

**Dear Parents/Guardians of Students attending York Memorial Collegiate Institute:**

Would you like the convenience to pay costs associated with your child's school safely online with the option to pay by either debit card or credit card?



Well, that option is now a reality thanks to the Toronto District School Board launch of **School Cash Online (SCO)**. SCO is an easy-to-use, safe and convenient way for parents and guardians to pay for the costs connected with school. At YMCI that includes the Student Activity Fee (\$45/50 which includes, a student agenda, yearbook, activities fees, school calendar fridge magnet and for new grade 9;s a gym t-shirt), You can also use SCO to pay for field trip expenses, AP exams, course material expenses and to give donations to our Student Nutrition program.

**School Cash Online** provides benefits for parents/guardians and for the YMCI office staff. All school fees applicable to your child will be posted on *School Cash Online*. Once you register, you can choose to “purchase” the items or activities using a debit or credit card. You will be able to see when the school has a new item posted online for purchase and you also have the option to be notified whenever your child has a new school event requiring payment. You will receive confirmation of your purchase which will provide you with a clear record of payment. On the school office side, this will eliminate the need for counting and housing large sums of money and will generate accurate payment records for the office.



To **register** for **School Cash Online**, please copy and paste

- <https://tdsb.schoolcashonline.com> into your browser,
- select “Get Started Today” and
- complete the three **registration** steps.

For more information on the **registration** process, please see the attached **handout** .

[School Cash online registration Step-By-Step Parent Handout](#)

## Registration Tips...

- Copy and paste <https://tdsb.schoolcashonline.com> into your browser to access the 'School Cash Online' site.
- When you are entering your child's date of birth, please use two digits for the day and two digits for the month.
- You will find it easier to complete the registration from a desktop or laptop computer than a smartphone. When using a mobile phone to register there is often a space at the beginning of the box. Backspace to ensure you are at the beginning of the box.
- Registering siblings: register the first child, wait a few hours and then register again.
- You are not required to use a Student Number when registering.
- Use the legal name on your child's school records to register, not the 'preferred' name.



If you have questions about the registration process or using School Cash Online, please select the "Get Help" option on the top of registration page. You can also contact the School Cash Online Parent Help Desk by phone at 1-866-961-1803 or by email at [parenthelp@schoolcashonline.com](mailto:parenthelp@schoolcashonline.com). The Parent Help Desk is available to assist parents/guardians with the registration process, password recovery, accessing your account and payment issues. In addition, you can always reach me for help via email.

Office Administrator **Mrs. Stella Omu** has received training on SCO and along with myself and we are ready to assist you if you have any questions regarding the posted school fees. We hope that you take advantage of this wonderful and convenient feature that the TDSB have implemented for parents.

Best wishes

Donna  
(Principal)