



2020-2021 Wilkinson School Community Council January 11, 2021

Meeting Minutes - Approved

The 2020-2021 Co-Chair, Lisa Zivontsis called the meeting to order at 6:40 pm.

Agenda

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| 1. Approval of January Agenda | 4. Committee Updates | 5. New Business <ul style="list-style-type: none">- Virtual Coffee Update- Funding Requests- Spirit Wear- School Purchasing Requirements |
| 2. Approval of November Minutes | | 6. Adjournment of Council Meeting |
| 3. Principal's Update | | |
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Attendance

Present:

Kim Jensen (Principal)
Lisa Zivontsis (Co-Chair)
Angeli Mehta (Co-Chair)
Vince Chan (Treasurer)
Shanna Breslin (Secretary)
Amy Cole
Stephanie Lamb
Brenda Ohngemach

Lindsay Reimers
Deborah Shub
Chantal Sweeting
Dayna Tekatch
Rose Ullah
Erin Vaillancourt

Guests:

Troy Hammond

Regrets:

Jennifer Stiff

Absent:

Anthea Moreau (Dandy Lion)
Rob Jefferson
Fernanda Perdikaris
Norah Shaughnessy
Ryan Wozniak

1. Approval of January Agenda

- Dayna and Erin approved.

2. Approval of November Minutes

- Stephanie and Dayna approved.



3. Principal's Update: Kim Jensen

- Virtual Learning: Compared with last spring, our pivot to virtual learning has been much better. Kim has been visiting classes to see how things are going. We're getting almost 100 % attendance this time. Please bring any concerns to Kim.
- Lianne Dixon remains our Vice-Principal as Clyre Lyndley is still on leave.
- OPAL Storage Container: It has been purchased and will be in place when students return to school. Our outdoor play equipment will be stored in it.
- Our Council staff representative, Ms. Matheson is on leave. Owen Quenneville is the new outdoor ed teacher for Kindy-Gr. 2. He will also be a resource for our French classes.
- Question: How are students being evaluated with online learning? Will there be tests? Jan. 15 is the cutoff for Term 1 report cards. We have not fully discussed the assessment process if virtual learning continues.
- Grade 6: Students usually research their middle school options around this time of year (visit open houses and information nights). Earl Grey sent out information, but has anything been communicated from other/alternative schools? Often people must attend the registration nights to qualify for registration. The process will likely be altered this year, but Kim will pass on any information that she receives.
- Kindy registration will not be open until the first of February.
- Yearbooks: Will they exist this year? Even with a half year shut down last year, we were able to produce a yearbook. This year we won't have class photos so we'll figure out what else we can do as the year progresses.
 - Suggestion: Assuming policy allows it, perhaps parents and teachers can take photos to capture the virtual learning experience and submit them to the school.

4. Committee Reports

Committee members provided an update of upcoming and ongoing initiatives. We did not have any committee updates this month.

5. New Business

Virtual Coffee Gatherings: Angeli Mehta

- About 10 people expressed interest in attending.
- We're trying to get an evening chat going for the end of this week. The idea is to give people a space to connect, share experiences, vent, get support, and meet others.
- If this gathering is successful, we'll consider hosting a monthly chat for people to join when they'd like to.



Funding Request – Scientists in School: Shanna Breslin

- We contribute to Scientists in School annually (\$4,000), but because we thought they had only in-person options, we removed the program from this year’s budget.
- They’re now running online workshops through Microsoft Teams for classrooms and the community. We decided that community events would be a better fit for us this year.
 - 1 hour, \$195 for 15 students (can add up to 20 for \$5 each). Kits are picked up by participants from a central location. Take place after school, evening, weekends, PA Days, and winter/March break.
- We sent out an interest survey to the community to determine how many workshops are needed and when they should run.
- 79 families (106 students) expressed interest. We sorted the responses by age and preferred time slots and then created groups of 15 students.
 - The thought behind grouping kids by age is that different age groups have different needs and a workshop with mostly Kindergarten students would likely move at a slower pace than one with mostly Juniors.
- When grouping students, we were left with several (all ages) that did not fit into the other groupings. The most popular timeslot was Saturday morning (see table below – students in red) so we plan to run one all-ages session for this group.
 - To accommodate those interested, we would need 7 sessions + a few extra spots or 8 sessions. Either we can book these by age group or book them as all-ages sessions at a variety of the most popular timeslots. If we book 8 sessions, we would offer any unfilled spots to non-survey participants.
 - Estimate: 7 sessions + 5 extra spots: \$1,390. 8 sessions: \$1,560.

