students quick access to the school yard. You may also drop off or pick up students through the pathway on Howarth Avenue and Janet Boulevard, which are only metres from the school. **On Howarth it is illegal to stop within 10 metres of the crosswalk.**

- **PLEASE DO NOT PARK or LEAVE YOUR VEHICLE UNATTENDED at the NORTH END of the SCHOOL as this blocks the school bus loading zone. Thank you for your cooperation.**
- **Please be aware that Kindergarten students must be escorted to the outer Kindergarten doors and handed off to a teacher or E.C.E. by a caregiver who is responsible for that child.**

WEXFORD PUBLIC SCHOOL 2015 - 2016

DAILY SCHEDULE - GRADES 1-8

Time	Period	Duration
8:45 - 8:50	Morning Entry	5 minutes
8:50 - 9:30	Period 1	40 minutes
9:30 - 10:10	Period 2	40 minutes
10:10 - 10:25	Recess	15 minutes
10:25 - 11:05	Period 3	40 minutes
11:05 - 11:35	Period 4	30 minutes
11:35 - 12:35	Lunch	60 minutes
12:35 - 12:40	Afternoon Entry	5 minutes
12:40 - 1:20	Period 5	40 minutes
1:20 - 2:00	Period 6	40 minutes
2:00 - 2:10	Recess	10 minutes
2:10 - 2:50	Period 7	40 minutes
2:50 - 3:20	Period 8	30 minutes
3:20	Dismissal	

DAILY SCHEDULE - KINDERGARTEN

Time	Period	Duration
8:45 - 8:50	Morning Entry	5 minutes
8:50 - 11:20	Morning Classes	150 minutes
11:35 - 12:35	Lunch	60 minutes
12:35 - 12:40	Afternoon Entry	5 minutes
12:40 - 3:10	Afternoon Classes	150 minutes
3:10	Dismissal	

SCHOOL EXPECTATIONS

A Note about Discipline

Discipline is learned and can be taught. One principle goal of education is to teach discipline. The challenge for educators and parents is to help children develop the skills of responsible behaviour by creating an environment and providing the tools through which children may acquire those skills.

The **home**, the **school** and the **community** are partners in a process that should lead to self-discipline and mature behaviour and ultimately remove the need for external control. Self-discipline develops best when young people are taught to make good choices and when they are encouraged to accept responsibility for their own actions.

Such responsibility is encouraged when disciplinary practices are perceived to be based on logical consequences for behaviour rather than on arbitrary, external rules.

While it is necessary to establish and maintain limits of behaviour in order to protect the rights of others, effective discipline should not be seen as a way of controlling the behaviour of young people. Rather, effective discipline should enable them to make responsible decisions and develop a sense of self-control.

Mature Behaviour is characterized by an awareness that every right carries with it a corresponding responsibility. All students have the fundamental right to the opportunity for the education best fulfilling their needs. They also have the obligation not to impede the education of others.

Expectations of Students

The students are expected to:

- arrive at school on time ready to learn
- maintain regular attendance
- strive to the best of their ability to develop their academic skills
- be attentive and diligent in class and be responsible for completing assignments
- treat all others with respect and consideration
- show respect for the property of others
- share in maintaining the cleanliness and orderliness of the school and grounds
- be self-disciplined and accept responsibility for their actions
- seek peaceful resolutions to conflicts
- respect the ethnic, cultural and religious identity of others

The Rights of Students:

- be provided with a warm, caring, safe and challenging learning environment
- be respected as a person of worth regardless of sex, age, abilities, interests, religion, or cultural background
- expect teachers to provide a variety of instructional strategies based on sound learning theory
- grow as individuals through a variety of learning experiences

Expectations of Staff

The staff are responsible for:

- providing exemplary child-centred programs that reflect the contents of The Ontario Curriculum and other related Ministry initiatives and documents
- providing programs consistent with Board Policies
- challenging students with relevant and enriching programs that are sensitive to children's learning styles
- providing appropriate, positive role models for students by treating them and others with respect, honesty and fairness
- providing a clean and comfortable environment that fosters trust and rapport
- maintaining proper order and discipline in the school and yard
- instilling in each child a love of learning
- instilling in each student respect for self, others and environment
- communicating information of student programs, progress, attendance and behaviour to parents
- facilitating peaceful conflict resolutions

A teacher has a right to:

- experience support, respect and cooperation of students, parents and staff
- expect students to attend school regularly, on time, prepared to learn
- expect students to show responsibility, respect the rights of others, respect individual differences and perform to the best of their ability

DRESS CODE...

1. I WILL DRESS IN AN APPROPRIATE MANNER AT ALL TIMES.

- It is expected that students dress so they can fully participate in school wide activities.
- During the warm weather, beach wear is NOT considered acceptable dress (short shorts, crop tops, halter tops, mesh shirts, short tops that show off midriffs, or spaghetti straps). Tops and bottoms should meet and see through or extremely tight-fitting clothing is not appropriate for the school environment.
- It is expected that students will wear clothing that covers all parts of any undergarment.
- It is expected that shorts, skorts or skirts are at mid-thigh or longer.
- Pants are to be worn at waist level.

2. I WILL WEAR ATTIRE THAT REFLECTS THE POSITIVE TONE OF THE SCHOOL.

- It is expected that slogans, language and images on clothing and accessories should reflect the positive tone of the school and should not be offensive to any group in the greater community.

3. I WILL NOT WEAR A HAT IN SCHOOL.

- It is expected that headwear, including caps, hats and bandanas, kerchiefs or stocking bands, is not worn in the school building or on indoor school trips. Headwear worn for religious reasons is respected and accepted.

