

**Agenda & Minutes:**

**Willowdale MS Parent Council Meeting September 18, 2025**

**I. Introduction**

A. Welcome and Call to Order

Attendees

Attendee	Voting Member	Parent	Staff
Joanne		X	
Stephanie Yeates		X	
Sandra Chu	X		
Catherine Martins	X		
Niloufar Kamali	X		
Melissa Valentine	X		
Sara Ladak	X		
Nigel Mohammed	X		
Catherine Lau		X	
Elizabeth Leech	X		
Courtney Lebrun		X	
Meg Boyle	X		
Laura Stoikos			X
Mona Ishac			X

B. Request for additional discussion items

C. Acknowledgement and Confirmation of Recording Secretary- Meg Boyle

D. Land Acknowledgement: *"We acknowledge that we are members of a board that is hosted on the lands of the Mississaugas of the Anishinaabe, the Haudenosaunee Confederacy and the Wendat. We also recognize the enduring presence of all First Nations, Metis and the Inuit peoples."*

**II. Minutes from Previous Meeting**

- A. Approval of Minutes: September 18, 2025 to be approved next meeting. Meg to circulate minutes for approval following the meeting, prior to next meeting. Meg to circulate agenda 2.5 weeks in advance of meeting to council members so that Laura can circulate to the parent community with minutes in the WMS weekly newsletter.
- B. **2025/26 Council:** Nominations for voting members. 8 members put their names forward and have been approved as voting members; Vote executed and confirmed. Executive are confirmed, voting members and roles listed below.
  - a. Meg Boyle: chair
  - b. Liz Leech: treasurer
  - c. Sarah Ladak: co-secretary
  - d. Sandra Chu
  - e. Catherine Martins
  - f. Niloofar Kamali
  - g. Nigel Mohammed
  - h. Melissa Valentine

There are two vacancies should there be interested parents. If they chose to join, they will need to submit their interest in person (with email) and need to be present at the next meeting. Council will need to vote them in first at the meeting and then the co-secretary can be voted in.

### III. Reports

A. Principal's Report.

#### Staffing Update

Teaching

- 6D -Ms. Lindover (currently on a mat leave) – Ms. Kerney is covering
- 6E -Ms. Beaubien
- 6F -Mr. Cooper
- Phys.Ed (AM) -Mr. Lee

Support Staff

- SNA -Ms. Croucher

Caretaking

- Head Caretaker -Mr. Manos

We currently have:

- 27.5 Teachers
- 9 support staff (office staff, SNA, CYW and LRS)
- 1 Head Caretaker, 2 nighttime staff – issues with the lack of caretaking staff when someone calls in – system issue

#### Enrollment

- Approximately 488 students (this number fluctuates continuously)
- Gr. 6's averaging about 21-25, Gr. 7's averaging at 28, Gr. 8's averaging at 31, French classes are anywhere between 19 to 21 – Middle Immersion Gr. 7 is at 14

#### Emergency Procedures

- Emergency duotangs have been updated and posted in all rooms
- We have completed two fire drills and 1 lockdown drill thus far
- 1 more fire drill to come next week

#### Upcoming Events

Sept. 23	SOE visit in PM
Sept. 25	Final Fire Drill
	Terry Fox in PM
Sept. 26	P.A. Day
Sept. 30	National Truth and Reconciliation (Orange Shirt Day) – assembly in AM
	Curriculum Night 6 to 7PM
Oct. 10	P.A. Day
Oct. 13	Thanksgiving Day
Oct. 15	Photo Day

#### Sports

- Many different sport opportunities are available to our students
  - Gr. 6 All Gender Flag Football
  - Gr. 7/8 All Gender Flag Football
  - Gr. 6 to 8 Borden Ball
  - Gr. 6 Boys Soccer
  - Gr. 7/8 Girls Soccer

WMS Council Email Address <sc.willowdalemiddleschool@tdsb.on.ca>

- o Gr. 7/8 Boys Soccer
- o Gr. 6/7/8 Cross Country

There is a WMS Sports Calendar – will be included in our newsletters to inform parents of tryouts, practices and tournament dates when known.

