Year: _____ SCHOOL NAME: _____ Page: _____

SCHOOL COUNCIL FUNDS DEPOSIT LOG

***Please enter the Log#, School Cash Deposit # and Bag # on each corresponding deposit voucher.*

To Be Completed by Person Delivering Funds to the Office

Log# (#1, #2, etc)	Date	Submitted By (Print Name)	Submitted By (Signature)	Purpose of Deposit (Club/ Activity)	Amount	Received By	Amount Verified By (Print Name)	Amount Verified By (Signature)	Amount Deposited	Bag #	Deposit Date

Please retain this financial document for 7 years

Revised December 2019