4. I WILL DRESS APPROPRIATELY FOR THE WEATHER.

- During the winter weather, students are expected to dress in appropriate outer wear. It is expected that all students come to school with appropriate outdoor footwear for the weather and bring an indoor pair of sensible/safe shoes or running shoes.

WEXFORD PUBLIC SCHOOL

CODE OF CONDUCT

At Wexford Public School we believe in fostering strength of character, which in turn develops a stronger community. It is important that each student respects our school Code of Conduct.

AT WEXFORD PUBLIC SCHOOL WE:

1. Respect the rights, property and diversity (ideas, beliefs, and values) of each member of our school community.
2. Are kind and caring, taking action to stop bullying or harassment of others.
3. Keep hands, feet and objects to ourselves.
4. Demonstrate honesty, integrity and accountability for our own words, actions and decisions.
5. Conduct ourselves in a safe and orderly manner and demonstrate self-discipline at all times.

AS A STUDENT AT WEXFORD PUBLIC SCHOOL:

- I follow all the TDSB, school and class expectations and routines,
- I do my best and I am polite and courteous to others at all times,
- I always keep my hands, feet and other objects to myself,
- I will communicate and dress in an appropriate manner,
- I arrive on time and am prepared for class,
- I will power off cell phones and any other electronic devices upon entering the building.

ON-LINE CODE OF CONDUCT

1. Never share your personal passwords with anyone.
2. Never give information out on the network that someone could use to find you in person.
3. Never give out information about anyone else unless you have their permission and you know the information will not be used to harm them.
4. Do not try to impersonate someone else online or use another person's account on the network.
5. **THINK** before you post!

T ~ is it *true*?
H ~ is it *helpful*?
I ~ is it *inspiring*?
N ~ is it *necessary*?
K ~ is it *kind*?

OUR TOP 10 PLAYGROUND EXPECTATIONS

1. Stay on school property.
2. Follow directions immediately.
3. Keep hands, feet and objects to yourself.
4. Play fair; if a problem is too hard to solve alone, tell an adult in the yard.
5. Climbers are for climbing.
6. Take your garbage home. We are a gold eco-school.
7. Get in line as soon as the bell rings.
8. Keep the sticks, wood chips, stones, ice, snow and sand on the ground.
9. Your best toys (e.g., electronics, Pokemon cards, Lego pieces) should stay home.



Together we can keep our schoolyard safe.

WHAT WE EXPECT FROM OUR STUDENTS

**I am respectful.
I am responsible.
I am safe.
I am prepared.
I am punctual.**

**We are here to learn;
Therefore, I will do nothing to keep the
teacher from teaching
And anyone, myself included,
from learning.**

**I will cooperate with all school people.
I will respect myself, others
and the environment.**

**By acting in this way, I am
Capable, connecting and contributing.
I will have the courage to make the right choices.**

OUR SCHOOL PROMISE

Today I have an obligation.

No longer will I be silent if you need help.

Silence is participation.

I refuse to participate in a problem.

We're all different but we all deserve respect.

If you need help, come to me.

If I think you need help, I'm getting involved.

I've got your back.



BULLYING PREVENTION AT WEXFORD PS

The staff, students and parents at Wexford PS are committed to doing our best to prevent bullying in our school. In our class meetings and school assemblies, we focus on the topic to give our students and staff knowledge and strategies to recognize bullying issues and respond appropriately in ways that lead to positive resolutions for everyone.

What is Bullying? It is deliberately hurtful behaviour towards a person by another person (or group) who feels more powerful. Generally, it lasts over a period of time.

WHAT ARE THE DIFFERENT KINDS OF BULLYING?

1. **Relational bullying** – this kind of bullying generally uses words, facial expressions and gestures. For example, name calling, taunting, insulting, unfair criticism, spreading rumours, threatening or obscene gestures, ignoring someone, forming a group against someone, persuading others to ignore someone.
2. **Physical bullying** - for example, tripping, kicking, hiding or damaging someone's belongings, grabbing clothing, pushing, shoving, bumping into someone hard or deliberately.
3. **Cyberbullying** - using electronic means to intimidate, harm, exclude or ruin a reputation – includes the use of emails and instant messaging, text or digital imaging sent on cell phones, web pages and web logs (blogs), chat rooms and discussion groups.

Everybody in the school has a role in preventing bullying. Adults who work at Wexford PS have a responsibility to create an atmosphere where bullying is not tolerated in any form and to step in and stop it whenever it occurs. Parents have a responsibility to send their children to school prepared to support the school's policy to prevent bullying.

THESE ARE THE MAIN RESPONSIBILITIES OF STUDENTS:

1. Treat everyone with respect and kindness – just the way you like to be treated.
2. Learn to recognize bullying, and tell the person who is doing the bullying to stop.
3. Support the person being bullied by standing up for them. **Don't be the bystander.**
4. Seek adult assistance to help work through it.
5. Remind anyone who is bullying someone else that this is not how we treat each other at Wexford PS.

VALUABLES

- If it's too cool, don't bring it to school.
- Do not bring electronics such as iPods to school.
- Cell phones must be turned off as soon as a student enters school property.
- Trading cards, hockey sticks, baseball and cricket bats, and roller blades are not to be on school property during the school day.
- Please keep money at home unless you are bringing it for a specific reason such as a school event.

**THANK YOU FOR YOUR SUPPORT IN
HELPING KEEP WEXFORD SAFE FOR
EVERYONE.**

WEXFORD PUBLIC SCHOOL



HOME OF THE WILDCATS