

BTA30 Information & Communication Technology: The Digital Environment

This course provides students with the opportunity to develop the information technology skills and knowledge required in a business. Students will learn about the information technology work environment, use industry-standard software, conduct electronic research, investigate electronic business, and explore occupations and post-secondary programs that require information technology skills.

Topics:

- Digital Literacy
- Productivity Software
- Business Communications
- E-Business
- Information and Communication Technology Ethics and Issues



For more information, see a Business Studies Teacher