

# Wilkinson School Community Council

---

## First Meeting of 2014-2015 Wilkinson School Community Council – October 06, 2014

### Meeting Minutes (amended) – Pending Approval

---

The 2013-2014 Acting Chair Erin Vaillancourt called the meeting to order at 6:30 pm

#### Attendance

<i>Faculty &amp; Staff</i>	Allan Kelly (Principal)	Present
	Yasmin Buhariwala (VP)	Present
	Susan Jim (Teacher Rep)	Regrets
	Baty Levy (Teacher Rep)	Present
	Manpreet Chana (Dandylion Rep)	Regrets
<i>Elected Council</i>	1. Erin Vaillancourt (Chair)	Present
	2. Jill Spellman (Vice Chair)	Present
	3. Sharon Hennessey (Treasurer)	Present
	4. Deanna Rosolen (Secretary)	Present
	5. Laura Bullard	Regrets
	6. Angelina Diassiti	Present
	7. Paul Dobson	Present
	8. Sarah Jane Gillespie	Present
	9. Amoy Hugh-Pennie	Present
	10. Raihana Ingar	Present
	11. Rob Jefferson	Present
	12. Paula Kahn	Present
	13. Natalie Kauffman	Present
	14. Kris Kearns	--
	15. Carol Lee	--
	16. Anna MacDonald	Present
	17. Navarius Mombo	--
	18. April Moon	Present
	19. Michela Pasquali	Present
	20. Kathryn Underwood	Present
	21. Tatiana Zryanina	--
	22. Dan Dumitrescu	Present
	23. Yoralda Taveras	--
<i>Guests</i>	Zoobia Safdar	Present
	Aasetta Sarkar	Present

# Wilkinson School Community Council

---

## 1. New Council Introductions

- Erin welcomes new Council members and guests. Introductions made.
- Erin motions to appoint three new elected members: Natalie, Dan and Michaela.
- Total elected parent members with voting rights are 23.

### a. Constitution Review

- Paula reviews the Constitution, roles and responsibilities.
- Proposed amendments for the next meeting. April suggests tracked document to be circulated.

### b. Executive positions reviewed, nominations and elections

Paula calls the voting members to order. Proposes the self-nominated Executive as:

- Erin as Chair – ***Rob approves motion and Sarah seconds. Carried.***
- Jill as Vice Chair – ***Rob approves motion and Erin seconds. Carried.***
- Sharon as Treasurer – ***April approves motion and Rob seconds. Carried.***
- Deanna as Secretary – ***April approves motion and Sharon seconds. Carried.***

### Elected positions 2014-2015 Council:

Chair	<b>Erin Vaillancourt</b>
Vice Chair	<b>Jill Spellman</b>
Treasurer	<b>Sharon Hennessey</b>
Secretary	<b>Deanna Rosolen</b>

### Meeting Dates:

WSSCC meetings will take place on the first Monday of the month except for December and March. The 2014-2015 Council will meet on these dates:

- 01 Meeting - October 06, 2014
- 02 Meeting - November 03, 2014
- 03 Meeting - January 05, 2015
- 04 Meeting - February 02, 2015
- 05 Meeting - April 06, 2015
- 06 Meeting - May 04, 2015
- 07 Meeting - June 01, 2015
- 08 Meeting - September 14, 2015 (Note: Labour Day is September 07, 2015)

# Wilkinson School Community Council

---

## 2. Approval of September Minutes

- Erin and April approve.

## 3. Approval of October Agenda

- Angelina and Paula approve.

## 4. Principal's Update – Alan Kelly

- Congratulations to the new Executive
- Safe Schools Committee meeting is October 16<sup>th</sup> in the school library. Parent representatives are Angelina and Sarah. More detailed report will follow at next meeting in November. In meantime, fire drills and lock down drills have taken place (requirements from the TDSB). There have been issues with intruders in the building, generally early morning or after school. Each time police have been called. Entry occurred due to unlocked doors for daycare use for early morning care entry. In addition, the FOB system is currently not working. As a result all doors are now locked at all times putting pressure on the TDSB Operations Department in the hopes that there will be a speedy response. Sarah asks if a public safety notice needs to be issued to parents. Allan does not want to be alarm the community that this isn't a safe space for our children. All faculty and staff have been trained in child abuse and neglect in accordance with a new TDSB policy. Discussion to be continued in Safe Schools Committee.
- STEM School – Wilkinson is a lead school in Science, Technology, Engineering and Mathematics (STEM) within the TDSB so there will be exciting times ahead. The TDSB STEM K-12 Team strives to integrate STEM - a multi-disciplinary approach to problem-based learning fostering creativity, collaboration and innovation. Two (2) teachers have been trained and will work together as the year progresses at all grade levels. Three (3) schools involved, Wilkinson, Earl Grey and Riverdale. Our students will follow this program throughout their school career. 60 schools are taking part in this TDSB initiative. More information to come.
- Wilkinson is part of a project to encourage learning in the early years with technology. iPads are on their way with apps already installed by the TDSB (i.e. story-telling).
- Reminder that the Council is a forum for community / whole school issues. If there is a personal issue, please contact the administration directly to resolve.