Age	Day	Time	# Students
Kindy & Gr. 1	Saturday morning	9:30	15
Kindy - Gr. 2	PA Day Feb. 12	10:00 AM	15
Kindy - Gr. 2	Monday to Friday	4:30	15
Gr. 1-3	Saturday afternoon	1:00 PM	14
Gr. 3-5	PA Day Feb. 12	10:00 AM	15
Gr. 5 & 6	Monday to Friday	4:30	15
Gr. 1-6	Saturday morning	9:00	7
Gr. 1-6	Saturday Afternoon	1:00 PM	6
	Don't fit		4

- Since several people expressed interest in the February PA Day, the plan is to book these for mid-late February.



- Can we push this to the spring so that we avoid bringing people together to collect their kits? Were people told they would have to pick up their kits from a central location? Yes. Did anyone express concern about this? No.
- The collection plan is to give people a window and have them come (masked) to pick up their kits from Shanna's walkway. She would sit about 15 feet away on the porch, check off people's names, they would grab their kits and go.
 - Kim has been arranging pickups of computers and supplies at the school. It's been very reasonable.
 - To spread people out, Kim could help distribute some kits from the school. Deb also volunteered to distribute some from her house.
- People expressed interest and some specifically chose the February date. Booking them soon would give people an activity to look forward. It's felt that we can distribute the packages safely. We should register people for the February PA Day. If few people want to participate/register or many express concern about pick-ups, we'll know that we need to wait on any other workshops.
- We are currently working on moving our bank account to a different institution and adding the current executive to the account. Our previous Chair offered to write cheques for us if needed while we sort this out. Kim has confirmed that if we're stuck, the school can pay, and we'll pay them back through the year-end transfer.
- ***Update: Science kits are sent to us about 2 weeks before each workshop. There is no fee or penalty to cancel; however, if we have already received the kits, we either need to reschedule or courier the kits back to them in Pickering.***
- Motion to approve moving ahead to a maximum spend of \$1,560. ***Motion carried.***

Spirit Wear: Erin Vaillancourt

- The chosen suppliers are TDSB approved vendor.
- The plan is to have people order in advance and to order in quantities of 20 to avoid holding inventory.
- Note that it's possible to add extra things like "parent" or "2021 grad", but any changes will cost extra depending on their size and colour (we should stick to single colours).
- We're thinking of selling hats, pants, hoodies, socks – simple things that appeal to many. We're looking into patches for bags as well.
- Socks have the largest setup fees - \$75 and have to be ordered as minimum 100 pairs.
- Plan: Put together a small offering of 3 or 4 products with an order form. If there's enough interest in a particular item, we will place the order and figure out how to arrange distribution to families.



- Please include details about the materials used in the items.
- There have been questions about our logo. Our crest logo was created about 8 years ago and has been used as our official logo ever since (it works on all media, is simple and looks good). At the same time, lion designs were presented but we decided to hold a lion logo contest. Unfortunately, clothing with the winning design was not a big seller.
 - Could we use the school name instead? The name will be included on the designs.
- No money will be spent up-front > We will only order the amount needed.
- Is the intent that this will be done ASAP so we can deliver them before the end of the year? Yes. It would be great to design some items for our grads.
- *Erin will get a sales form ready before the February meeting and will ensure the logo and text are included in photos of the items.*
- Details will be sent to Council members and any questions can be addressed.

School Purchasing Requirements: Angeli Mehta

- Where do we stand on the staff wish list? Several items like shovels and toboggans were priced out through Canadian Tire. That partnership fell through so the research has to be redone.
- We feel further planning should wait until we know when schools will re-open.

Other

- Do we have a sense of how successful the book fair was and if we want to run another one in the spring? It seemed to be well-received (169 books were purchased). As there is no cost to us, we do plan to run a spring fair.
- *Shanna will research other possible vendors. If anyone knows of any, send them to council@wilkinsonps.org and she will look into them.*

6. Council meeting adjourned at 7:30pm

**The next meeting of the 2020-2021 Council will be held on
Monday, February 1st at 6:30pm via Zoom.**