



## 2019-2020 Wilkinson School Community Council September 21, 2020

### Meeting Minutes - Approved

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The 2019-2020 Vice Chair, Angeli Mehta called the meeting to order at 6:30 pm.

### Agenda

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| <b>1.</b> Approval of September Agenda | <b>4.</b> Committee Updates <ul style="list-style-type: none"><li>- Fall Fest</li><li>- Fundraising</li><li>- Priorities</li></ul> | <b>5.</b> New Business <ul style="list-style-type: none"><li>- AGM</li><li>- Meeting Dates</li></ul> |
| <b>2.</b> Approval of June Minutes     |  | <b>6.</b> Adjournment of Council Meeting   |
| <b>3.</b> Principal's Update           |  |  |
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### Attendance

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#### Present:

Kim Jensen (Principal)  
Angelina Diassiti (Chair)  
Angeli Mehta (Vice Chair)  
Sarah Chin (Treasurer)  
Shanna Breslin (Secretary)  
Lindsay Matheson (Staff)  
David Alexander  
Amy Cole  
Emmeline Hobbs  
Rob Jefferson  
Stephanie Lamb  
Lilian Ling  
Elizabeth Manafò  
Brenda Ohngemach  
Fernanda Perdikaris  
Lindsay Reimers  
Champi Sevathiar  
Shirin Shahrokni  
Jennifer Stiff  
Dayna Tekatch

Julia Warrender  
Lisa Zivontsis

#### Guests:

Farah Ganpaul  
Norah Shaughnessy  
Erin Vaillancourt  
Anthony Iantorno  
Brian Parkyn  
Chantal Sweeting  
Deb Shub  
Meghan McMahon  
Miriam Zemell-Bloom  
Safran Lafeer  
Sarah Pottle  
Bipasha Choudhury  
Wendy Boyle  
Christina Dimitrov  
David Edgson  
Sarah Rogers  
Martine de Saint-Sardos

#### Regrets:

Clyre Lyndley (VP)  
Corey Fruitman  
Anthea Moreau (Dandy Lion)  
April Moon  
Michela Pasquali

#### Absent:

Jordan Kanner  
Michael Ross

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### **1. Approval of September Agenda**

- Brenda and Steph approved.

### **2. Approval of June Minutes**

- Dayna and Julia approved.

### **3. Principal's Update: Kim Jensen**

- We're all in this together! Staff and students are getting used to the new routine.
- Reminder about the screening process: Many parents have not been doing this and we have to call them individually.
  - Please use the paper form for now.
  - The parent area is on the field and having parents wait there has been helping with the speed of the screening process.
  - Note that there is minimal supervision in the yard before 9:15 a.m.
- We have cohorts assigned to different quadrants of the school each day and this includes the play structure. Please note for kids using it before and after school, that it is not cleaned outside of school hours. Allowing kids to play on it before and after school promotes cross cohort/cross group mixing.
  - We will rotate our cohort quadrants so that kids can play in all areas.
- We have stored a lot of furniture to maximize classroom space.
- To improve ventilation, windows are open, exhaust fans are running, filters are being changed more often, and the system starts running 2 hours before school starts.
- Students always use the same doors and stairs so they are divided by cohort. Gym is outside for now and rotary teachers move between classes
- We have squares outside the bathroom for 5 students to line up distanced, and every other stall in the washroom is closed to maximize distancing.
- Recently, families have been asking to move from virtual to in-person learning. We are now past the cut-off so they will have to wait until October 13<sup>th</sup> to make the switch (Sept. 30 is the deadline to request this).
- Is there a cap on the number of students in a classroom? There is a soft cap: 24 for JK/SK, 20 for Grades 1-3 and 27 for Grades 4-8. However, some schools have classes of 35 with no additional staff being added.
- Is the assumption our resources will shift based on the number of kids returning to physical school? This is our understanding, but we're not sure at what point we will get new teachers (i.e., how large classes are before teachers are added).



- Are the students going to be integrated into the current cohorts? Will they need to self-isolate before returning? There is no info on this as of now, and we assume it will follow the same process as when students started in-person at the beginning of the year.
- Is there a plan to replace Curriculum Night with a virtual event? We have no directive on this but have been discussing it internally. There will likely be something, but it hasn't been planned yet.
- We have a supply Vice-Principal for a few weeks – Lianne Dixon (retired).

#### 4. Committee Reports

Committee members provided an update of upcoming and ongoing initiatives.

##### Fall Fest: All

- There's a lot of interest in this event and in emphasizing community building this year.
- Could we do a modified version of the event? Is the board approving permits?
- We cannot host anything that brings people together > congregating needs to be kept to a minimum to keep people distancing.
- Idea: We could sell pumpkins, have people carve them and then do a virtual pumpkin parade. Or instead of selling, we can have people submit photos and post them on our website and Facebook page. *When we have the details worked out, Communications will create web and Facebook posts.*
- Idea: Maybe we can create an online community, for example, something based around Minecraft or Roblox. Someone would need to spearhead this, host a server, and get parents to supervise. It could connect the in-person and virtual students. > *Rob will put together a proposal and present it.*
- Issue: The school does not have virtual parents on the School Messenger distribution list. Hopefully, this will be corrected but we have to rely on communicating with our community through the Parent Council distribution list/Facebook/website for now.