# Wilkinson School Community Council

---

## 5. Dandylion Daycare Update – April Moon

- Not at full capacity yet for kindergarten after-school program. April to ask if Dandylion wants these spaces advertised.
- New security system not yet activated.

## 6. Treasurer's Report – Sharon Hennessey

- Review document attached below.
- Committed new funding – communications expansion
- Direct Donations last year was zero (0). April mentions that the Fundraising Committee has allocated \$500 for DD.
- Decision to be made – Field Trip Subsidy \$7 per child (500 enrolment) to continue
- Decision to be made – Uke Program is funded. Allan confirms that this request \$1500 will be made. Allan mentions that no one can be turned away from Advanced Group. Batya speaks to the fact that the teacher : children ration must be adhered to so in the Beginner Level.
- Decision to be made – Visiting Author wasn't used last academic year. Allan plans to be used this year \$1900.
- Decision to be made – Yearbook by class photographer. Allan suggests a change from previous years.
- Decision to be made – Scientists in the School – Anna asks if this will be coordinated with STEM project. Wilkinson will have a STEM coach could this be aligned with one another. Alan says it is quite possible that we may not need to use these funds. Alan says that administration will ask to be the same funds.  
***Motion to approve the proposed budget. Approved by Paul and seconded by April. Carried.***
- Decision to be made – Wil Kitchen. Will this continue? Erin to set up an email to see if there is anyone interested in this. Erin suggests this is taken offline.

# Wilkinson School Community Council

---

## 7. Committee Reports

Each outgoing committee lead provides a brief description of the committee.

### Communication – Rob Jefferson

See attached document.

Committee has resolved issues with the website. Have created:

- Communication Plan (attached), which provides a workflow process.
- Google Account with a new email account [council@wilkinsonps.org](mailto:council@wilkinsonps.org)
- Mailchimp account.
- FB account.
- Twitter account, piggy backing on Joel Krentz / Library Twitter account.

Rob needs help to create a new face for the website. Next meeting is October 20<sup>th</sup> at 6.30pm. Anyone is welcome to join. Contact Rob directly. Angelina reports that dates are being sent out to keep community updated.

### Fundraising Committee – April Moon

- Goal of the committee is to have a balance between fund raising and having community events to simply bring the community together.
- April asks Rob to prepare a proposal for his fundraising event (car rally). Another fundraising meeting TBD and Alan asks for the next meeting that the Fundraising Committee provide a definition.
- Erin speaks to the fact that Donna Lindell / Centennial College is willing to host an event for free. Table for next meeting. Jill suggests that this might be a good dry run for a potential 100<sup>th</sup> Anniversary event.
- An electronic motion was initiated on Thursday October 09 2014. The following was extracted from the October 12, 2014 email sent from WSCC Executive email:

### Council members elect which committee to join.

- Will be circulated via email to Council members with the encouragement to join committee(s) of their choice.

## 8. Current Events

### Harvest Fest

- Was Pumpkin fest / Fall Fest
- Sunday October 26 (discussion on if there is a date change)

# Wilkinson School Community Council

---

- Patty and Franks to donate the food and halal food will be available. Halal BBQ needs to be sourced.
- Bake sale, fall treats.
- Paul suggests asking the community to donate pies and these can be sold.
- Kids games (i.e. tug of strength, three-legged race, sack race)
- Erin will send out an email a.s.a.p. as this team is looking for volunteers.
- Tables are \$10 for wider community members.

## Eid Community Event

- Raihana led this event and she took this opportunity to thank the community for becoming involved. Event went smoothly and was a huge success. The event raised \$350 towards the WSCC and food for the local food bank.

## Funding Request – Jam Making

- Zoobia from “South Riverdale” targeted towards newcomers will host this jam-making event for 10 to 15 newcomer participants.
- Afternoon between 1-3pm. Permit not needed. No childcare needed.
- Not for a Council decision. Yasmin and Alan say that this is a request to go straight to them/administration.

## 9. Other Business

### Lice Check – April Moon

- April wanted to note that this takes place the day before Picture Day. Yasmin confirmed that this is the only day that the Public Health Nurse can visit Wilkinson.

### 100<sup>th</sup> Anniversary Date Set – Alan Kelly

- Saturday October 17<sup>th</sup> is the day for the event. If there is anyone is interested to help with this event, please contact Alan directly.

**Next Meeting – November 03, 2014 at 6:30 pm, Room 3**

# Wilkinson School Community Council

---

## Appendix to October Minutes

**eMotion: To allow Centennial College to create an event for and to the benefit of Wilkinson School Community Council (WSCC).**

There are 23 elected parent representatives on the WSCC 2014-2015\*. 15 of the 23 cast their vote on Friday October 10, 2014.

All 15 votes were in support of the motion to allow Centennial College (CC) to create an event for and to the benefit of Wilkinson School Community Council (WSCC).

\*Original motion stated that there were 22 elected parent representatives in error. There are in fact 23 elected members.

Note: Three elected parent representatives were omitted from the electronic motion circulated and have been contacted to keep them informed of the motion and subsequent discussions. The delay in sending this update email with the result to Council was due to the need to acquire these three email contacts.

At our next WSCC meeting on Monday November 03 at 6:30pm, it is proposed that the first 30 minutes be set aside for the presentation of the CC event to Council by CC students and our Wilkinson parent representative to keep community fully informed.