### **Planning**

- Overnight trips
  - o Gr. 6's to Etobicoke Outdoor Education Centre (December 1 to 3, 8 to 10 and 10 to 12) – 3 groups
  - o Gr. 7's to Muskoka Woods (February 4 to 6)
  - o Gr. 8's – looking at getting different quotes - TBD
- Grade 8 Graduation will take place on Tuesday, June 24

### **Gr. 8 Transitions**

Information regarding **High School Information Nights and Open Houses** will be shared shortly with parents; however, Open Houses are already being planned for November and will be posted on the TDSB website

- Central process for Central Interest Programs
  - i. Application process begins November 10<sup>th</sup> to 28
- Out of Area Admissions
  - i. Application process is between January 5 to 23, 2026

Parents will be notified when application process begins

**Cell Phone Policy** – students must keep cell phones in their lockers

**Lockers** –students must have a lock on their locker

We are excited about the upcoming year!

B. Teacher's Report. **Included in the principal's report above.**

C. Treasurer's report.

The new way of capturing needs from teachers and distributing funds in 2024/2025 was effective and well received. The council will vote on that this year. Larger account balance remaining in the account to start the year because some of the

## WILLOWDALE SCHOOL PARENT COUNCIL

THANK YOU!

**Pizza Fundraiser:**  
Thanks to your participation in the pizza lunch days organized by Parent Council we were able to raise:

\$20,595.73

MARK YOUR CALENDAR

**Next Meeting:**  
September 18, 2025  
6:00pm  
Willowdale Middle School Library

ALL Guardians/Parents/Caregivers are welcome to attend!

Want to get involved? Contact us: sc.willowdalemiddleschool@tdsb.on.ca

HOW FUNDRAISING HELPS

Parent Council funds help to enhance learning of the students in our school.

Student Support and Enhancement: \$7,506.49

This is a per student allotment that is assigned to each class to help with consumable items, trips and or workshops.

<p><b>Literacy: \$3,135.78</b> These funds were used to purchase updated books that will interest the students.</p> <p><b>Music: \$3,842.00</b> These funds were used to purchase big ticket instruments.</p>	<p><b>Physical Education: \$1,803.75</b> Council purchased the school new hockey nets</p> <p><b>Clubs: \$548.43</b> We helped to support the Forest of Reading club and the cooking club.</p>
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We couldn't make this happen without our volunteers.

Stephanie Yeates	Vicky Kyriakou	Sarah Ladak	Grandparents
Catherine Martins	Lisa Cheng	Delia Jarczyn	Our Grade 8 helpers
Sandra Chu	Sabrina Di Trani	Ameneh Khoeiniha	
Megan Boyle	Atena Bahrami	Melissa Valentine	

2024/2025 VOTING MEMBERS

Meg Boyle - Chair	Catherine Martins	Vicky Kyriakou
Delia Jarczyn - Secretary	Sandra Chu	Sarah Ladak
Elizabeth Leech - Treasurer	Stephanie Yeates	Nigel Mohammed

items could not have been purchased. Look to approve budget requests in October/November meeting. Hope to set a budget of \$20,000.00

Opening bank balance for 2025-2026 School year is \$5,376.79

**IV. Committee Business**

- A. **Year end:** Wrap up from last year's council. Any outstanding items: Minutes were incomplete from 2024-25 school year as the last ones were not received. Minutes from 2025-26 will be posted prior to subsequent meeting.
- B. **Fundraising: Brainstorming and Next Steps**
  - a. **Pizza lunches:** Planning for September/October/November pizza lunches. Dominos pizza slices were too small. Possibly switching vendors: Start with Dominos until January. Can determine which company to switch to in December meeting. Stephanie is happy co-lead with Liz. Vicky will continue to purchase. Student leaders with 2 adults.
  - b. **Pizza Dates confirmed: Oct 7, Oct 22, Nov. 6, Nov. 18, Dec 4, 16.**
  - c. **Student Trips Fundraising Team:** Propose that we subsidize student trips as a potential fundraising team. Will determine if we reduce everyone's cost or those that express hardship. To be discussed at October meeting.

**V. Other Business/New Business/Additional Items.**

Next meetings: Oct 21, Dec. 10

**VII. Adjournment Time. 7:15PM**