##### Fundraising Ideas and Protocol: All

- [As per the TDSB](#), "All School Council fundraising except for the School Cash Online and online donation module and in-kind donations in compliance with TDSB fundraising policies and procedures, will be postponed until November 1, 2020. "
- Furthermore, we are not allowed to raise money or use the money we already have to purchase PPE, tents for outdoor education, or HEPA filters/HVAC related items > Anything covered by government funds.



- Are there any in-kind donations that would be helpful at this point? As of now, we've been getting supplies from the TDSB and do not have a shortage.
- Erin has a contact for hand sanitizer if we need any
- Ms. Matheson is looking for pots and pans for outdoor learning > She will be asking Kindergarten families and will let us know to advertise this if she needs more.
- Is there any need for reusable masks? We have 2 huge boxes from the Ministry and each teacher has over 20 available in the classroom.
- Idea: The Council could organize a virtual coffee chat via Zoom as an informal way for parents to connect and learn about the school and Council.
  - We would likely do a pre-registration and break into small groups (e.g., grade or cohort) because it's very hard to talk on Zoom with large groups. There are other platforms that work for breakout groups > *Lisa will investigate (e.g., YoTribe).*
  - Hopin is also great > perhaps there's a discount for non-profits.

#### **Priorities For The Year: Angeli Mehta**

- How we can best support the school this year? What will our role be and what should we focus on? We can discuss in depth once the new Council is voted in.
- Community building will be a major focus this year and we may need to find creative ways to raise money.
- Anti-racism/discrimination will be an important topic for discussion this year. There's a lot of interest in this from the community. We can book speakers > We seem to have better attendance for virtual meetings. We should be proactive about these issues.
- Lisa has been demoing virtual platforms. If we have ideas for virtual fundraisers or events, she can work on finding appropriate platforms.

## **5. New Business**

#### **AGM Report Approval: Shanna Breslin**

- Our Annual General Meeting is held in June every year. At that meeting, we report on our accomplishments for the year and outline how our programs and activities supported the curriculum. Council members are given time to suggest edits and then we approve the final version of the report each September.
- The report is available on the [Council page of our website](#) and was circulated to the community in June.
- The only thing that changed since June is the financial summary on the last page.



- There are certain programs that the school pays for and the Council reimburses the cost up to a specific amount annually. These programs are outlined in the top section of the financial report.
- Because of COVID, we were not able to get accurate totals for two programs: field trips and graduation, so we have not yet reimbursed the school.
- The middle section shows the cost of running our events and activities and the bottom section shows our income from those events and activities.
- Because we were unable to run our two biggest fundraisers last year (Fun Fair and Car Derby) we made significantly less than in the past and ended up spending \$8,646 more than we earned. Because we had money in the bank at the start of last year, we were able to cover the difference.
- As of now, we have \$20,612 in the bank. Being conservative and estimating for our missing totals, we will likely have closer to \$15,000 to start the year after transferring money owing to the school.
- Do we know what programs we'll be able to run this year? At this time no extra people can come into the school > no Scientist in the School, garden educator or arts performances.
- As of now, it looks like we'll be funding: Silver Birch books, graduation, yearbooks, ukulele, the communications web/apps, and we have pledged \$3000 to purchase an OPAL storage container (it will be purchased soon). These programs total about \$7,600, leaving around \$7,000 to pay for anything else, assuming we do no fundraising this year.
- At our October meeting, we will be discussing our budget for this year.
- Derby: Did we get a refund for the prize tickets? The NBA said they would give us a credit and we need to contact them to get a refund > **Rob will contact StubHub.**
- Eco Pouches: Confirmed, Mme. Barbier has arranged to get them from April.
- Motion to approve the AGM document as is, adding an updated budget when available.  
***Motion carried.***

### **Meeting Dates Approval: All**

- The proposed dates are:
  - October 19
  - November 9
  - January 11
  - February 1 (snow date March 1)
  - April 12



- May 10
- June 7
- *Update: The original May 3 meeting conflicted with Orthodox Easter Monday, so it has been moved to May 10. We believe these dates do not conflict with any other major holidays, but please let us know if they do.*
- Typically, we don't meet in March or December. The requirement is a minimum of five meetings per year, and because those two months are usually quite busy, the meetings are never well-attended.

#### **Other: All**

- Confirmed: Virtual school parents/guardians can join the Council and hold executive positions.
- We are awaiting parameters from the TDSB about how to deal with virtual nominations/elections.
- We need to do our best to ensure that all families can access the nomination forms > We will send them via school messenger and the Council distribution list and will post them on the website and Facebook.
- Including virtual students, we are about 500. We believe that all 500 should be counted towards our limit for voting members.
- Shanna would like to continue as Secretary, Julia volunteered to take over Treasurer, and Erin is interested in Vice Chair. However, these positions are open to all Council members. We will hold elections for these positions at the October meeting.
- Note that we should be thinking long term and encouraging parents of young kids to get involved so we have continuity.
- Our financial report from last year (PSAB) was submitted by Sarah.
- The budget and the School Statement of Needs (SSON) will be submitted to the TDSB after our October meeting.

#### **6. Council meeting adjourned at 7:41 pm**

**The first meeting of the new 2019-2020 Council will be held on Monday, October 19th, 2020 at 6:30pm via Zoom Video Conference.**