



2017-2018 Wilkinson School Community Council October 2, 2017

Meeting Minutes - Approved

The 2016-2017 Chair, Angelina Diassiti called the meeting to order at 6:33 pm.

Agenda

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| 1. Approval of October Agenda | 4. Committee Updates - Executive Elections - Finance: Budget Vote | 5. New Business - Permit Process - Meeting Dates |
| 2. Approval of September Minutes | | |
| 3. Principal's Update | | 6. Adjournment of Council Meeting |
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Attendance

Present:

| | |
|-------------------------------------|------------------|
| Jenny Georgiou (VP) | Rob Jefferson |
| Angelina Diassiti (Chair/Treasurer) | Kris Kearns |
| Dan Dumitrescu (Vice Chair) | Stephanie Lamb |
| Shanna Breslin (Secretary) | Lilian Ling |
| Joel Krentz (Staff) | Brenda Ohngemach |
| Manpreet Chana (Dandylion) | Michela Pasquali |
| Ben Elling | Julia Warrender |
| Jennifer Fenrich | |
| | Shawn (guest) |

Regrets:

Allan Kelly (Principal)
April Moon
Erin Vaillancourt

Absent:

Chris Danells
Raihana Ingar
Safran Lafeer
Neng Chu Wu

1. Approval of October Agenda

- Michela and Kris approved.

2. Approval of September Minutes

- Michela and Jenny approved.



3. Principal's Update – Jenny Georgiou

- The Kindergarten classes are settling in after the two-part reorganization.
 - Phase one was mentioned in last month's minutes and amounted to one new Kindergarten classroom with 15 students (moved from existing classrooms), one teacher and no ECE.
 - In the second phase, The Board allotted us a new ECE to further reduce our class sizes. Last week, the classes were reshuffled so that there are now 5 classrooms with approximately 25 students in each one
- HPE: Today was the South Conference cross country meet at Ashbridge's Bay and we had a large group of Grade 1-6 students attend.
 - We're waiting for the official results to find out if we have students (Grades 3 and up) who will be moving forward to the next meet.
- EQAO: we just received our Individual Student Reports (ISR) and we did really well.
 - The ISRs will be going home this week.
- Tomorrow we begin our CCAT (Canadian Cognitive Abilities Test) for the Grade 3's.
 - It's a 3-part standardized gifted screening test > not a test that can be studied for.
 - This is a new process.
- School Statement of Needs: reminder that this needs to be completed for this year.
 - ***The Executive Committee will update and submit it.***
- Request: There's a lot of litter in the wooden balance beam playground near Dandy Lion and no garbage can close by. Can we consider adding one to that area of the yard?
 - There used to be a garbage can but it was often used for inappropriate garbage (placed there by teens and adults outside of school hours) > the litter in that area now is likely a combination of student and non-student (mostly food and wrappers).
 - The lighting situation in that area could be improved > perhaps adding more light would deter people from hanging out there at night.
 - ***Admin will look into both the garbage can and additional light source and discuss it with the Safe Schools Committee as well.***



4. Committee Reports

Committee members provided an update of upcoming and ongoing initiatives.

Executive Elections - Angelina Diassiti

- The 2016/2017 Council has now been dissolved and we will elect the new members of the Executive Committee.
 - Secretary - Shanna Breslin
 - Treasurer - Ben Elling and Jennifer Fenrich (to provide support where needed)
 - Vice Chair - Dan Dumistrescu
 - Chair - Angelina Diassiti
 - Motion to vote in the new Executive Committee. *Motion carried.*

Budget Vote - Angelina Diassiti

- The proposed budget for this school year was circulated for approval.
- Do new events and programming get added in ad hoc?
 - New funding requests and event proposals should be submitted using the *General Funding Request* and *Event Proposal* forms found on our [website](#) (Council and Communications section of the Forms and Letters page)
 - Submissions are then voted on by Council members at meetings (assuming we have the funds available).
 - All things being equal, if we make what we expect from our recurring events, we should have some extra money this year to spend on new initiatives.
- Do we foresee a need for new technology this year? After the large technology spend over the last two years, at this point we don't.
- Joel sent the *Funding Request* form to the staff and there may be some submissions coming in > *please try to submit them before the November meeting.*
- For some line items, the budget amount has decreased this year > the team leads feel that for whatever reason they can work within the budget set.
- Some line items have not been active in recent years but are left on the budget as a reference (e.g. sports uniforms that were purchased a few years ago) > The Council will fund things that we feel are worthwhile and that cannot be funded through the TDSB.
- In other cases there are new line items for things that have been newly approved (e.g. the Internet Safety seminar happening this month that was approved last year).
- What is Wilkitchen? It's a community building cooking event.
 - We host one as part of Fun Fair and we have some interest in reviving it as a stand-alone event.



- We had one two years ago (but are unsure if we did last year) so the line item remains on the budget.
- How many Movie Nights do we plan on doing this year? They're great for community building but don't seem to be huge money makers.
 - The dates haven't been determined yet. The committee is reorganizing some aspects of the event and we'd like to give them some time to work things out before we make a decision about the event's future.
 - Perhaps we can have 4 events instead of 6 to draw a larger crowd? It may get to a point where having too few events doesn't justify the licensing cost. We're working on calculating costs and compiling data around what dates and titles draw the biggest crowds so that we can figure out the best way to run the program.
 - Since it's a suggested donation at the door, have we looked at raising the concession prices and getting donations of food or trading advertising for free goods? We do get a discount on food, but advertising within the school can be problematic.
 - A lot of people really enjoy movie night even if it doesn't bring in much money so there is more to discuss once we have more data.
 - We will revisit the movie night discussion in June before we renew the license.
- Motion to approve the budget for this year. *Motion carried.*

5. New Business

Meeting Dates - Angelina Diassiti

- We usually do the first Monday of each month, excluding December and March.
 - November 6
 - January 8
 - February 5 (will be moved to March 5 if Feb. 5 gets snowed out)
 - April 9
 - May 7
 - June 4
- All have agreed to the proposed dates.
- When should we notify the Council of event dates when planning events? Please refer to the permits section! We need to have dates 6 weeks in advance in order to secure permits. Please remember to contact Julia for the permits.
- We're planning to have the 4th annual Derby on Feb 23.



Permit Process - Julia Warrender

- Please refer to the following guidelines:
<http://www.tdsb.on.ca/Community/Permits.aspx>
- The process and guidelines have changed so please make sure to read the permits Legacy Planning document attached to these minutes when planning events.
- Permits now take longer to secure so please make sure to **contact Julia 6 weeks in advance of your events.**
- Note that **we cannot advertise events until our permits are in place.**
- As well, please refer to the permits legacy planning document to make sure you are familiar with the costs associated with booking and cancelling permits.
- Also refer to this document to make sure that you are aware of what information is needed in order to book permits.

Current Areas of Need- Angelina Diassiti

- Babysitting Coordinator - Ben will take on the role and will shadow April for the year.

Other

- Movie Night license: teachers can login and access the movies. Brenda has passed on the login information to Joel to share with the staff.
- Fall Fest: costumes can be dropped at Dandylion and in the Hummingbird room. Dandylion will clean them and drop them off for the event.

6. Council meeting adjourned at 7:44pm.

The next meeting of the 2017-2018 Council will be held on Monday, November 6th, 2017 at 6:30pm in the Library.