



2015-2016 Wilkinson School Community Council

March 7, 2016

Meeting Minutes - Approved

The 2015-2016 Chair, Erin Vaillancourt called the meeting to order at 6:36 pm.

Agenda

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| 1. Approval of March Agenda | 5. Committee Updates <ul style="list-style-type: none">- PRO Grant- Fall Events- Education Committee- Communications- Staff Lunch- Treasury Update | 6. Dandylion Daycare |
| 2. Approval of February Minutes | | 7. New Business <ul style="list-style-type: none">- Legacy Planning Template- Survey Results: LunchThird Party Activities |
| 3. Principal's Update | | 8. Adjournment of Meeting |
| 4. Chair's Update | | |
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Attendance

Present:

Allan Kelly (Principal)
Yasmin Buhariwala (VP)
Erin Vaillancourt (Chair)
Dan Dumistrescu (Vice Chair)
Sharon Hennessey (Treasurer)
Shanna Breslin (Secretary)
Carmen Doyle
Angelina Diassiti
Raihana Ingar

Rob Jefferson
Lilian Ling
April Moon
Michela Pasquali
Kathryn Underwood
Julia Warrender
Brenda Ohngmach

Regrets:

Paula Kahn
Jill Spellman
Christina Dumitrescu
Kris Kearns
Natalie Kauffman
Anna McDonald
Sultana Yeasmin Uddin
Manpreet Chana (Dandylion)

1. Approval of March Agenda

- Shanna and Angelina approved.

2. Approval of February Minutes

- Michela and Rob approved.



3. Principal's Update – Allan Kelly

- 100th Anniversary: no response yet to call for memorabilia and photos. It was in the weekly update > we will consider sending out a notice about this on its own.
 - Send in any items/photos to Mr. Cross.
 - A photo album was found in a change room about 2 years ago and was brought up to the office at that point. Some of the Dandyllion staff grew up around here > *April will ask them to send in items.*
 - Facebook question: is the gym still named the Cruikshank gym? Yes and he is going to be speaking at the event as well as Mrs. Durani who went to school here and has children and grandchildren who were/are students.
- UKE day is June 15.
- Roofing: they have completed one section of the roof but still have another to do. They are still working quite slowly, but the remainder should not take too long to complete
- A Staffing committee has formed: *parents can join the staffing committee if they'd like.*
 - Committee draws up staff allocation models to determine if there is a surplus of teachers based on student enrollment (including prep staff).
 - Because there is a cap model in place for certain grades, there is usually not a huge change in allocation year over year. The committee is active at this time each year.
 - Projected student enrollment for September is 494 students. Based on this, we do not expect any changes in staffing numbers/allocation.
 - We will be getting our staff allocation the week after March break.
- Health and Safety Committee: no update.
- Syrian Refugee Sponsorship Committee: reminder that this is a community project, not a school project.
 - The current name is "Wilkinson Community Sponsorship Group" as the group is made up of community members. TDSB has specific guidelines around sponsorship (i.e. school name cannot be used) > *Allan is checking if the current name is appropriate and is ensuring that all TDSB rules are followed.*
 - St. David's Church will be dispersing the group's funds. They will be fundraising within the community on March 31, April 1, April 7 and April 8. A letter will be going home to ask for donations.
 - The Group's goal is to raise \$17,000 and they have \$11,000 already committed from the core group. They are trying not to conflict with the school fundraising activities.
 - How does this impact other community communications: is it appropriate for us to be sending out community messages? Yes, the WSCC will continue to communicate



community messages as long as we make it clear that they are from a community group and not a school group. This applies to the Sponsorship Group messages as well, including their donation communications.

4. Chair's Update - Erin Vaillancourt

- Please see the Committee Reports section.
- Note: Erin is absent for the next meeting on April 4. Dan will Chair.

5. Committee Reports

Committee members provided an update of upcoming and ongoing initiatives.

Fall Events - Erin Vaillancourt

- A committee has been formed to plan fall events now so that we are not rushing at the beginning of the next school year.
- We would like to announce this in next week's email newsletter to get more committee members > *Erin to communicate details to Julia.*

PRO Grant/Education – Kathryn Underwood

- The Money Mentors seminar is running from 6:30 to 8:00pm on March 8.
- We will be filing a report afterwards to get the grant money.
- Education Committee believes that the whole Council should have a say in choosing the topics going forward > *Anna will do a review of the grant specifics at the April meeting.*
- Reminder that do not need to apply for this grant every year - perhaps we should take next year off and let another school use the grant. We will consider this.

Communications – Rob Jefferson

- Kevin has done a great job with the website and we have all been working hard to upload content.
- We sent out an email to get input for a soft launch of the website > it is not too late, so please send in comments. *We will resend the email > Allan to forward to staff.*
- Our next step is to launch it to the larger community outside of the Council
- When can we send the website out to the whole school community? After March Break. Allan and Yasmin have given feedback and will give final approval after we have some updates from the Council.
- How do we get things added to the calendar? > Send to Angelina and to the Council email council@wilkinsonps.org.



Wilkinson Derby – Rob Jefferson

- The Derby is on April 8th > communications are already out.
- Registration is on March 8, 9, 10 and 22nd.
- Thank you to Allan and Yasmin for giving us the space to store the track and do maintenance on it before the event. Concessions are still be worked out.
- Last year there were 120-130 cars racing, which was a good number. The event cap is likely around 180 cars.

Teacher/Staff Lunch - Allan Kelly

- Suggestion that the lunch be held on the PA Day on April 15 when the teachers are in the building but school is not in session.
- Last year's lunch was good > will likely do a similar menu (it was catered). *Yasmin has the contact info for a caterer from the community > will give info to Erin and Angelina.*
- It will cost around \$800 - all agreed to go ahead.

6. Dandy Lion Daycare

- There was no update.

7. New Business

Legacy Planning: Request and Template - Julia Warrander

- As people come and go from the council, we should make sure that a form is filled out after each event so that our planning process can be archived and passed on to future council members > best practices so nothing falls through the cracks.
- Everyone agrees that this is a great idea > *Julia will continue working on her template.*

Survey Results: Third Party Lunch Activities - Allan Kelly, Shanna Breslin

- A survey was done to determine interest for third party lunch programs.
- We got 93 responses and most were positive (about 73).
- There were some concerns about the equity piece, affordability, and about leaving more room for exercise. Another big concern is supervision as we have had issues in the past.
- Comment: Our school is unique in that there's a lot of programming being done by our teachers. Many other schools have more clubs and programs run by outside staff so the suggested programs fill a void. We are lucky that we have a lot of staff who are heavily involved in extracurricular activities.



- It may not be a good fit at this point for our community. We would like to discuss the equity piece further within the Council.
- *We will put this on the agenda for the next meeting so we can discuss > Council members should come with information for the next meeting.*

Payment Software - Carmen Doyle

- Carmen has not yet finished researching the software, but we are still interested.
- There is another company that we would like to research as well > *Allan will send Carmen and Erin information.*

Revised Parent Handbook - Lilian Ling

- Lilian and Shanna have been working on updating the handbook and have sent out requests for information > *Allan and Yasmin are working on these requests.*
- Suggestion to add photos of Council Executive to the website > this is not recommended.

9. Council meeting adjourned at 7:40pm.

**The Next Scheduled Council Meeting Will Be Held On
Monday April 4 , 2016 At 6:30pm In Room 3.**